

Application for Amendment to Compliance Schedule

Section 106, Building Act 2004

Send or deliver your application to: Kapiti Coast District Council, Building Control Department,
Private Bag 601, Paraparaumu, 175 Rimu Rd, Paraparaumu.
For enquiries, phone(04)9045617

Council Use Only:

Application #

Property ID

The Building

Street address of building

Legal description of land where building is located

[state legal description as at the date of application and, if the land is proposed to be subdivided, include details of relevant lot numbers and subdivision consent]

Building name [if applicable]

Location of building within site [include nearest street access]

Level/unit number

Current, lawfully established, use [include number of occupants per level and per use if more than 1 level]

The Owner

Name of Owner: [include preferred form of title, eg, Mr, Miss, Dr, if an individual and the contact persons name if a company, trust or similar]

Owners Mailing address:

Street address/Registered office:

Owners contact details:

Landline: _____

Mobile: _____

Facsimile number: _____

Email: _____

After hours: _____

Proof of ownership [Please attach one of the following as evidence, as appropriate to the circumstances]

copy of certificate of title, no more than 3 months old

lease

Agreement for sale and purchase

Agent

[only required if application is being made on behalf of the owner]

Name of Agent: [include the contact persons name if a company, trust or similar]

Agent's mailing address:

Street address/Registered office:

Agent's contact details:

Landline: _____

Mobile: _____

Facsimile number: _____

Email: _____

After hours: _____

First point of contact

Owner Agent Other _____ Phone _____

A copy of the existing compliance schedule must be attached to this application

Signed by the owner

OR

Signed by the agent

[on behalf of, or with authority from, the owner]

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

Application

I request that the compliance schedule for the above building be amended as follows:

Specified system	Amendment	Reason
[specified system requiring amendment]	[amendment required]	[state why amendment is required to ensure that the specified system meets the performance standards]

The following Councils developed this form in partnership: Kapiti Coast District, Porirua City, Wellington City, Hutt City, Upper Hutt City.