

Business overview or proposal

Kapiti Coast District Council
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Kapiti Coast District Council
in partnership with the community



starting a business?

do you need
a licence or consent?

how can we help you?

what's it all about?

your new business proposal

So you're starting a new innovative business and need to know what licensing or consents may be required.

We want to help you understand compliance requirements to get you started.

The Commercial Activity Customer Focus Group has been set up specifically to help you with the big picture in establishing your new business requirements.

Or if you are changing the use of a building or commercial business, the Focus Group is able to assist with any licensing or consent requirements.

Please make an appointment with us to discuss your proposal by completing the attached form.

We meet every Wednesday afternoon between 2.00pm and 4.00pm.

The Commercial Activity Customer Focus Group comprises three specialist officers trained in licencing, building and planning.

We look forward to discussing your business proposal and any licensing or consent requirements you may need.

examples of activities

- ⦿ cafes and restaurants
 - liquor licence
 - food licence
 - health licence
 - or
 - are you changing your liquor licence
- ⦿ hairdressers
- ⦿ camping grounds
- ⦿ home occupation
 - eg home based hair salon
 - commercial food preparation
- ⦿ changing use of building
- ⦿ planning of temporary event
 - eg festival
 - fair or concert



create the overview

wednesday appointment (circle either)
2pm -3pm 3pm - 4pm

business name

physical address of proposed business

contact person

role

contact number

cellphone

email

Please detach and use the back of this to create the big picture or outline of your business proposal and submit at the time of making your appointment.

Alternatively post to

Private Bag 601, Paraparaumu.

Appointment confirmed by phone.