KAPITI COAST DISTRICT COUNCIL
me huri whakamuri, ka titiro whakamua

Application for Land Information Memorandum

Under section 44A of the Local Government Official Information and Meetings Act 1987, a local Territorial Authority must supply, upon request, a Land Information Memorandum in relation to matters affecting the land. The application must be in writing and must be processed within 10 working days. Please complete the following form and post to **Private Bag 60601, Paraparaumu 5254**

Applicant's Details

Applicant name						
Applicant address						
Applicant email						
Telephone	**Business**		**Mobile**		**Fax**	

Settlement date (if LIM is required for property sale. Please allow 10 working days) **/ /**

Site Details

Location			
Legal description			
Valuation Number			
Current owner			
If property is cross leased, identify unit eg. Front, back			
Is there a swimming pool at this address?	**Yes**	**No**	**Unknown**

Method of Collection of your LIM

☐ Please mail to me (mailed Fast post on day of completion)
☐ I will collect it, please phone or email me when it is ready

Fees

The base fee is:	$ 250.00 (GST incl)	☐
Building plans (if available)can be provided at an additional cost of:	$ 5.00 (GST incl)	☐
Certificate of title is available at an additional cost of:	$ 25.00 (GST incl)	☐
I have paid the fee **by electronic transfer** (our a/c: 03 0732 0306101 00)		☐
I have enclosed a **cheque** with this form *(processing cannot start without payment)*		☐

Note

- The appropriate fee must accompany this application. If paying by electronic transfer, quote "LIM" and the property address in the reference field(s)
- Council is only able to provide information that is held within Council records
- An on-site inspection is not made for the purposes of this report.
- Kapiti Coast District Council is not an agent for any other network utility (electricity and gas).

Signature: _____ Date: _____

For office use only

Date received		Date issued		LIM No.		Receipt No.		Total cost	