

Application for Land Information Memorandum

Under section 44A of the Local Government Official Information and Meetings Act 1987, a local Territorial Authority must supply, upon request, a Land Information Memorandum in relation to matters affecting the land. The application must be in writing and must be processed within 10 working days.

Please complete the following form and post to **Private Bag 60601, Paraparaumu 5254**

Applicant's Details

Applicant name _____
 Applicant address _____
 Applicant email _____
 Telephone Business _____ Mobile _____ Fax _____
 Settlement date (if LIM is required for property sale. Please allow 10 working days) _____ / _____ / _____

Site Details

Location _____
 Legal description _____
 Valuation Number _____
 Current owner _____
 If property is cross leased, identify unit eg. front, back _____
 Is there a swimming pool at this address? Yes No Unknown

Method of Collecting your LIM

- Please mail it to me (mailed Fastpost on day of completion)
 I will collect it: please phone or email me when it is ready

Fees (effective 1 July 2011–30 June 2012) — please tick the appropriate boxes

Land Information Memorandum	\$271.00 (GST incl)	<input type="checkbox"/>
Add Building Plans	\$6.20 (GST incl)	<input type="checkbox"/>
Add Certificate of Title	\$27 (GST incl)	<input type="checkbox"/>
Total to pay		
I have paid the fee by electronic transfer (our a/c: 03 0732 0306101 00)		<input type="checkbox"/>
I have enclosed a cheque with this form (<i>processing cannot start without payment</i>)		<input type="checkbox"/>

Note

- The appropriate fee must be paid prior to our processing this application.
- If paying by electronic transfer, **quote "LIM" and the property address in the reference field(s)**
- Council is only able to provide information that is held within Council records.
- An on-site inspection is not made for the purposes of this report.
- Kapiti Coast District Council is not an agent for any other network utility (electricity and gas).

Signature: _____ Date: _____

For office use only

Date received	<input type="text"/>	Date issued	<input type="text"/>	LIM No.	<input type="text"/>	Receipt No.	<input type="text"/>	Total cost	<input type="text"/>
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