



Dear Ratepayer/Owner

COMPLETE RATING INFORMATION DATABASE (CRID)

The Local Government (Rating) Amendment Act 2004 allows for owners' names and postal address details to be included in public rating information, unless the owner requests that this information be withheld.

Before ratepayer/owner names and postal addresses become publicly available the Council is required to contact you, as the ratepayer/owner, to give you the opportunity to request to have your personal details withheld.

The Complete Rating Information Database for both the Kāpiti Coast District Council and the Greater Wellington Regional Council (GWRC) (without any names and address) is able to be viewed by calling in person at one of the offices listed below:

- Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu, Mahara Place, Waikanae and Main Street, Ōtaki
- Greater Wellington Regional Council 142 Wakefield Street, Wellington and 34 Chapel Street, Masterton

The public must personally carry out any search of rating information they require or arrange for an agent to do so as the Councils do not provide a search service.

If you require your name and postal address to be withheld from the Complete Rating Information Database viewable at one of the offices listed above, you must complete the form below or email the Kāpiti Coast District Council at the address below. You will need to provide details of all properties for which you would like your details withheld. Please note, where there is more than one owner for a property, all owner details for that property will be withheld even if only one of the owners has requested the withholding of information. Also that property owner details will still remain publicly available as part of a property's Certificate of Title information available at Land Information NZ.

You can change your option at anytime simply by writing to the Kāpiti Coast District Council at the address below. Any change may take up to one month to take effect.

For all enquiries phone 04 296-4700, email kapiti.council@kapiticoast.govt.nz or write to Private Bag 60601, Paraparaumu 5254

Brent Waterhouse
Rates Manager, Kāpiti Coast District Council

Advise to Rates Office - COMPLETE RATING INFORMATION DATABASE (CRID)

I wish the ownership name(s) and postal address to be removed from the Kapiti Coast District Council and the GWRC Complete Rating Information Database for my property/properties listed below;

Property Valuation Number(s)

Property Location/Legal Description(s).....

Signature of Owner:..... Date:

Owner Name (Please Print):.....

Contact Telephone Number(s) Mobile:.....

Post to Rates Office, Kāpiti Coast District Council, Private Bag 60601, Paraparaumu 5254