

**PRELIMINARY NOTIFICATION OF WORK IN THE ROAD**

To: Roding Asset Manager  
Kapiti Coast District Council  
P.O. Box 601  
Paraparaumu

From: .....  
(The principal provider or their consultant)

.....

.....

Date: .....

**PRELIMINARY NOTIFICATION IS PROVIDED FOR THE FOLLOWING WORK**

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- The work has been scheduled from..... to .....
- The plans are attached.

Major work situations that occur on this job are:

- A trench is to extend more than 20 metres along the road.
- A traffic lane needs to be closed on a Main Road  
(refer to list of Main Roads provided by the Kapiti Coast District Council).
- A road needs to be closed for more than 2 minutes.
- Restricted parking areas may be affected.
- Work may affect a road structure such as a bridge, tunnel, or retaining wall.
- Work needs to be done outside normal hours of work.
- A variation from either the requirements of this Code of Practice for working in the Road or any other known requirements of the Kapiti Coast District Council is sought.
- A financial contribution is sought such as towards the reinstatement of the road surface.

COMMENTS: (e.g. about above situations)

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Signed (print name, contact details)

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