

# CLIMATE CHANGE AND RESILIENCE COMMUNITY THINK TANK

**Meeting Minutes: Wednesday 25 October 2023, 5 – 6:30pm**

**VENUE: Paraparaumu Library Meeting Room**

## **Present:**

<b>Name</b>	<b>Membership category</b>	<b>Residence</b>
Jeff Ashby (JA)	Individual	Peka
Evy Dewhurst (ED)	Individual	Waikanae
Renee Corlett (RC)	Individual	Waikanae
Hanne van Beek (HVB)	Individual	Ōtaki
Felix Pharand-Deschênes (FPD)	Individual	Paraparaumu
Esekiya Faiga (EF)	Individual	Waikanae
Ti Lamusse (TL)	Individual	Paraparaumu
Cathy Kern (CK)	Individual	Waikanae
Polly Griffiths (PG)	Community group (Sustainability Trust)	Waikanae
David Rumsey (DR)	Community group (Energise Ōtaki )	Ōtaki
Holly Norton (HN)	Community group (Biochar)	Paekākāriki
Jocelyn Prvanov (JP) Interim Chair	Waikanae Ward Councillor Chair Climate and Environment Sub-committee (CES)	Waikanae
Sophie Handford (SH)	Paekākāriki and Raumati Ward Councillor Chair Strategy, Operations, and Finance Committee (SOF) Deputy Chair CES	Paekākāriki

**COUNCIL OFFICERS:** GM Strategy and Growth: Kris Pervan (KP), Manager Strategy: Gina Anderson-Lister (GAL), Principal Strategic Advisor: Doug Simpson (DS), Strategic Advisor: Anita Williams (AW), Senior Strategic Advisor: Simon Scott (SS)

## **Apologies/Absent:**

Renee Corlett (RC)	Individual	Waikanae
TBC	Community Board Member	Not appointed
TBC	Community Board Member	Not appointed
TBC	Mana whenua	Not appointed

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## Minutes - Introduction

1. Group picture taken. Confirmation that the picture and Climate Change and Resilience Community Think Tank member names would be used in Council media and communications material.
2. JP opened the meeting. Round robin introductions made by each member on their backgrounds and interest joining the (CRCTT).
3. JP noted apologies from Renee Corlett representing Wellington Region Management Office (WREMO) bringing an emergency response and recovery perspective.
4. SH confirmed that Council is still to appoint mana whenua representation to the CRCTT but that we would aim to have this in place for the next meeting
5. KP confirmed that JP as Chair of CES will appoint two Community Board members to the CRCTT
6. KP confirmed that Council intends to engage unsuccessful applicants to the CCRCT in some way (e.g. symposium) to help inform Kāpiti Coast District Council (KCDC) Climate Change and Resilience Strategy (CCRS).

## CRCTT and meeting purpose

1. KP explained background on the work Council have been doing around climate change: declared climate emergency in 2019, developed a [Climate Emergency Action Framework](#) in 2021, publishes annual climate action plans. Council now looking to bring this work into a strategy setting direction for Kāpiti District's climate response.
2. KP explained purpose of setting up the CRCTT – to enable the community to better inform the development of the CCRS.
3. KP explained purpose of this first meeting:
  - To get to know each other, take questions, and to make everyone aware of their responsibilities under the Terms of Reference; and how the group can work well together.
  - Set the scene for the second meeting to take the CRCTT through its initial thinking and ideas for developing the CCRS.
  - Set boundaries around scope: focus on mitigation and adaptation options, but not targeting managed retreat or the scientific base for climate change. Local authorities have a [mandate from government to plan for a changing climate](#).

### **Action: CRCTT to be provided with summary information on local authority climate change requirements for the next CRCTT meeting**

4. KP set out broad CCRS development timetable: progressing a draft direction of travel CCRS document seeking feedback and in-principle support:
  - 31 October 2023: Te Whakaminenga o Kāpiti Committee meeting
  - 7 November CES Committee meeting
  - 7 December SOF Committee meeting – seeking approval to publish for public consultation
  - February 2024: Draft CCRS direction of travel public consultation linked to the [Vision Kāpiti Hub](#).
  - May/June 2024: Aim to publish final CCRS incorporating feedback from above activities and CRCTT engagement

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- JP encouraged CRCTT members to attend (in observation) or view committee meetings/recordings online through the [KCDC's Committee Meeting webpages](#).

**Agreed: CRCTT engagement approach in this process to be placed on the agenda for the second CRCTT meeting.**

5. KP talked through the Terms of Reference. Discussion included:

- The need to secure mana whenua representation on CRCTT
- Establishing a CRCTT Chair - JP and SH to chair initially but this to be discussed later
- KCDC has some initial ideas and plans for Kāpiti District's climate strategy response that it wants to test with CRCTT. Nothing is set in stone but discussions have happened with CES.
- If quorum not met, group can choose to meet for discussion but not decision. KCDC to facilitate understanding of quorum prior to meeting dates.
- Minutes will be made public on the community think tank web page.
- How CRCTT members can communicate and socialise CRCTT activity publicly and through social media, but KP noted that all CRCTT key messaging would be channelled through the Chair of CES.

**Agreed: More clarity needed on how CRCTT members can communicate CRCTT activity, how we work together to be discussed in more detail in next session**

## Next steps

- Council to imminently circulate first meeting minutes including:
  - existing [climate action framework](#) and [climate action report](#)
  - list of members, roles and email addresses
  - information on [CES meetings](#)
  - proposed dates for second meeting and voting method for deciding
- Council to progress and appoint Community Board and mana whenua members to the CRCTT.