

# APPLICATION FOR APPROVED OWNER STATUS



Animal Management Team, Kapiti Coast District Council  
 Private Bag 60 601, Paraparaumu 5254  
 175 Rimu Road, Paraparaumu 5032  
 Phone 04 296 4700 Toll Free: 0800 486 486  
 Email: kapiti.council@kapiticoast.govt.nz

Current Owner Details		
Name:		D.O.B:
Street Address:		
Email:		
Suburb:	City:	Postcode:
Phone Home:	Phone #2:	Cellphone:
Application Declaration		
<p><b>Please consider my application for Approved Owner Status with the Kapiti Coast District Council.</b>  <b>I declare that I meet all the following conditions and requirements listed below:</b></p>		
<input type="checkbox"/>	1. In the last two years I have not: <ul style="list-style-type: none"> <li>a) owned a dog that has been impounded, chased or returned home by Kapiti Coast District Council Animal Management staff; or</li> <li>b) been the subject of any substantiated complaint; or</li> <li>c) owned a dog that has been issued with an infringement notice or</li> <li>d) been prosecuted for any dog related offence.</li> </ul>	
<input type="checkbox"/>	2. My dog registration fees for the past year were paid on or before 31 July.	
<input type="checkbox"/>	3. My dog is micro-chipped (where required by the Dog Control Act 1996).	
<input type="checkbox"/>	4. I will notify Kapiti Coast District Council in writing within 14 days of any information regarding the purchase of, death, sale or transfer of dogs to and from my property, including movement of any pups born on the premises.	
<input type="checkbox"/>	5. My property is securely fenced to ensure my dog(s) are fully contained and there is unhindered access to one of my doors. Please note, the full property does not have to be fenced, but the dogs must be securely contained. <b>This application is subject to a property inspection by an Animal Management Officer.</b> The Council may also carry out random inspections to ensure continuing compliance.	
<input type="checkbox"/>	6. All dog(s) owned or kept by me will be controlled in accordance with the Dog Control Act 1996 and the Kapiti Coast District Council's current Dog Control Bylaws (copy available on request or from Council's website <a href="http://www.kapiticoast.govt.nz">www.kapiticoast.govt.nz</a> )	
<input type="checkbox"/>	7. I have been a recorded dog owner and resided within the Kapiti Coast District Council area for at least 12 months; <u>or</u>	
<input type="checkbox"/>	I am an Approved Owner from another district.	
<input type="checkbox"/>	8. Any faecal matter (droppings) deposited by my dog(s) in any public place or on any land other than that occupied by me will be removed immediately and deposited in a suitable receptacle.	
<input type="checkbox"/>	9. I will notify Kapiti Coast District Council in writing within 14 days of any change of residential address. I understand that Approved Owner Status is applicable only for the address on this application and a new application must be made if I move.	
<input type="checkbox"/>	10. <b>I understand that any breach of the above conditions will lead to the immediate cancellation of my privileges under this policy.</b>	
Signature of Applicant:		Date:

**For Council Use**

CSO Name:	Date Application Received:	Dog Owner No:
Receipt Number:	ACO Name:	Check Computer History: date
History Compliant? Yes <input type="checkbox"/> No <input type="checkbox"/>	Property Inspection: date	Property approved: Yes <input type="checkbox"/> No <input type="checkbox"/>
Applicant Approved Yes <input type="checkbox"/> No <input type="checkbox"/>	If not approved, reason:	

**Approved Owner Status****When can I make an application?**

New applications for Approved Owner Status must be received by 1 May each year to enable approval for the registration period commencing 1 July.

**What do I need to do?**

Fill in this application form including the declaration stating that the information provided is true and correct. A false declaration can result in a fine.

An application fee is payable on submission.

Provide the application form and fee to a Kapiti Coast District Council Service Centre or mail to the address above.

An Animal Management Officer will inspect your property as a consideration to your application.

You will be advised of the decision in writing once the decision has been made.