

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 31 MARCH 2015</b>	<b>7.00 PM</b>

MINUTES of the six-weekly meeting of the **Paraparaumu/Raumati Community Board** held at the Te Newhanga Kapiti Community Centre, 15 Ngahina Street, Paraparaumu on 31 March 2015 commencing at 7.00pm.

PRESENT:           Ms       F   Vining           Chair  
                       Mr       J   Best           Deputy Chair  
                       Ms       D   Morris-Travers  
                       Mrs      K   Spiers  
                       Cr       K   Gurunathan

IN ATTENDANCE:  Ms       T   Evans           Group Manager Community Services  
                       Mr       S   Kilmister       Cycleways, Walkways, Bridleways Planner  
                       Mr       N   Mourie        Leisure and Open Space Planner  
                       Ms       T   Ferry           Executive Secretary Community Services

APOLOGIES:       Mayor   R   Church  
                       Cr       M   Bell

The Chair welcomed everyone present including Cr Holborow and Greater Wellington Regional Councillor Wilson, and declared the meeting open.

PRCB 15/03/139

#### **APOLOGIES**

**MOVED (Spiers/Morris-Travers)**

**That apologies be accepted from Cr Bell.**

**CARRIED**

Apologies from the Mayor were noted.

PRCB 15/03/140

#### **DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Mrs Spiers declared an interest in the grant application from St Patrick's Primary School.

PRCB 15/03/141

#### **PUBLIC SPEAKING TIME – GRANT APPLICANTS**

##### Josh Bunker

Mr Bunker spoke to his application for funds to assist with the costs of travelling to Las Vegas in July 2015 with the New Zealand Basketball Academy. He said on his return he would be teaching young players through the Kapiti Hoop Club and he also assists with refereeing.

##### Krystal Wright

Ms Wright spoke to her application for funds to assist with the costs of participating in the Global Volunteering Network's Youth Ambassador Programme. She spoke about the programme and its objectives, and advised on her return she would be doing public speaking around the community and would set up a local GVN project.

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#### Kapiti Coast Quilters

Ms Stephanie Peach spoke to this application for funds to assist with the costs of the Kapiti Coast Quilters Guild Exhibition being held in May 2015. She confirmed funding had been provided by the Ōtaki and Waikanae Community Boards, and invited everyone to visit the exhibition. When questioned, she confirmed the Guild had approached the I-site for assistance; they had looked at advertising in the Dominion Post but found the costs were prohibitive; and they were looking at putting out a media release.

#### St Patrick's Primary School

Ms Paula Chadwick spoke to this application for funds to assist with the cost of the road closure for the St Patrick's Primary School fair held on 17 March 2015. She advised the school is separated from their playing field by a road, and having the road closed ensures the safety of everyone crossing the road. The grant would ensure as much money as possible goes back to the school.

#### Matai Community Garden Group

Ms Heather Dawson spoke to this application for funds to assist with the costs of establishing a community garden on the Matai Road Reserve. She said the garden would provide a place to grow food, to learn about gardening, for neighbours to meet and the community to become more sustainable. Produce would be distributed to group members, charities and neighbours in the vicinity.

#### Kiani Skye Tahere

Ms Tahere spoke to her application for funds to assist with the costs of participating in the Touch NZ Under 15 Development tour to the Gold Coast, Australia, in October 2015. She had been doing fundraising and raised almost \$900. She was hoping to continue to represent New Zealand in sporting endeavours. Mr James Porter, teacher in charge of rugby at Kapiti College, then spoke in support of Ms Tahere's application, saying she had significant potential.

#### Kapiti Toy Library

Ms Ellen Gee spoke to this application for funds to assist the Kapiti Toy Library with rental costs. She explained normally these costs were covered by a grant but the last application had been filled out incorrectly and thus the funds were not granted. This had now been amended, and the application re-submitted, but it meant a temporary shortfall in funds. She advised they also have other fundraising activities such as quiz nights.

#### Dean Hapeta

Mr Hapeta provided a verbal accountability report on the 'Reggae at the Beach' and 'Soul Music at the Beach' events which he hosted in January 2015. They had been successful events with up to 75 people in attendance. A board member commented she had been at the beach when the reggae event was being held, and it both looked and sounded awesome.

#### Te Ara Korowai

The Chair advised apologies had been received from this applicant, who was seeking funds to assist with the costs of the healthy living programme being held at Te Ara Korowai in May 2015. Mrs Spiers said she had spoken to the applicant, who explained they had lost two funding contracts recently as health boards were now tending to fund nationally rather than locally.

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PRCB 15/03/142

**CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-15-1537)**

**MOVED (Spiers/Best)**

**That the Paraparaumu/Raumati Community Board grants Josh Bunker funding of \$500 to assist with the costs of travelling to Las Vegas in July 2015 with the New Zealand Basketball Academy.**

**CARRIED**

**MOVED (Spiers/Best)**

**That the Paraparaumu/Raumati Community Board grants Krystal Wright funding of \$500 to assist with the costs of participating in the Global Volunteering Network's Youth Ambassador Programme.**

**CARRIED**

**MOVED (Spiers/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Kapiti Coast Quilters funding of \$500 to assist with the costs of the Kapiti Coast Quilters Guild Exhibition being held in May 2015.**

**CARRIED**

**MOVED (Gurunathan/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants St Patrick's Primary School funding of \$287.50 to assist with the costs of the road closure for the St Patricks Primary School fair, held on 17 March 2015.**

**CARRIED**

Mrs Spiers abstained from voting as she had previously declared an interest in this item.

**MOVED (Spiers/Best)**

**That the Paraparaumu/Raumati Community Board grants Te Ara Korowai funding of \$500 to assist with the costs of the healthy living programme being held at Te Ara Korowai in May 2015.**

**CARRIED**

**MOVED (Spiers/Morris-Travers)**

**Subject to approval to establish a Community Garden at the Matai Road Reserve, the Paraparaumu/Raumati Community Board grants Matai Community Garden Group funding of \$500 to assist with the costs of establishing a community garden on the Matai Reserve.**

**CARRIED**

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**MOVED (Spiers/Gurunathan)**

**That the Paraparaumu/Raumati Community Board grants Kiani Skye Tahere funding of \$500 to assist with the costs of participating in the Touch NZ Under 15 Development tour to the Gold Coast, Australia, in October 2015.**

**CARRIED**

**MOVED (Best/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Toy Library funding of \$500 to assist with rental costs.**

**CARRIED**

PRCB 15/03/143

**PRESENTATION – QUEEN ELIZABETH PARK CYCLEWAY**

Mr Jonathon Kennett from Greater Wellington Regional Council gave a presentation on the cycleway which is to be built through Queen Elizabeth Park. The project is being funded by the New Zealand Transport Agency and will be managed by the Greater Wellington Regional Council. The presentation included images of what the path might look like and a map of the path route and planting areas. Earthworks are to begin in the next month or two and planting will be done over the winter. The path will be sealed in November/December and the official opening date is 23 January 2016. The path will be 6.6km long and will cost \$825,000.

In response to questions from Board members Mr Kennett advised:

- The path will be 2.5m – 3m wide with a grass verge on either side of up to 0.5m
- The aim is for 90% of the path to be at a gradient of between 0 and 2 degrees; it will generally be quite gentle although there will be a small number of short, steeper hills
- Rather than cutting into the sand dunes in the area, most of the work will involve trucking material in to build up the level of the land

**MOVED (Spiers/Best)**

**That Standing Orders be temporarily suspended in order to allow questions from the public.**

**CARRIED**

In response to questions from the public Mr Kennett advised:

- Regarding where the cycleway would connect with the Expressway, that would be answered by Mr Stu Kilmister who was speaking next
- Parts of the Inland Track and Yankee Trail would be used, although they would be made wider and would be chip sealed
- Regarding the planting the Raumati South Residents Association has done, approximately 50 seedlings will have to be moved. NZTA are aware of the work that has been done and will be as careful as possible. In addition they will be planting another 1,000 seedlings in the vicinity.
- The smaller side paths further south will not be changed.

**MOVED (Spiers/Morris-Travers)**

**That Standing Orders be resumed.**

**CARRIED**

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Mr Stu Kilmister, Cycleways, Walkways, Bridleways Planner, then spoke about infrastructure work to be done alongside the QE cycleway. He outlined the options for a crossing at Poplar Avenue and indicated where the cycleway would meet the Expressway. Design concepts are currently underway, with a number of elements to be considered.

In response to questions from Board members Mr Kilmister advised:

- Traffic counts do not specifically calculate estimated future vehicle numbers, although the Council is aware these numbers may increase as a result of future subdivision
- Land use in the vicinity may also change e.g. become residential, in which case the cycleway could possibly be extended – a watching brief will be maintained
- Property owners have not been contacted yet as the various options are still being considered

PRCB 15/03/144

#### **PUBLIC SPEAKING TIME – OTHER ISSUES**

Mr Ron Cook thanked the Board for assistance provided since the last meeting. He was pleased the Council would be installing two sets of build-outs on Realm Drive. He had been visited by the Council's Infrastructure Group Manager who provided a signed plan of work to be done by the end of May. He then spoke of the bollards on Realm Drive which he felt were ineffective; he had discussed this with the Infrastructure Group Manager who felt there was no problem to be addressed. He provided a copy of the signed agreement and photographs of damaged bollards.

Mr Trevor Daniell spoke on behalf of the Raumati South Residents Association. He is concerned the request for a 30kph speed limit has been delayed due to the need for a bylaw review. He said the group has ideas for improvements to the land opposite the Raumati shops, and would come back to the Board with further information. He congratulated the Matai Road community garden group and expressed disappointment the Council was charging rent for the land.

Ms Karen Whibley spoke about safety issues in the Makarini Street area related to the Expressway construction, in particular where the pedestrian overbridge near Spackman Crescent will come out and what is happening at the back of the Makarini Reserve. Both walkways are important in terms of safety and urban design. She says the Alliance has been allowed to do whatever it wants, and it is time for the community to push back. Also there is a need for an independent review before the work starts and again afterwards to ensure the agreed guidelines are being followed.

In response to questions from Board members Ms Whibley advised:

- Regarding the requirement for the Alliance to consult with the community – whenever approached the Alliance says the plans are yet to be finalised, nor will they provide a timeline of when they expect the plans to be completed
- Section DC59 of the Board of Enquiry conditions states the Requiring Authority shall achieve certain outcomes [emphasis added] and therefore they must be made to do so

Ms Morris-Travers agreed to follow up this matter.

Cr Nigel Wilson spoke about street naming, saying the Board should not approve naming streets after developers' family members or pets. He also said the Historical Society is quoted in the report provided, and yet the Society no longer exists. He queried who had provided the advice. He then had three questions for Mr Kilmister regarding the planned QE Park cycleway: the budget for the project, the planned consultation process, and addressing

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the safety issues given a car goes past every ten seconds. He asked that the answers to these questions be made available to the community.

Mr Dale Evans circulated a document summarising his concerns, including use of and fire protection at the kiosk at Maclean Park, payment of water usage at the Kapiti Boating Club and the cost of installing the barbecue at Maclean Park. His document included photographs of a water meter but Mr Evans would not state where the photographs were taken, other than in the Paraparaumu Beach area.

Mr Trevor Daniell added to what he had said earlier. He queries whether any account had been taken of increased vehicle numbers in Raumati South as a result of construction on Kapiti Road, which he believed to be the case.

PRCB 15/03/145

#### **PUBLIC SPEAKING TIME ORAL SUBMISSIONS – RESPONSES**

Mr Cook – the Chair confirmed the Board had discussed with the roading team the need for clearer and better communication. If work was to be delayed for any reason this should be advised in advance. Ms Evans said she would discuss the bollard issue with the infrastructure team.

Mr Daniell – Ms Evans clarified the Council gets its authority to set a speed limit by way of a bylaw. Until the bylaw review is complete, the Council does not have the authority to change a speed limit. The Chair reiterated the Board felt it was completely unsatisfactory to get this response now, and better planning is required in future. Ms Evans said she would be happy to work with the community group regarding ideas for the land opposite the Raumati shops. Regarding the rent for the community gardening group, rent is charged to all lease/licence holders using reserve land. The rate is set in the Long Term Plan and is much lower than market rate.

Ms Whibley – Ms Morris-Travers agreed to seek answers from the Alliance regarding the questions Ms Whibley raised. She agreed it is important to ensure the recommendations are being met. Mr Best commented the Neighbourhood Impact Fora could also elevate the issues to the CLG and the Alliance.

Cr Wilson – Ms Evans was unable to advise who had been spoken to from the Historical Society and agreed to find out. She said the process for naming streets is a Council policy which is scheduled for review, and any feedback would be considered. Regarding the budget and planned consultation on the QE cycleway, as described in the presentation concepts and options are still being investigated. She would endeavor to confirm the current traffic numbers and how future traffic numbers have been calculated.

Mr Evans – The Chair confirmed public consultation regarding use of the Kiosk has included a number of suggestions including commercial use. Ms Evans confirmed the building meets current building requirements in terms of fire protection. Ms Evans could not answer the question regarding who pays for water usage at the Kapiti Boating Club because she was unaware of the systems being used there. She was unable to comment on the water meters in the photographs provided as Mr Evans had declined to advise where they are located.

The meeting was adjourned at 8.26pm and reconvened at 8.35pm.

The Chair advised she would meet with Mr Evans separately to discuss the water issue. Ms Evans clarified the estimated costs she had provided regarding installation of the barbecue at Maclean Park and said she was unaware of anywhere in New Zealand where members of the public could take their own gas bottles, for safety reasons.

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PRCB 15/03/146

**LEAVE OF ABSENCE**

There were none.

PRCB 15/03/147

**MATTERS OF AN URGENT NATURE**

There were none.

PRCB 15/03/148

**MACLEAN PARK KIOSK – RECOMMENDATION TO COUNCIL**

The Chair explained there was no report for consideration because the latest community meeting was too recent for officers to have prepared a report for this agenda. The Board does not have the authority to make the decision about the future of the kiosk, however it can request a report be prepared by Council officers for consideration by the Environment and Community Development Committee. Discussion points included:

- Confirmation the report would include reference to all consultation undertaken and could include a statement from the Board
- Confirmation the Board would get an opportunity to review the draft report
- The Chair confirmed at the ECD Committee meeting where the current lease was considered, she emphasised the Board's view that any lease given was explicitly temporary and did not create an ongoing expectation
- A possible partnership between the various commercial tenants has not been progressed as the feasibility of such an arrangement must be established first
- Possible tenants could also include other community groups e.g. Community Patrol

**MOVED (Best/Spiers)**

**After listening to feedback sought from the community, the Paraparaumu/Raumati Community Board recommends to Council that options for the future use of the Kiosk at Maclean Park be investigated and reported to the Environment and Community Development Committee for a decision at its meeting on 7 May 2015.**

**The options recommended by the Board for further investigation are to make the Kiosk available to:**

- a) Operators of Kāpiti Island ferries and tourism ventures
- b) Community groups
- c) A combination of options a) and b)

**And note the Board prefers Option C.**

**CARRIED**

PRCB 15/03/149

**APPLICATION FOR LEASE CONCESSION TO CONSTRUCT A COMMUNITY GARDEN AT MATAI ROAD RESERVE (CS-15-1467)**

Mr Nathan Mourie, Leisure and Open Space Planner, spoke to this report. He said a very comprehensive application had been received which had been assessed as fitting the current policy and its objectives. A letter drop had been done to surrounding residents asking them to advise if there were any objections; none were received. All new leases on reserve land require public notification under the Reserves Act, which he would do. If any objection were

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received the matter would have to come back to the Board for reconsideration. The group would be charged \$193 for the current year, which is the minimum rental for any group which has a lease on a reserve.

In response to a question Mr Mourie advised there were no other community gardens in the district on Council land, although there is a community orchard at the end of Jeep Road in Raumati South.

**MOVED (Gurunathan/Spiers)**

**That the Paraparaumu/Raumati Community Board approves the construction and lease for a Community Garden at Matai Road Reserve, Raumati, constituting approximately 180m<sup>2</sup> and outlined in Appendix 1 to report CS-15-1467 for a term of one year with two three year rights of renewal at an annual rental set by Council in the Long Term Plan or Annual Plan.**

**CARRIED**

PRCB 15/03/150

**ROAD NAMING – LEINSTER AVENUE SPUR ROAD (CORP-15-1488)**

Discussion points included:

- The need to clarify whether the Historical Society exists or not
- Whether that infers a need to defer consideration of the report
- The road is nearly completed and so timing is important

The Board noted the name suggested by the Historical Society was not the one being recommended and thus the status of the Society could be considered a moot point in this instance. However it did need to be clarified for the future.

**MOVED (Spiers/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board approves the name “Rongomau Lane” for the new road shown in Appendix 1 of report Corp-15-1488.**

**CARRIED**

PRCB 15/03/151

**ADDRESSING CONCERNS RAISED BY SALIMA PADAMSEY ON BEHALF OF COASTAL RATEPAYERS UNITED AT THE MEETING OF 28 OCTOBER 2014 REGARDING THE ABILITY OF INDIVIDUALS TO SPEAK TO COUNCIL WITHOUT ISSUES BEING IMPROPERLY PERSONALISED**

Mrs Spiers gave notice she would be putting forward a motion at the appropriate time. The Chair invited Ms Evans to comment, who said she believed the item related to an alleged breach of the Code of Conduct that had been reported to the Council, that an investigation of the complaint was in progress and would be apparent in public business in due course, and her advice to the Board was not to take a position on the matter until that process was complete.



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**MOVED (Spiers/Best)**

**That the Paraparaumu/Raumati Community Board considers any denigration of a genuine submitter by Councillors as being in breach of common decency and the Kāpiti Coast District Council's Code of Conduct. The Board would support any of their constituents who found themselves in this position.**

Mrs Spiers spoke to the motion saying it reflected her need to fulfil her role to advocate on behalf of all community members.

Discussion points included:

- All members agreed that denigration of a submitter was inappropriate
- Whether the issues raised were already sufficiently dealt with by the Code of Conduct
- That common decency goes both ways
- Whether this motion relates to a specific incident for which a process is already under way and whether it is appropriate to get involved
- That the Board can advocate for residents without the need to pass resolutions

In her right of reply Mrs Spiers stated that in her view it was a generic resolution and did not name any individuals. In this particular instance the person involved was the secretary of a group of over 500 people. She will always advocate for any group or individual who asks her to.

The motion was put and a show of hands was requested:

In favour: Cr Gurunathan  
Mr Best  
Mrs Spiers

Against: Ms Vining  
Ms Morris-Travers

**CARRIED**

PRCB 15/03/152

**UPDATE: THE LONG TERM PLAN – THE BOARD IS REMINDED TO PASS A RESOLUTION WHETHER OR NOT THEY INTEND MAKING A SUBMISSION TO THE LONG TERM PLAN**

It was noted there was no Board meeting scheduled before the submissions were due and therefore a Board member would need to be delegated to draft a submission on the Board's behalf. It was acknowledged that writing a submission is important as a number of key issues fall within this Board's jurisdiction.

**MOVED (Spiers/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board resolves to make a submission on the draft Long Term Plan and delegates the Chair authority to finalise the submission after consultation with the Board.**

**CARRIED**

PRCB 15/03/153

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**CONFIRMATION OF MINUTES – 17 FEBRUARY 2015**

Ms Morris-Travers noted Mr Kris Faafoi is incorrectly addressed as “Hon”.

**MOVED (Spiers/Morris-Travers)**

**With the above correction, that the minutes of the Paraparaumu/Raumati Community Board meeting dated 17 February 2015 be approved and adopted as a true and accurate record.**

**CARRIED**

PRCB 15/03/154

**MATTERS UNDER ACTION**

Ms Evans advised the following:

Kiosk at Maclean Park – had already been discussed. An outcome should be available before the next Board meeting.

Development of a Community Response Plan – there had been a disappointing attendance at the last planning meeting. In her role as Civil Defence Controller Ms Evans would be writing to the Board to suggest amending the process. A difficulty is the size of the community; an option would be to allow each community to develop its own resilience and response as appropriate. Ms Evans will prepare options for the Board’s consideration.

Safety concerns on Ruapehu Street – this is currently with the Road Safety Advisory Group. The Chair suggested inviting Councillors to walk up Ruapehu Street before the briefing scheduled for Thursday morning, to give them perspective on the issue. Ms Morris-Travers agreed to arrange invitations.

Public Art Panel – a report from the recent meeting would go to the Environment and Community Development Committee in June, and Ms Evans would be exploring a suitable process for this Board to contribute to that report. Board members reiterated the need for their views to be taken into consideration.

Canada Geese – Ms Evans has suggested to Council officers that this matter be included as part of the Council’s submission to Greater Wellington Regional Council’s Long Term Plan.

The meeting closed at 9.18pm.

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*Chairperson*

.....  
*Date*