

**MINUTES** of a meeting of the **Environment and Community Development Committee** held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu, on **Thursday 11 September 2014** commencing at 10:00am.

<b>PRESENT:</b>	Cr	P	Gaylor	(Chairperson)	
	Mayor	R	Church		
	Cr	M	Cardiff		
	Cr	T	Lloyd		
	Cr	G	Welsh		
	Cr	J	Elliott		
	Cr	D	Scott		
	Cr	J	Holborow		
	Cr	M	Bell		
	Ms	R	Solomon	(Maori Representative)	
	<b>IN ATTENDANCE:</b>	Mr	P	Dougherty	(Chief Executive)
Mr		S	McArthur	(Group Manager, Strategy & Partnerships)	
Ms		T	Evans	(Group Manager, Community Services)	
Mr		R	Kofoed	(Deputy Chair, Ōtaki Community Board)	
Ms		F	Vining	(Chair, Paraparaumu/Raumati Community Board)	
Mr		S	Mallon	(Group Manager, Infrastructure)	
Mr		N	Mourie	(Leisure and Open Space Planner)	
Mr		J	Kilbride	(Policy Planner)	
Mr		D	Lew	(Environmental Planning Manager)	
Mrs		S	Shaw	(Executive Secretary, Minutes)	
<b>LEAVE OF ABSENCE:</b>		Cr	D	Ammundsen	

The Chair welcomed everyone to the meeting and declared the meeting open with the Council blessing.

ECD 14/09/064

**APOLOGIES**

**MOVED (Church/Lloyd)**

**That an apology be accepted from Cr Gurunathan.**

**CARRIED**

**Declarations of Interest Relating to Items on the agenda:**

There were none.

ECD 14/09/065

**PUBLIC SPEAKING**

1. Lynn Sleath on behalf of Kapiti Cycling Inc spoke to the Committee about the Cycle Walkway and Bridleway Advisory Group and how the Terms of Reference are still not clear and that it should be linked into the Environment and Community Development Committee. He has also had discussions with the Waikanae Community Board around cycle lane markings on Te Moana Road in Waikanae.

2. Cr David Scott advised the Committee that he is no longer a Council representative on the Kapiti Community Centre Management Committee. He also gave a summary on the Sport Wellington event that he attended on Sport in the Wellington Region.

**ECD 14/09/066**

**CHAIRPERSON'S/MEMBERS' BUSINESS**

**(a) Public Speaking time responses**

Council Staff will be reviewing the CWB Advisory Group's Terms of Reference and will report back to the next Environment and Community Development Committee meeting. They will also be looking at how feedback is reported back to the group. This will also be added to the matters under action.

**(b) Leave of Absence**

**MOVED (Scott/Church)**

**That a leave of absence be granted to Cr Bell for the ECD Additional meeting this afternoon and for the Appeals Hearing Committee on Tuesday 16 September 2014.**

**That a leave of absence be granted to Cr Gaylor for the Appeals Hearing Committee on Tuesday 16 September 2014.**

**CARRIED**

**(c) Matters of an Urgent Nature**

There were no matters of urgent nature.

**ECD 14/09/067**

**APPROVAL OF GREATER WELLINGTON REGIONAL COUNCIL'S WAIKANAЕ RIVER  
ENVIRONMENTAL STRATEGY (SP-14-1206)**

Stephen McArthur, Group Manager of Strategy & Partnerships spoke to this report.

**MOVED (Elliott/Cardiff)**

**That the Environment and Community Development Committee receives and endorses the 2014 Waikanae River Environmental Strategy.**

**That the Environment and Community Development Committee Chair be formally authorised to sign the 2014 Waikanae River Environmental Strategy on behalf of Council.**

**CARRIED**

ECD 14/09/068

**LEASE CONCESSION TO OCCUPY LAND AT WEKA PARK, KAPITI COAST PIPES AND DRUMS (INC) (CS-12-759)**

**MOVED (Cardiff/Scott)**

That the Committee authorises Council to enter into a concession for 10 years with two further 10 year rights of renewal, commencing 01 November 2014 with Kapiti Coast Pipes and Drums (Inc), for the land at Weka Park shown in Appendix 2 to report CS-12-759 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

**CARRIED**

ECD 14/09/069

**LEASE CONCESSION TO OCCUPY LAND AT WAIKANAЕ PARK, WAIKANAЕ WRESTLING CLUB (CS-12-762)**

**MOVED (Bell/Cardiff)**

That the Committee authorises Council to enter into a concession for 10 years with two further 10 year rights of renewal, commencing 01 April 2014 with Waikanae Wrestling Club, for the land at Waikanae Park shown in Appendix 3 to report CS-12-762 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

**CARRIED**

ECD 14/09/070

**LEASE CONCESSION TO OCCUPY LAND WESLEY KNIGHT PARK, PARAPARAUMU BEACH BOWLING CLUB (CS-14-117)**

**MOVED (Bell/Holborow)**

That the Committee authorises Council to enter into a concession for 10 years with two further 10 year rights of renewal, commencing 01 August 2014 with the Paraparaumu Beach Bowling Club, for land at Wesley Knight Park shown in Appendix 2 to report CS-14-117 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

**CARRIED**

ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE	THURSDAY 11 SEPTEMBER 2014	10:00AM
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ECD 14/09/071

**CONFIRMATION OF MINUTES**

**MOVED (Holborow/Welsh)**

**That the minutes of the 7 August 2014 meeting of the Environment and Community Development Committee be confirmed as a true and accurate record.**

**CARRIED**

There was a query re Kapiti Island visitor numbers, can we request monthly reporting of the visitor numbers from the Department of Conservation.

ECD 14/09/072

**MATTERS UNDER ACTION**

Smokefree policy – A report will come back to the Committee by the end of this year.

*The meeting closed at 10.59am*

Signed: .....  
Chairperson of the meeting

Date: .....