

**Chairperson and Community Board Members**  
WAIKANAE COMMUNITY BOARD

**5 MAY 2015**

Meeting Status: **Public**

Purpose of Report: For Decision

**WAIKANAE COMMUNITY BOARD STRATEGIC PLAN  
REFRESH**

**PURPOSE OF REPORT**

- 1 This report presents the Waikanae Community Board's updated Strategic Plan for adoption by the Board.

**Delegation**

- 2 The Waikanae Community Board has the delegated authority as at section D.10.4 of the Governance Structure:  
*Authority to listen, articulate, advise, advocate and make recommendations to Council on any matter of interest or concern to the local community.*

**BACKGROUND**

- 3 In April 2014 the Waikanae Community Board held a strategic planning day, which culminated in a Strategic Plan, setting out the Board's priorities. The Plan was adopted by the Board in June 2014.
- 4 On 13 April 2015 the Board held another planning day, with a primary objective being to review and update the Strategic Plan.

**CONSIDERATIONS**

- 5 The Waikanae Community Board has an important role working with and for its community, and as an interface with the Kāpiti Coast District Council. There are many touchpoints with the community and a range of wants and needs that are expressed through the ongoing interactions that the Board has with businesses, groups and individuals.
- 6 The Board has developed a Strategic Plan that provides a foundation for its short, medium and long term planning priorities. The document is intended to be reviewed and refreshed at regular intervals, and this review has occurred after an initial 12 month period.
- 7 The Strategic Plan identifies strongly with the Council's strategic priorities. For example, where the Council has adopted a vision for Kapiti to be "vibrant, diverse and thriving", the Board's vision is that "Waikanae will be a community for all ages that people experience as unique, diverse, safe and vibrant".

- 8 While overall the Strategic Plan has been maintained, there have been some minor amendments:
- Strengthened focus on Access and Transport
  - Strengthened focus on Town Centre and Waikanae Beach
  - New priority on Ward boundaries and community representation
- 9 The Strategic Plan 2015-19 is attached as Appendix 1 to this report.

### Financial Considerations

- 10 There are no financial considerations arising from this report.

### Legal Considerations

- 11 There are no legal considerations arising from this report.

### Consultation

- 12 No consultation has been undertaken as part of this process.

### Tāngata Whenua Considerations

- 13 There are no tāngata whenua considerations arising from this report.

### Publicity Considerations

- 14 The Board will be promoting this Strategic Plan with the Waikanae community. Initially a media release will be issued upon adoption of this document. It is intended that this Strategic Plan will be available and referred to through Council channels, including the website and Facebook.

## **SIGNIFICANCE AND ENGAGEMENT**

- 15 This matter has a low level of significance under the Council Policy.

## **RECOMMENDATIONS**

- 16 That the Waikanae Community Board approves the Strategic Plan 2015-19 as attached in Appendix 1.
- 17 That the Waikanae Community Board agrees to fund the cost of the strategic planning process from the Promotion of Waikanae Fund.
- 18 That the Waikanae Community Board recommends to Council that they note the Strategic Plan.

**Report prepared by:**

**Report approved by:**

**Wayne Maxwell**  
**Group Manager Corporate Services**

**Stephen McArthur**  
**Group Manager Strategy and Planning**

Appendix 1 – Strategic Plan 2015-2019