

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY, 22 MAY 2018</b>	<b>7.00 PM</b>

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 22 May 2018** commencing at **7.00 pm**.

PRESENT:	Ms	C	Papps	Chair
	Ms	M	Stevens	Deputy Chair
	Ms	S	Warwick	
	Mr	K	Bevan	
	Cr	J	Cootes	
IN ATTENDANCE	Mr	K	Black	Acting Group Manager, Strategy & Planning
	Ms	L	Belcher	Acting Democracy Service Manager
	Mr	V	Fallon	Expressway Programme Integration Manager

The Chair welcomed everyone to the meeting.

OCB 18/05/108

#### **APOLOGIES**

There were no apologies.

OCB 18/05/109

#### **PRESENTATION: PEKA PEKA TO ŌTAKI EXPRESSWAY - NZTA**

Steve Finlay provided an update on the construction in the north zone and south zone and also provided an update on the shared pathway.

There was discussion about the diversion of the Ōtaki River flow as the building work progresses.

Sarah Ropata provided an update on projects and activities going on in the community:

- Ōtaki College Student films
- Ōtaki Students Horticultural Project
- Mulch Donations
- Southern and Northern Neighbourhood Meeting Groups
- Community Liaison Group Meeting
- Te Horo School site visit
- Building Construction Industry Training Organisation site tour
- Library Archaeology Presentation

OCB 18/05/110

#### **PUBLIC SPEAKING TIME**

##### Ōtaki College

Andy Fraser and students from Ōtaki College spoke to their grant application.

##### Kāpiti Coast No More Meth

Emma Makatea, on behalf of Kāpiti No More Meth, spoke to their grant application.

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ŌTAKI COMMUNITY BOARD	TUESDAY, 22 MAY 2018	7.00 PM

Jane Bell

Jane Bell spoke to her grant application.

Amicus Club

Bruce Heather, on behalf of the Amicus Club, spoke to their grant application.

Lions Club of Ōtaki

Jenny Glen, on behalf of Lions Club of Ōtaki, spoke to their grant application.

Transition Town Ōtaki

Jamie Bull, on behalf of Transition Town Ōtaki, spoke to their grant application.

Eleanor Reo and Jay Smock

Eleanor Reo, on behalf of Eleanor Reo and Jay Smock, spoke to their grant application.

Kimiora Winiata

Kimiora Winiata spoke to her grant application.

Cail and Elias Terry

Cail and Elias Terry spoke to their grant application.

Ōtaki Community Network Group

Margaret Andrews, on behalf of Ōtaki Community Network Group, spoke to their grant application.

Ōtaki Toy Library

Sara Velasquez, on behalf of Ōtaki Toy Library, thanked the Board for the grant they received and reported back on the success of the Library.

OCB 18/05/111

**MEMBERS' BUSINESS**

**(a) Public Speaking Time Oral Submissions – Responses**

There were none.

**(b) Leave of Absence**

There was no leave of absence.

**(c) Matters of an Urgent Nature**

There were none.

**(d) Declarations of Interest**

Ms Warwick declared a conflict of interest with the grant application from Ōtaki College and would not participate in discussion or voting on this grant application.

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**(e) Community Board Members' Activities**

**MOVED (Papps/Cootes)**

The Ōtaki Community Board received the tabled Community Board member's activities reports.

**CARRIED**

OCB 18/05/112

**CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-18-508)**

**MOVED (Cootes/Stevens)**

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Ōtaki College to help with the costs of school trip to England in September 2018.

**CARRIED**

**MOVED (Warwick/Stevens)**

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Kapiti Coast No More Meth depending on further discussion with the applicant.

**CARRIED**

**MOVED (Stevens/Warwick)**

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Jane Bell to help with the costs of making reusable bags for the Community.

**CARRIED**

**MOVED (Bevan/Warwick)**

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Amicus Ōtaki to help with the costs of taking members on trips around the region.

**CARRIED**

**MOVED (Cootes/Papps)**

That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to the Lions Club of Ōtaki to help with the costs of installing seating at the new bike pump track.

**CARRIED**

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ŌTAKI COMMUNITY BOARD	TUESDAY, 22 MAY 2018	7.00 PM

**MOVED (Cootes/Warwick)**

That the Ōtaki Community Board approves a Community Fund grant of \$482.62 to Transition Town Ōtaki to help with the travel costs for a speaker for the Community Forums they are organising.

**CARRIED**

**MOVED (Warwick/Stevens)**

That the Ōtaki Community Board approves a Community Fund grant of \$462.00 to Eleanor Reo and Jay Smock to help with the costs of travel to Indonesia to perform Kapa Haka in July.

**CARRIED**

**MOVED (Warwick/Stevens)**

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$500.00 to Kimiora Winiata to help with the costs of travelling to Tahiti for the Va'a World Sprints in July 2018.

**CARRIED**

**MOVED (Papps/Cootes)**

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$500.00 to Cail Terry and Elias Terry to help with the costs of travelling to Tahiti for the Va'a World Sprints in July 2018.

**CARRIED**

**MOVED (Cootes/Warwick)**

That the Ōtaki Community Board approves a Building and Resource Consents Fund grant of \$280.00 to the Otaki Community Network Forum to help with the costs of venue hire for their monthly meetings.

**CARRIED**

**MOVED (Cootes/Stevens)**

That the Ōtaki Community Board approves \$591.85 to be moved from the Building and Resource Consents Fund grant to the Community Grant.

That the Ōtaki Community Board approves \$295.00 to be moved from the Building and Resource Consents Fund grant to the Sporting Activity grant.

**CARRIED**

**MOVED (Stevens/Warwick)**

That the Ōtaki Community Board approves an additional grant of \$482.07 to the Ōtaki Volunteer Fire Brigade and \$482.07 to Ōtaki College.

**CARRIED**

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Members discussed the lack of consistency in some grant form wording, depending on the type of grant and perhaps the age of the form, in terms of the requirement for the applicant to confirm if they have applied to other community boards or other organisations in the last three years for the same purpose. Mr Black took an action to ensure consistency going forward.

OCB 18/05/113

**UPDATE: ELEVATE OTAKI**

Cr Cootes had provided an update on Elevate Ōtaki in his Activity Report which had been circulated to members.

OCB 18/05/114

**CONFIRMATION OF MINUTES – 10 April 2018**

**MOVED (Warwick/Bevan)**

**That the minutes of the 10 April 2018 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.**

**CARRIED**

OCB 18/05/115

**MATTERS UNDER ACTION**

Placement of Toilet at Ōtaki Estuary

There are some complex resource consent issues to be resolved. The chosen location is a contaminated site; it has a Waahi Tapu designation in the proposed district plan and is an eco-site.

Tasman Road Speed Issue

Work is due to be completed by the end of May.

Haruatai Tennis Court Lease

The Council considered a lease for the Ōtaki Sports Club on 26 April at their meeting. They resolved that a lease can be given following the one month statutory public notification period.

Ōtaki Railway Station Building

The Ōtaki Railway Station Building has been cleaned and will have a regular monthly external clean but is still in a poor state of disrepair. LINZ has stated it is not in a financial position to undertake major remedial work on its properties. However, seismic work on the building (that is needed before it can be tenanted) will be completed prior to any tenant taking over the building. The property is being held subject to any Treaty settlement.

The Ōtaki Railway Station Platform does not have a regular cleaning schedule. Council staff are meeting with the KiwiRail Facilities manager to arrange scheduled clean-ups. We are also meeting with the Fletchers construction manager responsible for the Platform extensions to better understand the scope and timing of those works to see if there are any opportunities to align those works with improving the existing platform. However, KiwiRail have stated they don't have budget to lift the existing platform.

Mr Black took an action to give an update at the next meeting on the road stopping.

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OCB 18/05/116

**GENERAL BUSINESS**

There was discussion about a proposal to the Government on the Provincial Growth Fund.

There was discussion that members would like Kelly Isles and a representative from CCDHB to attend a future Community Board meeting to talk about the locality plan for Ōtaki. Ms Stevens took an action to facilitate this.

The Ōtaki Community Board meeting closed at 9.15pm.

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Chairperson

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Date