

Chairperson and Community Board Members
WAIKANAЕ COMMUNITY BOARD

13 JUNE 2017

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

1 13 applications for funding have been received:

Waikanae Capital Improvement Fund

- Ngatiawa Retreat/Ngatiawa River Monastery
- Waikanae Community Patrol
- Waikanae Montessori Preschool
- Waikanae Kindergarten
- Waikanae Playcentre
- Waikanae Arts and Crafts Society Inc
- MenzShed Kapiti Incorporated
- Coast Access Radio Trust

Discretionary Grant Fund

- Benjamin Thompson
- Parkinsonism Society Kapiti/Horowhenua
- Kapiti Ballet Society (3 year funding request)

Promotion Fund

- Waikanae Chartered Club
- Lions Club Of Waikanae (3 year funding request)

Delegation

2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:

Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan.

BACKGROUND

3 This is the last Waikanae Community Board meeting of the 2016/17 financial year.

4 The budget allocations for the 2016/17 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2016/17 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund <i>Funds from Promotion Fund to cover shortfall</i>	\$6,277	\$9,758 -\$3,481	\$0
Waikanae Promotion Fund	\$35,169	\$25,051.45	\$10,118.00
Waikanae Capital Improvement Grant	\$35,169	\$457.20	\$34,711.80

- 5 An amount of approximately \$1.208 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$914,000 by the end of the financial year. The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,197	Balance at 30 June 2015 as per Annual Report
32	Earnings during 2015/16
(21)	Expenditure during 2015/16
1,208	Balance at 30 June 2016 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
(43)	Allocated for 'Welcome to Waikanae' sign
51	Interest earnings budgeted for the 2016/17 year
(13)	Waikanae Bowling Club
(35)	Budgeted grants for 2016/17
914	Forecast Balance as at 30 June 2017

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by email.

Capital Improvement Fund Grant

- Ngatiawa Retreat Trust/Ngatiawa River Monastery
- 8 Ngatiawa Retreat Trust has applied for a Capital Improvement fund grant of \$10,000 to assist with the upgrade of the sewage system
- Waikanae Community Patrol
- 9 Waikanae Community Patrol has applied for a Capital Improvement fund grant of \$572.50 to purchase a rear facing video camera and recruitment noticeboards.

Waikanae Montessori Preschool

- 10 Waikanae Montessori Preschool has applied for a Capital Improvement fund grant of \$2,518.50 to assist with the upgrade of playground equipment.

Waikanae Kindergarten

- 11 Waikanae Kindergarten has applied for a Capital Improvement fund grant of \$10,500 to assist with the costs of replacing the vinyl in the play area, kitchen and toilets.

Waikanae Playcentre

- 12 Waikanae Playcentre has applied for a Capital Improvement fund grant of \$2,799.41 to assist with the costs of purchasing PVC blinds.

Waikanae Arts and Crafts Society Inc

- 13 Waikanae Arts and Crafts Society Inc has applied for a Capital Improvement fund grant of \$12,703 to assist with the costs of maintenance and purchasing a heat pump.

MenzShed

- 14 MenzShed has applied for a Capital Improvement fund grant of \$10,000 to assist with the costs of engineering design work.

Coast Access Radio Trust

- 15 Coast Access Radio Trust has applied for a Capital Improvement fund grant of \$2,225.00 to assist with the costs of building signage.

Discretionary Fund GrantBenjamin Thompson

- 16 Benjamin Thompson has applied for a Discretionary Fund grant of \$500 to help with the costs of representing New Zealand in Inline Hockey in Slovakia.

Parkinsonism Society Kapiti/Horowhenua

- 17 Parkinsonism Society Kapiti/Horowhenua has applied for a Discretionary Fund grant of \$500 to help with the costs of rent and the monthly newsletter.

Kapiti Ballet Society

- 18 Kapiti Ballet Society has applied for a Discretionary Fund grant of \$500 for the next three years to assist with the costs of running the Annual Dance Competition in 2017, 2018 and 2019.

Promotion Fund GrantLions Club of Waikanae

- 19 Lions Club of Waikanae has applied for a Promotion Fund grant of \$4,200 for the next three years to help with the costs of printing and advertising for the Waikanae Lions Super Spring Garden Trail for 2017, 2018 and 2019.

Waikanae Chartered Club

- 20 Waikanae Chartered Club has applied for a Promotion Fund grant of \$5,000 to help with the costs of hall hire for the 2017 Ladies and Masters 8Ball Nationals in July 2017.

- 21 Grants equating to \$62,018.41 have been presented for the Board's consideration and approval. As there are no funds left in the discretionary grants fund, Board Members would need to move over funds from the promotions fund.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$0	\$1,500.00
Waikanae Promotion Fund	\$10,118.00	\$9,200.00
Waikanae Capital Improvement Fund	\$34,711.80	51,318.41

Historical Grants

- 22 Attached to this report, as appendices, are tables showing all grants made in the 2016/17 and 2015/16 financial years.

SIGNIFICANCE OF ENGAGEMENT

- 23 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 24 The Waikanae Community Board grants Ngatiawa Retreat a Capital Improvement Fund Grant of \$..... to assist with the upgrade of the sewage system.
- 25 The Waikanae Community Board grants Waikanae Community Patrol a Capital Improvement Fund Grant of \$..... to purchase a rear facing video camera and recruitment noticeboard.
- 26 The Waikanae Community Board grants Waikanae Montessori Preschool a Capital Improvement Fund Grant of \$..... to assist with the upgrade of playground equipment.
- 27 The Waikanae Community Board grants Waikanae Kindergarten a Capital Improvement Fund Grant of \$..... to assist with the costs of replacing the vinyl in the play area, kitchen and toilets.
- 28 The Waikanae Community Board grants Waikanae Playcentre a Capital Improvement Fund Grant of \$..... to assist with the costs of purchasing PVC blinds.
- 29 The Waikanae Community Board grants Waikanae Arts and Craft Society a Capital Improvement Fund Grant of \$..... to assist with the costs of maintenance and purchasing a heat pump.
- 30 The Waikanae Community Board grants Waikanae MenzShed Kapiti a Capital Improvement Fund Grant of \$..... to assist with the costs of engineering design work.

- 31 The Waikanae Community Board grants Coast Access Radio Trust a Capital Improvement Fund Grant of \$..... to assist with the costs of building signage.
- 32 The Waikanae Community Board grants Benjamin Thompson a discretionary grant of \$..... to help cover the costs of representing New Zealand in Inline Hockey in Slovakia.
- 33 The Waikanae Community Board grants Parkinsonism Society Kapiti/Horowhenua a discretionary grant of \$..... to help cover the costs of rent and the monthly newsletter.
- 34 The Waikanae Community Board grants Parkinsonism Kapiti Ballet Society a discretionary grant of \$.....for the next three years to assist with the costs of running the Annual Dance Competition in 2017, 2018 and 2019.
- 35 The Waikanae Community Board grants the Lions Club of Waikanae a grant of \$..... from the promotion fund for the next three years to help with the costs of printing and advertising for the Waikanae Lions Super Spring Garden Trail for 2017,2018 and 2019.
- 36 The Waikanae Community Board grants Waikanae Chartered Club a grant of \$..... from the promotion fund to help with the costs of hall hire for the 2017 Ladies and Masters 8Ball Nationals in July 2017.
- 37 The Waikanae Community Board agrees to transfer \$..... from the Waikanae Promotional Fund to the Discretionary Grants Fund to cover the shortfall.

Report prepared by:

Approved for submission by:

**Samara Shaw
Executive Secretary
Strategy & Planning**

**Sarah Stevenson
Group Manager
Strategy & Planning**

ATTACHMENTS:

Criteria

- Capital Improvement Grants Fund
- Discretionary Grants Fund
- Promotional Fund

Applications

- Ngatiawa Retreat/Ngatiawa River Monastery
- Waikanae Community Patrol
- Waikanae Montessori Preschool
- Waikanae Kindergarten
- Waikanae Playcentre
- Waikanae Arts & Craft Society
- MenzShed Kapiti
- Coast Access Radio Trust
- Benjamin Thompson
- Parkinsonism Society Kapiti/Horowhenua
- Kapiti Ballet Society
- Lions Club of Waikanae
- Waikanae Chartered Club

Accountability Report Back

- Destination Waikanae Incorporated
- Waikanae Playcentre
- Waikanae Music Society Inc
- Kapiti AED Trust
- Kapiti Ballet Society
- Michael Peryer

Grants

- List of grants made in the 2016/17 year
- List of grants made in the 2015/16 year