

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 23 MAY 2017	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 23 May 2017**, commencing at **7.00 pm**.

PRESENT: Ms C Papps Chair  
Ms M Stevens Deputy Chair  
Mr K Bevan  
Ms S Warwick  
Cr J Cootes

IN ATTENDANCE: Mr K Currie Group Manager Regulatory Services  
Ms J Carpenter Youth Council representative  
Miss A McLaughlin Minute Taker

The Chair welcomed everyone to the meeting and introduced Julia Carpenter, Kāpiti Coast Youth Council representative.

OCB 17/05/032

#### **APOLOGIES**

There were no apologies.

OCB 17/05/033

#### **PUBLIC SPEAKING TIME**

#### **GRANT APPLICATIONS**

Andy Fraser, Ōtaki College

A grant of \$500.00 was requested to assist with the costs of running the Maori Youth Leadership Course being held 15-17 June 2017.

Andy Fraser, Ōtaki College

A grant of \$1,500.00 was requested to assist with costs for the student community garden project.

Judy Whittaker, Kapiti Chorale

A grant of \$265.00 was requested to assist with the costs of printing and advertising for two concerts.

Matawai Winiata

A grant of \$500.00 was requested to assist with the costs of attending the World Indigenous People's Conference in Education – Youth Programme, in Toronto, Canada.

Hinemaia Te Hei

A grant of \$500.00 was requested to assist with the costs of attending the World Indigenous People's Conference in Education – Youth Programme, in Toronto, Canada.

Irihia Te Aho Ki Te Rangī

A grant of \$500.00 was requested to assist with the costs of attending the World Indigenous People's Conference in Education – Youth Programme, in Toronto, Canada.

Bruce Heather, Amicus Club of Ōtaki

A grant of \$500.00 was requested to assist with the costs of group outings for the Club's elderly members.

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Hanna Wagner-Nicholls, Energise Ōtaki Inc.

A grant of \$500.00 was requested to assist with the costs of providing free lined curtains to people with Community Services Cards in the Ōtaki area.

Len Nicholls, Ōtaki Branch NZ Society of Genealogists

A grant of \$500.00 was requested to assist with the costs of a new projector.

William Doctor, Poutama Mackey Te Rangi Pumamao of Rahui Football & Sports Club Inc.

A grant of \$500.00 was requested to assist with the costs of Poutama Mackey Te Rangi Pumamao to attend a rugby tournament in Brisbane.

Laken Seng-Maru

A grant of \$500.00 was requested to assist with the costs of Laken representing the Cook Islands' U19 Women's squad at the 1<sup>st</sup> IVF Va'a World Distance Championships in Tahiti.

David Orchard, Zeal Education Trust

A grant of \$200.00 was requested to assist with the costs of a resource consent.

Myrtle Buckley, Ōtaki Community Recovery Centre

A grant of \$500.00 was requested to assist with the costs of hiring the Body and Soul Gym at Ōtaki so it can hold health and wellbeing classes.

Clive Newman, Ōtaki Indoor Bowls Club

A grant of \$500.00 was requested to assist with the costs with the costs of hall hire for the 2017 season Club nights.

Ruth Barringham, Ōtaki MenzShed Inc.

A grant of \$500.00 was requested to assist with the costs with the costs of purchasing a digital video security system.

## **OTHER ISSUES**

Ian Carson – Ōtaki Promotions Group

The group would be putting on a Mataariki street party on 7 July 2017 on Main Street and wanted to bring this event to the attention of the local community. They would be providing entertainment and also closing part of the street.

OCB 17/05/034

## **MEMBERS BUSINESS**

### **(a) Public Speaking Responses**

All public speakers had been responded to at the time of speaking.

### **(b) Leave of Absence**

There was no leave of absence.

### **(c) Matters of an Urgent Nature**

There were no matters of an urgent nature.

### **(d) Declarations of Interest**

There were no declarations of interest.

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**CONSIDERATION OF APPLICATIONS FOR FUNDING (RS-17-204)**

**MOVED (Stevens/Cootes)**

That the Ōtaki Community Board approves a grant of \$500.00 to Ōtaki College to assist with the costs of running the Maori Youth Leadership Course being held 15-17 June 2017.

**CARRIED**

**MOVED (Stevens/Bevan)**

That the Ōtaki Community Board approves a grant of \$265.00 to Kapiti Chorale to assist with the costs of printing and advertising for two concerts.

**CARRIED**

**MOVED (Cootes/Warwick)**

That the Ōtaki Community Board approves a grant of \$500.00 to assist with the costs of Matawai Winiata attending the World Indigenous People's Conference in Education – Youth Programme, in Toronto, Canada.

**CARRIED**

**MOVED (Cootes/Warwick)**

That the Ōtaki Community Board approves a grant of \$500.00 to assist with the costs of Hinemaia Te Hei attending the World Indigenous People's Conference in Education – Youth Programme, in Toronto, Canada.

**CARRIED**

**MOVED (Cootes/Warwick)**

That the Ōtaki Community Board approves a grant of \$500.00 to assist with the costs of Irihia Te Aho Ki Te Rangi attending the World Indigenous People's Conference in Education – Youth Programme, in Toronto, Canada.

**CARRIED**

On their return from Canada, it was noted that Matawai Winiata, Hinemaia Te Hei and Irihia Te Aho Ki Te Rangi would make a presentation to the Ōtaki Community Board.

**MOVED (Warwick/Bevan)**

That the Ōtaki Community Board approves a grant of \$500.00 to assist with the costs of group outings for the Amicus Club of Ōtaki's elderly members.

**CARRIED**

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It was noted that if it's an ongoing issue, that it is not a guarantee they could come back to the Community Board every year.

**MOVED (Stevens/Warwick)**

That the Ōtāki Community Board approves a grant of \$1,000.00 to assist with the costs of Energise Ōtāki Inc. providing free lined curtains to people with Community Services Cards in the Ōtāki area.

**CARRIED**

**MOVED (Warwick/Bevan)**

That the Ōtāki Community Board approves a grant of \$250.00 to assist with the costs of a new projector for the Ōtāki Branch NZ Society of Genealogists.

**CARRIED**

**MOVED (Stevens/Warwick)**

That the Ōtāki Community Board approves a grant of \$500.00 to assist with the costs of Poutama Mackey Te Rangi Pumamao to attend a rugby tournament in Brisbane.

**CARRIED**

It was noted that if other team members also seek funding for the same event, the grant should be spread across the team.

**MOVED (Stevens/Warwick)**

That the Ōtāki Community Board approves a grant of \$500.00 to assist with the costs of Laken Seng-Marū representing the Cook Islands U19 Women's squad at the 1st IVF Va'a World Distance Championships in Tahiti.

**CARRIED**

**MOVED (Stevens/Warwick)**

That the Ōtāki Community Board approves a grant of \$200.00 to the Zeal Education Trust to assist with the costs of a resource consent.

**CARRIED**

**MOVED (Stevens/Bevan)**

That the Ōtāki Community Board approves a grant of \$500.00 to assist with the costs of hiring the Body and Soul Gym at Ōtāki so the Ōtāki Community Recovery Centre can hold health and wellbeing classes.

**CARRIED**

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**MOVED (Stevens/Cootes)**

**That the Ōtaki Community Board approves a grant of \$500.00 to assist the Ōtaki Indoor Bowls Club with the costs of hall hire for the 2017 season Club nights.**

**CARRIED**

It was noted that if it's an ongoing issue, that it is not a guarantee they could come back to the Community Board every year.

**MOVED (Warwick/Bevan)**

**That the Ōtaki Community Board approves a grant of \$1,286.00 to assist Ōtaki College for the student community garden project.**

**CARRIED**

**MOVED (Warwick/Stevens)**

**That the Ōtaki Community Board approves a grant of \$450.00 to assist the Ōtaki MenzShed with the costs of purchasing a digital video security system.**

**CARRIED**

OCB 17/05/036

**NIKAU FOUNDATION – PRESENTATION BY ADRIENNE BUSHELL**

Adrienne Bushell presented on behalf of the Nikau Foundation. The Foundation builds an endowment fund for a particular area in the greater Wellington region. It has recently started a Nikau Kāpiti Fund. The different ways of giving are: (a) Individual Named Endowment Fund; (b) Organisational Fund; (c) Charitable Trust Handover; and (d) District Fund. The Foundation saw the need for district funds and a donation can be for any amount. The Nikau Kāpiti Fund continues to grow with the first grant going to the Waikanae Volunteer Fire Brigade. There were various ways to help: advising someone who could be interested; donating to the Nikau Kāpiti Fund; and spreading the word. A suggestion was made to create a separate Ōtaki Fund with the possibility of a Community Board member being represented on the Nikau Kāpiti Fund Committee. Further discussions are needed to look at the positives and negatives.

OCB 17/05/037

**UPDATE: PEKA PEKA TO ŌTAKI EXPRESSWAY**

1. The Chair had met with Chris Harmer and got reassurance about the merge lane. There is a far wider shoulder now which, while still not ideal, is a lot safer.
2. Ms Stevens confirmed there would be a meeting on Friday, 26 May in the afternoon at Te Horo Hall. The Mayor, CEO and Cr Cootes have been invited to attend. Neil Walker from NZTA and a colleague from Auckland will be attending. The residents and business owners of Te Horo would like an on-ramp inter-change from Peka Peka and want to know where to from here.

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**CONFIRMATION OF MINUTES – 4 APRIL 2017**

**MOVED (Stevens/Warwick)**

**That the minutes of the 4 April 2017 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.**

**CARRIED**

OCB 17/05/039

**MATTERS UNDER ACTION**

Item 1: Dog Park: the Chair spoke with Alison Law who confirmed a mail-drop would be done and a meeting with the garden centre owner organised. Ms Stevens has made approaches to the MenzShed for its members to make some seats. Once discussions have been had with Ms Law, further discussions will be had with MenzShed on the price and design of the seats. The Lions Club would be happy to do some planting.

Item 2: Splash pad at Ōtaki pool - remove this item from Matters Under Action.

Item 3: Placement of toilet at Ōtaki Estuary: The Chair has had discussions with Max Lutz. The Greater Wellington Regional Council held their hearings on Tuesday, 23 May.

Item 4: Riverbank Road footpath assessment: Cr Cootes will discuss with Sean Mallon to get an update.

Item 5: Tasman Road speed issue: No change.

**Reserve Priorities/Projects**

Splash pad/water feature: Remove this item.

Te Horo Beach improvements: Ongoing.

Ōtaki Beach development: Through the Annual Plan submission process, Council has received one submission about the toilets at the pavilion and the state of these toilets. It would be appropriate for the Community Board to formally ask Council staff for any funding, within existing budgets to do a modest tidy up over the next 12 months. It would be an issue for volunteers to do this work due to health and safety reasons.

OCB 17/05/040

**GENERAL BUSINESS**

**Report Back**

Christine Papps (Chair)

The Chair reported on the following:

- RSA wreath for ANZAC Day: The RSA had asked for no payment. A thank you letter will be sent to the RSA in appreciation.
- NZ Community Board Conference - Methven: Found it very worthwhile attending. As Zone 4 representative, there were further discussions about hosting a meeting in Kāpiti.

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- Cycleways/walkways: We need to keep dialogue open with NZTA. Cr Cootes will follow up with Neil Walker (NZTA) and the consultants who did the design. He will update the Community Board at its next meeting.

#### Kerry Bevan

Mr Bevan reported on the following:

- His attendance at the Huruatai Park opening;
- His meeting regarding a new place for the Honours' Board at the Library. The Council's Property team will assist with mounting it.
- His attendance at a planning day to discuss the future of the Museum.

#### Marilyn Stevens

Ms Stevens reported on the following:

- Her attendance at the NZ Community Board Conference – Methven.
- Her discussions with NZTA on the intersection on Waerenga Road. The pull-in lane is too short and the trees by the railway are causing difficulties with high vehicles. NZTA is aware of the issue and hopefully will do some work within the next six months. It has done work on the Te Waka Road intersection and is planning to do some work on the Addington Road to sort out these dangerous intersections. Cr Cootes asked if Ms Stevens could follow up with NZTA about the temporary parking trial on SH1. With Council approval it would be good to ask NZTA to move towards having permanent lines put in (from BP station to Riverstone Café/Ōtaki New World).
- Her attendance at three Long Term Plan briefings at Council.

#### Shelly Warwick

Ms Warwick reported on the following:

- Her attendance at a recent Ashford Park meeting. Bores have been tested and are okay.
- There will be an Ōtaki Health Camp Reunion and Book Launch on 25-26 August 2017.
- Work on Waitohu Road will be starting on Monday 29 May.
- Ōtaki Women's Group: there are pot holes at the market – on Council land. The Chair will lodge a service request with Council.
- County Road: Nienke is the point of contact at Council and residents should speak directly to her regarding any issues.
- History of Hemi Matenga Reserve: a suggestion was made to speak with Lloyd Chapman.
- Reserves Fund split – Ōtaki contribution: Kevin has contacted the Finance team and he will approach them again for an update.

#### Cr James Cootes

Cr Cootes reported on the following:

- He has spoken to Cr Penny Gaylor (GWRC Councillor). She would welcome the opportunity to attend future Community Board meetings to update the community on what is happening.
- Ōtaki Promotions Group: state of the footpath on Main Street. Tiles are stained in front of fast-food outlets and the solution would be to get the pavers replaced. Council is to look into the situation report and update the Community Board.
- Annual Plan submissions: most submissions spoke about the rates increase.
- Met with Zeal. The music box was a huge success at Ōtaki College and Maclean Park.
- Attended the Youth2U Dollars event at Council which was very successful.
- Peka Peka to Ōtaki: the Ōtaki College media class is working actively with the community.
- BECA will be looking at cycleways options.

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- Expressions of Interest will be advertised in the Ōtaki Mail and another newspaper for the *Future of Otaki*.
- Attended Waitohu School gala to get feedback on the Annual Plan.
- Councillors had met with Greater Wellington Regional Council (at the recommendation of Cr Gaylor) to discuss a number of issues and will meet again during the year.
- Met with the CEO of Mid Central DHB to discuss boundary issues and public transport for patients. He asked them to advocate on behalf of our community to the territorial authorities who manage public transport.
- Youth Council presented to Council during the Annual Plan submission process. It wants to be more involved with Council's projects, particularly the Long Term Plan.

The Chair thanked Julia Carpenter for her attendance at the meeting.

The Ōtaki Community Board meeting closed at 9.58 pm.

*L Papps*  
 .....  
 Chairperson

*4/7/17*  
 .....  
 Date