

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 4 JULY 2017	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 4 July 2017**, commencing at **7.00 pm**.

PRESENT: Ms C Papps Chair
 Ms M Stevens Deputy Chair
 Mr K Bevan
 Ms S Warwick
 Cr J Cootes

IN ATTENDANCE: Mr P Dougherty Chief Executive
 Mr K Currie Group Manager Regulatory Services
 Mr G Adams Traffic Engineer, Infrastructure Services
 Ms J Rennie Executive Secretary, Regulatory Services

The Chair welcomed everyone to the meeting including Pat Dougherty, the Chief Executive and staff from Fletchers (Construction Infrastructure).

OCB 17/07/041

APOLOGIES

There were no apologies from Board Members. Mayor Gurunathan was an apology.

OCB 17/07/042

UPDATE: PEKA PEKA TO ŌTAKI EXPRESSWAY

In attendance from Fletchers (Construction Infrastructure) were Sarah Ropata, Communications Manager; Steve Findlay, Construction Manager; Bruce Symmans, Design Manager and Ed Breese, Stakeholder, Compliance and Environment Manager. Craig Pitchford has replaced Rowan Oliver as the NZTA representative and was an apology. The team gave a presentation on the Peka Peka to Ōtaki Expressway and an update on the project. The session concluded with questions from the audience regarding the project. Councillor Cootes raised the importance of appropriate communication channels being used by the NZ Transport Agency to inform the public on shared pathway consultation dates. The Community Liaison Group meeting had about 20 groups represented at its first meeting last night.

The Chair thanked Fletchers (Construction Infrastructure) on behalf of the community for their attendance and update.

OCB 17/07/043

PUBLIC SPEAKING TIME

GRANT APPLICATIONS

Marilyn Stevens

Ms Stevens reported back on the grant of \$1,500 she received to assist with the purchase of Christmas decorations to decorate the Ōtaki township for Christmas.

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Francis Tull, Kāpiti Concert Orchestra

A grant of \$500.00 was requested to assist with the expenses of holding a concert in the Ōtaki Memorial Hall in August. Previous concerts have been very popular and sold out.

Roselle Kymbrekos, Ōtaki Montessori Pre-School

A grant of \$300.00 was requested to assist with the purchase of large carpet squares or full carpet for classrooms.

Lorraine McLeavey, Golden Coast Senior (Vets) Golf – Ōtaki

A grant of \$500.00 was requested to provide “Sunny Ōtaki” welcome packs for visitors from Northland to Wellington Golf Clubs participating in a golf tournament 28 August to 1 September with the goal of supporting local businesses.

Daisy Davis, Ōtaki College Senior A Netball Team

A grant of \$500.00 was requested to assist the netball team to compete in the lower North Island Secondary Schools’ Netball Tournament in September. The team has done extensive fundraising and this money will assist with accommodation costs.

Paris Pidduck

A grant of \$500.00 was requested for Paris to attend the World Games in Poland in July competing with the NZ Canoe Polo team, the Paddle Ferns.

Angelo Robinson, Hoop Club Kāpiti

Andy Fraser, Principal of Ōtaki College introduced Angelo and spoke of his extensive work with youth basketball development. Angelo then spoke in support of his request for a grant of \$500.00 to assist Hoop Club Kāpiti run its Junior Basketball Coaching development programme in Otaki in Term 3 of 2017.

OCB 17/07/044

MEMBERS BUSINESS

(a) Public Speaking Time Oral Submissions – Responses

All public speakers had been responded to at the time of speaking.

(b) Leave of Absence

Councillor Cootes applied for leave of absence for the dates 1-10 September 2017.

MOVED (Warwick/Stevens)

That leave of absence for the dates 1 to 10 September 2017 for Councillor Cootes be approved.

CARRIED

(c) Matters of an Urgent Nature

There were no matters of an urgent nature.

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ŌTAKI COMMUNITY BOARD	TUESDAY, 4 JULY 2017	7.00 PM

(d) Declarations of Interest

There were no declarations of interest.

OCB 17/07/045

CONSIDERATION OF APPLICATIONS FOR FUNDING (RS-17-231)

MOVED (Warwick/Stevens)

That the Ōtaki Community Board approves a grant of \$500.00 to Kāpiti Concert Orchestra to assist with the expenses of holding a concert in the Ōtaki Memorial Hall in August.

CARRIED

Note that supporting budget documentation should not include grant money as it is not a foregone conclusion that the Board will approve a grant request.

There was discussion regarding the application from the Ōtaki Montessori Pre-School and its business status. The motion to approve the application was not moved.

MOVED (Stevens/Bevan)

That the Ōtaki Community Board approves a grant of \$500.00 to Golden Coast Senior (Vets) Golf – Ōtaki to provide “Sunny Ōtaki” welcome packs for visitors from Northland to Wellington Golf Clubs participating in a golf tournament 28 August to 1 September with the goal of supporting local businesses.

CARRIED

MOVED (Warwick/Cootes)

That the Ōtaki Community Board approves a grant of \$500.00 to Ōtaki College Senior A Netball Team to assist the netball team to compete in the lower North Island Secondary Schools’ Netball Tournament in September.

CARRIED

The Board commended the team for all their fundraising endeavours.

MOVED (Cootes/Warwick)

That the Ōtaki Community Board approves a grant of \$250.00 to Paris Pidduck to assist her to attend the World Games in Poland in July competing with the NZ Canoe Polo team, the Paddle Ferns.

CARRIED

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ŌTAKI COMMUNITY BOARD	TUESDAY, 4 JULY 2017	7.00 PM

MOVED (Cootes/Warwick)

That the Ōtaki Community Board approves a grant of \$500.00 to assist Hoop Club Kāpiti run its Junior Basketball Coaching development programme in Otaki in Term 3, 2017.

CARRIED

OCB 17/07/046

UPDATE: ROADING – MINOR WORKS PROGRAMME

Gary Adams tabled a list of projects and updated the meeting on the minor works programme. He took the Board through the list of minor works which are relevant to Ōtaki.

Councillor Cootes raised the consultation with the business community concerning a footpath down Riverbank road.

Mr Adams advised the area in front of the school on Wiamea Road could be in next year's budget and he will discuss with the school.

Mr Adams is following up on a seating area in front of the hotel after an email exchange with Councillor Cootes today.

OCB 17/07/047

CONFIRMATION OF MINUTES – 23 MAY 2017

MOVED (Stevens/Warwick)

That the minutes of the 23 May 2017 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

CARRIED

OCB 17/07/048

MATTERS UNDER ACTION

Item 1: Dog Park: There has been very positive feedback.

Item 2: Toilet at Estuary: Friends of Ōtaki River have put in a funding application to the Phillip Fund for a toilet. They want to ask Council to maintain it. The Chair will follow up on the toilet specifications and will ask they are sent to Mr Pedersen before Council commits to any maintenance.

Reserve Priorities/Projects

Te Horo Beach Improvements: As this money is not sitting in our budgets and we would have to go through the Annual Plan process to fund any projects, this item will be removed from the Reserve Priorities/Projects: Status Update list. The community should put any ideas they have into the Long Term Plan process.

Finance has been asked for a breakdown of contributions to the Reserve Fund and will update us when they have the time to do this.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 4 JULY 2017	7.00 PM

Ōtaki Beach Development – Mr Currie will check what is planned in the Long Term Plan regarding this development and report back.

OCB 17/07/049

GENERAL BUSINESS

Mr Bevan is following up on the Honours Board as this has not been shifted yet.

The perspex on the Rahui Club Rooms Building has been cleaned of graffiti by Council but now people can't see through it. Mr Currie will make enquiries about the situation and report back to Mr Bevan.

Christine Papps (Chair)

The Chair reported on the following:

- Attended road renaming meeting for State Highway 1 with the Mayor.
- Waikanae business community are concerned about with signage directing people off the Expressway.
- Attended a meeting with Councillor Cootes and Council staff to encourage children's participation in sporting events.
- Attended 15 and 29 June Council meetings.
- Attended Gateway Steering Group meeting yesterday.
- Attended PP2O Community Liaison Group meeting.
- Attending Community Board Executive Committee meeting 2 and 3 August in Wellington.
- Went to consultation on cycleway/walkway/bridleway with NZTA.
- Lloyd Chapman gave Christine, Shelly and Marilyn a tour of Pareomatanga Reserve.

Shelly Warwick

Ms Warwick reported on the following:

- Ōtaki Boat Club should be signing lease this week with Council.
- Attended Ōtaki Business Group where David Webber spoke.
- Maintenance issues on Haruatai loop track.
- Asked if Kapiti Health Advisory Group has an Ōtaki representative. The Chair will check with Mayor.

Marilyn Stevens

Ms Stevens reported on the following:

- Went to a strategy meeting.
- Attended morning tea at Pareomatanga Reserve.
- Attended Energise Ōtaki meeting.

Councillor James Cootes

Councillor Cootes reported on the following:

- A new initiative around the LTP process including a consultation survey through Facebook with links posted.
- Met with Sport Wellington – looking to assist Ōtaki with sport.
- A targeted rate is being looked at for the removal of graffiti
- Expressions of interest have been requested for candidates to apply to be on the Ōtaki Development Governance Group to maximise Expressway opportunities.
- Waitohu and Winstone Quarry – issues.
- Meetings around the Capital Connection and transport solutions from Palmerston North.
- Zeal funding for a youth centre in Paraparaumu has been approved.
- Hospital petition – the Kapiti Health Advisory Group is aiming to get Government funding for a 20-26 bed hospital on the Kapiti coast by 2020.

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- Otaki gorge – visibility issues with tree tunnel.
- Complaints have been received from the public regarding the state of the pavers in front of the takeaway stores. Mr Currie reported that the roading people have had no success with steam cleaning and they need replacement but there is no budget for this.

MOVED (Cootes/Papps)

That Council investigates the cost of replacing the pavers in front of two takeaway stores (The Bake House and Town and Country). The Board has been advised that the current paving product is not fit for purpose and asks that the pavers be replaced with a suitable alternative product.

CARRIED

MOVED (Cootes/Papps)

That the Ōtaki Community Board endorses the following recommendation approved by the Paraparaumu/Raumati Community Board at its meeting of 9 May 2017:

That the Paraparaumu/Raumati Community Board:

- (i) requests that 'Health and Social Services' be considered for inclusion in the Kapiti Coast District Council's Long Term Plan 2018/30;***
- (ii) requests Council's continued support into the setting up of a Kāpiti Health Advocacy Group;***
- (iii) requests a collaborative partnership be established in Kapiti between the Capital and Coast District Health Board, MidCentral District Health Board, the Kapiti Coast District Council and the Kapiti Health Advocacy Group; and***
- (iv) urges CCHDB and MidCentral DHB to conduct a Health and Disability Needs Assessment in Kāpiti, in conjunction with the Kāpiti Health Advocacy Group.***

CARRIED

The Ōtaki Community Board meeting closed at 10.20 pm.

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Chairperson

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Date