

MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 12 FEBRUARY 2019	7.00 PM

Minutes of a meeting of the Paekākāriki Community Board on Tuesday, 12 February 2019 commencing at 7.00 pm in the St Peter's Village Hall, Paekākāriki.

PRESENT:	Mr	P	Edwards	Chair
	Ms	H	Ewens	Deputy Chair
	Cr	J	Holborow	
	Dr	J	Aitken	
IN ATTENDANCE:	Mr	K	Gurunathan	Mayor
	Ms	N	Tod	Group Manager Regulatory Services
	Ms	J	Rennie	Executive Secretary Regulatory Services
	Ms	K	McSaveney	WREMO
	Mr	G	Adams	Traffic Engineer, Kāpiti Coast District Council
	Ms	L	Belcher	Democracy Services Manager
APOLOGIES:	Mr	P	Hughes	

The Chair welcomed everyone to the Community Board meeting, including Mayor Gurunathan.

PCB19/02/173

NEW COMMUNITY BOARD MEMBER MAKES DECLARATION OF OFFICE

Ms Belcher invited Dr Judith Aitken to make her declaration of office. Dr Aitken read out her declaration and a written copy of her declaration was signed by Dr Aitken and Ms Tod. Ms Tod gave a general explanation of the legislation which controls the way in which the Council's business may be conducted and the law affecting elected members. Ms Tod on behalf of the Chief Executive was required by the Local Government Act to give this general explanation.

The Chair congratulated Dr Aitken and welcomed her to the Board.

PCB19/02/173

APOLOGIES

MOVED (Edwards/Ewens)

That the Paekākāriki Community Board approves an apology from Community Board member Mr Paul Hughes.

CARRIED

PCB19/02/174

DECLARATIONS OF INTEREST RELATING TO AGENDA ITEMS

None.

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PCB19/02/175

PUBLIC SPEAKING (Other)

Bride Coe

Ms Coe spoke of her concerns regarding Fly By Wire. She would like the Community Board to keep looking at these issues. She complimented Ms Tod for her email responses to her questions. She also raised questions around revocation and her concerns. The Chair requested Ms Tod to copy in the Community Board to any future responses to Ms Coe on Fly By Wire so everyone is fully informed.

The Chair asked Mr Adams about the issue of parking on Paekākāriki Hill Road if people use Fly By Wire. There is a small space which people have been using above where the steps are and he saw this as being quite dangerous.

Some further questions regarding Fly By Wire would need to be answered by NZTA and CAA. Ms Tod advised in response to a question from the public gallery that Fly By Wire has an existing resource consent which it is entitled to use.

The Chair advised that Andrew Torr, the Council officer in charge of revocation, is meeting with Craig Nicholson who is the NZTA senior manager for this area. Mr Nicholson is taking an interest in Paekākāriki's revocation and the Chair would like Mr Torr to report back on his meeting with Mr Nicholson at the next Community Board meeting.

PUBLIC SPEAKING (Grants)

Annette Buckley, Kāpiti Community Trust

Ms Buckley spoke in support of her application for funding to assist with the costs of running expenses for the patrol vehicle to continue regular patrols in the community to achieve a safer Kāpiti community and answered questions around the service provided.

Mary Gow, Mulled Wine Concerts

Ms Gow spoke in support of her application for funding to assist with the costs of advertising the Mulled Wine Concerts in 2019 to increase their audience.

Coastella Community Music Initiative

Simon Vare was not present at the meeting so Ms Ewens spoke in support of his application for funding to assist with the costs of visiting artists from the Coastella Music Festival to give participatory workshops, perform concerts and engage with students at primary schools on the Kāpiti Coast. Mr Vare had spoken at the last Community Board meeting on this matter advising Coastella wants to have a musician work with Paekākāriki School children so they can perform at the festival. The Chair advised that Campe Estate funds would also be available and could be transferred to cover this activity if necessary.

PCB19/02/176

MEMBERS' BUSINESS

(a) **Public Speaking Time Oral Submissions – Responses:**

Responses were given to speakers, as the questions arose.

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(b) Leave of Absence:

There were none.

(c) Matters of an Urgent Nature:

There were none.

The agenda was reordered.

PCB19/02/177

CONSIDERATION OF FUNDING APPLICATIONS (RS-19-724)

MOVED (Edwards/Holborow)

That the Paekākāriki Community Board approves a funding application for \$500.00 from Coastella Community Music Initiative to assist with the costs of visiting artists from the Coastella Music Festival to give participatory workshops, perform concerts and engage with students at primary schools on the Kāpiti Coast.

CARRIED

MOVED (Edwards/Holborow)

That the Paekākāriki Community Board approves a funding application for \$350.00 from the Kāpiti Community Trust to assist with the costs of running expenses for the patrol vehicle to continue regular patrols in the community to achieve a safer Kāpiti community.

CARRIED

MOVED (Edwards/Ewens)

That the Paekākāriki Community Board approves a funding application for \$500.00 from Mulled Wine Concerts to assist with the costs of advertising their concerts in 2019.

CARRIED

PCB19/02/178

MEMBERS' BUSINESS (Continued)

(d) Chairperson's Business:

The Chair spoke to his report which he tabled and is attached to these minutes. He advised the Electric Charger will be installed in the next month or two. NZTA want feedback on Hill Road closing on Friday evenings. The survey is on Facebook and Ms Ewens will put information about this on the Paekākāriki Facebook page and website. Work will be done on Memorial Hall starting 26 April so the Hall can be used for ANZAC Day. This work is to do with the foundations.

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Community Board Members' Activities:

Cr Holborow advised she looked around the village with Jan Nisbet to find suitable places where bike stands could go. Ms Nisbet will keep everyone posted on this. Cr Holborow congratulated the organisers of the Waitangi Day celebrations as the day was very well organised and well attended.

Ms Ewens attended the preliminary Annual Plan meeting and the Waitangi Day celebrations. She is putting together a Community Board newsletter which addresses some of the issues which are currently being discussed and this will be delivered around the village. A draft copy was tabled for input.

Dr Aitken also complimented the organisers of the Waitangi Day celebrations and the Mayor's speech. She attended the Annual Plan meeting with staff and was very impressed by the level of support received by the Community Board. She attended with the Chair a Remuneration Authority meeting which was attended by other Community Board members. She was asked to report back by the Discover Kāpiti Heritage Group on its appreciation for the financial support received. She has received comments from people regarding the use of the defibrillator and noted there is a demonstration on its use on 20 February. People have also asked her when Community Board meetings are held. Ms Nisbet offered to put a notice in the small window on the outside of the St Peter's Village Hall advising Community Board meeting dates.

PCB19/02/179

COMMUNITY RESILIENCE IN PAEKĀKĀRIKI – INTRODUCTIONS – KERRY McSAVENEY

The Chair introduced Ms McSaveney, Emergency Management Adviser at Wellington Regional Emergency Management Office (WREMO) who took over from Scott Dray to the meeting. She started in July last year but has resigned and is leaving on 8 March. She tabled information on the location of Kāpiti emergency hubs. Paekākāriki School is a community hub. She has had conversations with the Principal regarding emergency arrangements for the community hub. WREMO will be running classes around the district with information on community emergency response. When dates are set, she encourages the Community Board members and the public to attend. The tentative date for the session in Paekākāriki is 19 May. Neighbours helping neighbours is encouraged if official assistance is not available. Ms McSaveney was asked to send information to Ms Ewens so she can put the latest emergency information up on the Paekākāriki website. Neighbours Day would be a good time to talk to our community about emergency management and community resilience in Paekākāriki.

The Mayor left the meeting at 8.05pm.

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PCB19/02/180

AMES STREET PARKING SURVEYS (IS-19-724)

Mr Adams spoke to his report and answered questions. He was complimented on his report.

MOVED (Holborow/Ewens)

That the Paekākāriki Community Board accepts this report IS-19-719.

CARRIED

PCB19/02/181

BEACH ROAD CHANGE TO PARKING RESTRICTIONS (IS-19-717)

Mr Adams spoke to his report and answered questions. He was thanked by the Board for acting so quickly on the matter.

MOVED (Edwards/Aitkens)

That the Paekākāriki Community Board approves the following parking restriction for ratification by Council:

- 16.1 change the 30 minute (P30) parking restriction outside number 19 Beach Road and 3 Ames Street (St Peter’s Church and Church Hall) to 2 hour (P120) parking as shown on the plan in Appendix 1 of report IS-19-717).**

CARRIED

Ms Ewens advised the Fruit and Vegetable shop would like a P10 sign. They were not consulted with. There are no plans to change the parking in the middle of the road (this will be covered in the Community Newsletter). Time limits specified on disabled parking spots apply.

PCB19/02/182

CONFIRMATION OF MINUTES: 11 DECEMBER 2018

Ms Ewens asked for the spelling of her surname to be corrected in the minutes. Ms Coe advised that reference to “the stormwater outlet” in the seawall should be “stormwater outlets”.

MOVED (Holborow/Edwards)

That the minutes of the 11 December 2018 meeting of the Paekākāriki Community Board be confirmed as a true and accurate record.

CARRIED

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PCB19/02/183

MATTERS UNDER ACTION

Matters Under Action					
Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	30 June 2019	Coastal protection upgrade	Coastal & Stormwater Asset Manager	<p>For the Paekākāriki seawall, as part of 2018 LTP, Council has approved funds to continue with the consented option (concrete wall).</p> <p>The current work programme is:</p> <ul style="list-style-type: none"> - Detailed designs and preparation of tender documents for physical works – 2018/19 - Tenders and Contract Award for physical works – 2020/21 - Construction – 2021/22 and 2022/23. <p>In the interim the repair/maintenance work will continue when required.</p> <p>Community preferences for some of the urban design elements of the seawall were sought as part of a Community Board lead meeting on 25 November 2018.</p>
2.	14/7/2015	February 2018	Village Parking options	Access & Transport Asset Manager	<p>At the July Board meeting the Board decided that the parking area at the top of Ames Street would remain the same. Subsequently, staff investigated angle parking south of 90 Ames Street. The site was measured and there is not enough width to accommodate any angle parking. An information report on Ames Street parking is being presented at this meeting.</p>

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Matters Under Action					
Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
3.	14/2/2017	February 2019	Beach Road parking	Access & Transport Asset Manager	The Board preferred an education strategy ie. issuing fliers instead of enforcement notices, and the monitoring would continue. This is ongoing. Traffic Engineer met on site with three Board members and discussed issues. Replacement parking signs were installed which then called for a revision to some of the parking limits in the report presented at this meeting. New long-stay parking signs directing visitors to Robertson Road have been installed.
4.	5/7/2016	March 2019	Road Safety	Access & Transport Asset Manager	<ul style="list-style-type: none"> Ocean Road – broken yellow lines (byls) <p>These will be installed by the maintenance contractors over the Summer months.</p>
5.	16/11/2018	June 2019	Vacant house in Te Miti Street, Paekākāriki	Property Services Manager	Council considered the disposal of this property at its meeting on 6 December 2018.
6.	15/11/2018	June 2019	Paekākāriki Memorial Hall remedial works	Property Services Manager	Council has a price for these works which are currently being reviewed by a QS. The works are due to commence approximately March – May 2019.

Ms Tod spoke to the above Matters Under Action with the following updates:

Item 1: A revised target date after the next meeting will be given.

Items 2 and 3: Complete. Item 2 to be ratified by Council.

Item 5: The Chair advised he has put in a service request to tidy up the section.

Item 6: Work is starting 26 April. As it is earthquake prone (on the MBIE register), there is a 15-year period for the building strengthening work to be undertaken.

The Chair would like to add Transmission Gully Project to the MUA list. He is looking forward to Craig Nicholson attending a future meeting. He would also like to add Revocation and how it affects Paekākāriki.

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At the last meeting Seawall Art was requested to be added to the list. This will be added under item 1.

PCB19/02/184

OTHER BUSINESS

Ms Ewens asked what the procedure is for creating a courtesy zone with courtesy signs to help address speed issues. Ms Tod will have the appropriate Council staff member provide information about this to Ms Ewens.

The meeting closed at 8.32 pm.

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Philip Edwards
Paekākāriki Board Chair

Date

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Paekākāriki Community Board Chair's Report

Tuesday, 12 February 2019

- Appointment of Judith Aitken to PCB.
- Annual Plan 20/21 there is \$92 000 for Campbell Park Toilets.
- Tilley Road Bollards gone.
- Speeding /calming discussions
- TG extra land discussion.
- Beach Road Parking.
- Ian's Land.....Use of outbuildings.
- Upcoming NZCB conference in NP. Holly and Philip going Mid April. Will look at their seawall.
- Ames St Reserve selfie post.
- Ames St parking.
- Yellow Line painting on its way.
- Ames St water mains.
- Electric charger.
- Fly By Wire.
- TG....Craig Nicholson.
- PCB funding for this meeting 3. Graffiti at Campbell Park skate park.
- Defibrillator - Show and Tell 20th 6.00-7.00pm.
- CCTV again - it's being bought up. Put one on the toilets they say. Aim to down Beach Road and Ames St. We will see everyone come and go. We have had the discussion a lot. Do we need it again?
- Closing of the Hill Road on Friday 3.00-7.00pm.

Philip Edwards

Chair