

Chairperson and Community Board Members
WAIKANAЕ COMMUNITY BOARD

21 FEBRUARY 2012

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Five new applications for funding have been received:

Discretionary Grants Fund

- NZ Council of Victim Support Groups
- Alana Thorne
- Hollie Dance
- Waikanae Beach Tennis Club

Waikanae Promotion Fund

- Ariel Community Care

- 2 One application for funding was left to lie on the table when previously submitted, and is now to be re-considered:

Capital Improvement Grant

- Menzshed Kāpiti Inc.

- 3 Two applications for funding were previously approved but a request has been made that these grants be retrospectively amended:

Discretionary Grants Fund

- John Backler, Waikanae Volunteer Fire Brigade
- Shane Read, Waikanae Volunteer Fire Brigade

SIGNIFICANCE OF DECISION

- 4 The Council's significance policy is not triggered by this report.

BACKGROUND

- 5 The budget allocations and amounts granted in the 2011/12 financial year for the Discretionary Grants Fund, Waikanae Promotion Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2011/12 Budget Allocation	Total Allocated to date	Total Unallocated to date	Total of New Applications
Discretionary Grants Fund	\$5,705	\$4,626.35	\$1,078.65	\$1,800
Waikanae Promotion Fund	\$31,954	\$30,873	\$1,081	\$499.80
Waikanae Capital Improvement Grant	\$31,954	\$27,937.44	\$4,016.56	\$950

- 6 An amount of approximately \$1.1 million is held in the Waikanae Capital Improvement Fund.

CONSIDERATIONS

Issues

- 7 Grants are allocated in accordance with the established criteria (attached).
- 8 All applicants have been advised of the criteria and meeting date by letter, phone or email.

Applications to the Discretionary Grants Fund

NZ Council of Victim Support Groups

- 9 Funding of \$500 is sought to assist with the costs of service delivery to victims of crime and trauma, in particular by assisting with the administration costs of the Kāpiti office.
- 10 This application can be considered under the following Eligibility Criteria:

Community, cultural or sports purposes, including travel both within New Zealand and overseas.

Alana Thorne

- 11 Funding of \$500 is sought to assist with the costs of attending training at the Academy of Physical Education in Ollerup, Denmark, in August 2012.
- 12 This application can be considered under the following Eligibility Criteria:

Community, cultural or sports purposes, including travel both within New Zealand and overseas.

Hollie Dance

- 13 Funding of \$300 is sought to assist with the costs of attending the Nationals Swimming Competition in Dunedin in April 2012.
- 14 This application can be considered under the following Eligibility Criteria:

Community, cultural or sports purposes, including travel both within New Zealand and overseas.

Waikanae Beach Tennis Club

- 15 Funding of \$500 is sought to assist with the costs of providing coaching services to Junior Interclub and Beginner Juniors at the Waikanae Beach Tennis Club for the 2011/12 season.
- 16 This application can be considered under the following Eligibility Criteria:
Community, cultural or sports purposes, including travel both within New Zealand and overseas.

Shane Read, Waikanae Volunteer Fire Brigade and John Backler, Waikanae Volunteer Fire Brigade

- 17 At its meeting of 6 December 2011, the Waikanae Community Board approved Discretionary Fund grants to Shane Read and John Backler, to assist with travel expenses for them to attend the NZ National Road Rescue Competition in Queenstown, in February 2012.
- 18 The Waikanae Community Board has subsequently been asked to amend these grants so that they are in the name of the organisation rather than the specific individuals. This is so that in the event that either named individual is unable to travel to the Competition, that a substitute person could attend in their place.

Applications to the Waikanae Promotion Fund

Ariel Community Care

- 19 Funding of \$499.80 is sought to pay for advertising costs associated with the “Ariel’s Beach Party” fundraising event on 18 February 2012.
- 20 This application can be considered under the following Eligibility Criteria:
 1. *Applicants must be for promotions within the Waikanae Ward.*
 2. *Applications will be considered for “events based” activities.*

Applications to the Waikanae Capital Improvement Grant

Menzshed Kāpiti Inc.

- 21 Funding of approximately \$950 is sought to assist with the cost of purchasing a dust extractor and attachments for Menzshed Kāpiti’s shed facility.
- 22 This application was submitted to and considered at the Waikanae Community Board meeting of 1 November 2011. At that meeting it was acknowledged that there was a possibility that Menzshed Kāpiti may be relocating to premises outside the Waikanae area, and if that were to occur then the Board’s contribution would therefore be taken outside the Waikanae ward. It was agreed that the application lie on the table until the location of the new venue was confirmed.
- 23 Menzshed Kāpiti have subsequently been in discussions with Mr Lex Bartlett, the Council’s Leisure & Open Space Asset Manager, regarding their options. Mr Bartlett advises that a new location has not been identified, and they are likely to be staying in Waikanae for at least the next 12 months. That being so, their application can now be re-considered. Their original application, as submitted to

the Waikanae Community Board meeting of 1 November 2011, is attached as an appendix.

Financial Considerations

Waikanae Capital Improvement Fund

- 24 An amount of approximately \$1.1 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$800,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$10,000	Allocated for funding CCTV cameras in Waikanae
\$32,000 (approx)	Allocated to the 2011/12 Waikanae Capital Improvement Grant
TOTAL	\$1,092,000

Waikanae Capital Improvement Grant

- 25 The following table shows all grants made from the Waikanae Capital Improvement Grant during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
01/11/11	Kapiti Plunket Playgroup	\$4,187.44	To assist with the costs of having a deck built outside the plunket rooms, to create an outdoor space.	Due February 2012
01/11/11	Waikanae Volunteer Fire Brigade	\$28,750	To assist with the cost of purchasing a Fire Police van.	
05/11/11	REFUND from Rotary Club of Waikanae	– \$5,000	The project for which this money was granted did not go ahead, so the money has been refunded.	x
	TOTAL	\$27,937.44		

Discretionary Grants Fund

- 26 The following table shows all grants made from the Discretionary Grants Fund during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	The Daniel Company	\$464	To assist with the costs of producing the "Daniel's Doomsday Dreams" musical show in October 2010 by waiving the quoted price for hall hire of the Waikanae Memorial Hall.	Received 02.12.11
13/09/11	Parkinsonism Society Kapiti/Horowhenua	\$500	To assist with the costs associated with providing a care service to members of the Society.	Received 14.02.12
13/09/11	Kapiti branch of the NZ Camellia Society	\$290	To assist with the costs of hiring the Waikanae Memorial Hall on 9 & 10 September 2011.	Received 17.11.11
01/11/11	Kapiti Women's Health Centre Collective Inc.	\$500	To assist with the costs of extending and reconfiguring the Kapiti Women's Health Centre.	Due May 2012
01/11/11	Sands Kapiti	\$372.35	To assist with the costs of two people attending the National Conference in Whanganui, in November 2011.	Received 25.11.11
01/11/11	Ngati Haumia/Ngati Toarangatira	\$500	To assist with the costs of the 2012 Kapiti Coast Waitangi Day celebrations	Due May 2012
06/12/11	Shane Read, Waikanae Volunteer Fire Brigade	\$500	To assist with travel expenses to attend the 2012 NZ National Road Rescue Competition in Queenstown in February 2012	Due June 2012
06/12/11	John Backler, Waikanae Volunteer Fire Brigade	\$500	To assist with travel expenses to attend the 2012 NZ National Road Rescue Competition in Queenstown in February 2012	Due June 2012
06/12/11	Maxwell Ross	\$500	To assist with the costs of attending the Ricki Herbert Football Academy in Sydney, in January 2012	Due June 2012
06/12/11	Xavier Green	\$500	To assist with the costs of attending the Ricki Herbert Football Academy in Sydney, in January 2012	Received 07.02.12
	TOTAL	\$4,626.35		

Waikanae Promotion Fund

27 The following table shows all grants made from the Waikanae Promotion Fund during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	Menzshed Kapiti Inc.	\$950	To assist with operating costs for the 2010/11 financial year.	Due January 2012
13/09/11	Lions Club of Waikanae (Inc)	\$3,500	To assist with printing costs for the January 2012 Super Garden Trail	Due March 2012
13/09/11	Nga Manu Trust	\$600	To assist with the costs of erecting a sign at Pekapeka Beach, commemorating the visit of "Happy Feet" the Emperor Penguin.	Due March 2012
01/11/11	Coast Access Radio	\$6,229	To assist with costs associated with the purchase and installation of a generator and ancillary equipment, which is required so that CAR can meet Civil Defence requirements.	Due March 2012
01/11/11	Kapanui Primary School	\$1,700	To assist with the costs associated with the "Christmas @ Nga Manu" concert.	Received 09.01.12
01/11/11	Kapiti Coast Youth Council	\$6,000	To assist with the costs of running the "Youth2U Live" programme of events over the summer of 2011/12.	Due March 2012
01/11/11	Waikanae Pony Club	\$1,894	To assist with the cost of Road Calming measures at Pony Club events.	Due March 2012
06/12/11	Waikanae District Sports Club	\$10,000	To assist with the costs of the 2012 Waikanae Show & Sports Day	Due June 2012
	TOTAL	\$30,873		

Total Available Funds

28 Unallocated funds across both the Discretionary Grants Fund and Waikanae Promotion Fund combined, total \$2,159.65 for the remainder of the 2011/12 financial year.

29 The Council's Group Manager Finance has confirmed that funds from the Discretionary Grants and Waikanae Promotion Funds are interchangeable; that is, applications to one fund may be granted from the other. That being so, some of

the applications to the Discretionary Grants Fund may be funded from the Waikanae Promotion Fund, if necessary. However the Board cannot grant more than a total of \$2,159.65 from these two funds (combined) before 30 June 2012.

- 30 The Waikanae Community Board may, if it wishes, elect to re-open the Waikanae Capital Improvement Grant funding round and invite applications for the balance of the unallocated funds.
- 31 Attached to this report as appendices are tables showing all grants made in the 2010/11 and 2009/10 financial years.

Delegation

- 32 The Waikanae Community Board has the delegated authority as at section D.7.6 of the Governance Structure approved by Council on 21 April 2010:

Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community (LTCCP) process.

- 33 Also section D.7.7 of the Governance Structure approved by Council on 21 April 2011, which is specific to the Waikanae Community Board:

Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.

RECOMMENDATIONS

- 34 That the Waikanae Community Board grants the NZ Council of Victim Support Groups a Discretionary Funds Grant of \$..... to assist with the costs of service delivery to victims of crime and trauma, in particular by assisting with the administration costs of the Kāpiti office.
- 35 That the Waikanae Community Board grants Alana Thorne a Discretionary Funds Grant of \$..... to assist with the costs of attending training at the Academy of Physical Education in Ollerup, Denmark, in August 2012.
- 36 That the Waikanae Community Board grants Hollie Dance a Discretionary Funds Grant of \$..... to assist with the costs of attending the Nationals Swimming Competition in Dunedin in April 2012.
- 37 That the Waikanae Community Board grants the Waikanae Beach Tennis Club a Discretionary Funds Grant of \$..... to assist with the costs of providing coaching services to Junior Interclub and Beginner Juniors at the Waikanae Beach Tennis Club for the 2011/12 season.
- 38 That the Waikanae Community Board grants Ariel Community Care a Waikanae Promotion Fund grant of \$..... to pay for advertising costs associated with the “Ariel’s Beach Party” fundraising event on 18 February 2012.

- 39 That the Waikanae Community Board grants Menzshed Kapiti Incorporated a Waikanae Capital Improvement Grant of \$..... to assist with the cost of purchasing a dust extractor and attachments for Menzshed Kāpiti's shed facility.
- 40 That the Waikanae Community Board retrospectively amends the grants made to Shane Read and John Backler of the Waikanae Volunteer Fire Brigade on 6 December 2011; that those funds should be considered each to have been granted to the Waikanae Volunteer Fire Brigade, not to the specific individuals named.

Report prepared by:

Approved for submission by:

Tracey Ferry

Bernie Goedhart

**Executive Secretary
Corporate Services**

**Group Manager
Corporate Services**