

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 12 MAY 2015</b>	<b>7.00 PM</b>

MINUTES of the six-weekly meeting of the **Paraparaumu/Raumati Community Board** held at the Te Newhanga Kapiti Community Centre, 15 Ngahina Street, Paraparaumu on 12 May 2015 commencing at 7.00pm.

PRESENT:           Mr        J    Best                   (Acting Chair)  
                       Ms        D    Morris-Travers  
                       Mrs     K    Spiers  
                       Cr        M    Bell  
                       Cr        K    Gurunathan

IN ATTENDANCE:  Mr        W    Maxwell           (Group Manager Corporate Services)  
                       Ms        T    Ferry               (Executive Secretary Community Services)

APOLOGIES:       Mayor   R    Church  
                       Ms        F    Vining             (Chair)  
                       Ms        T    Evans             (Group Manager Community Services)

The Chair welcomed everyone present including Councillors Gaylor, Holborow and David Scott. He introduced Board members and Council officers, and declared the meeting open.

PRCB 15/05/155

#### **APOLOGIES**

**MOVED (Best/Spiers)**

**That apologies be accepted from Ms Fiona Vining.**

**CARRIED**

Apologies from the Mayor and Ms Tamsin Evans were noted.

PRCB 15/05/156

#### **DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Ms Morris-Travers declared an interest in the grant application from Paraparaumu College for funds to assist with the costs of holding the Netsafe training session.

PRCB 15/05/157

#### **PUBLIC SPEAKING TIME – GRANT APPLICANTS**

Ms Tess Allen spoke to her application for funds to assist with the costs of travelling with the New Zealand Junior Canoe Sprint team to Portugal in July 2015, to participate in the International Canoe Federation World Championships. She outlined her sporting, community and academic achievements and said upon her return she would like to share her knowledge, encourage others to strive to achieve and be a role model in the community.

Ms Valerie Andrews spoke to the application from the Kapiti Ballet Society for funds to assist with the costs of running the 29<sup>th</sup> dance festival/competition 'Dance Kapiti', at the Southward Museum Theatre in July 2015. She said the event brings together hundreds of dancers and involves all dance schools in the district. She advised they had received \$2,000 from Creative Communities and \$500 from the Waikanae Community Board.

Mr Rob Scriven spoke to the application from the Kapiti Basketball Association for funds to cover the cost of gym hire for the tournament held at Paraparaumu College on 25 April 2015.

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He said the tournament involved 15 teams from the Wellington region, including three teams from Kāpiti, and spoke of the benefits and opportunities the tournament provided for the young people involved.

Ms Helen Cook spoke to the application from the Kapiti Community Patrol for funds to assist with running costs. She said they now have 22 members and have extended their patrols to include daytime operations. They used to receive funding from the Safer Communities Trust but that had now ceased. In response to a question she advised their current daytime hours of operation were between 3pm and 6pm, as requested, which is currently two to three days per week.

Mr Peter Jones spoke to the application from the Kapiti Table Tennis Club for funds to assist with hall hire costs. He said the club is social as well as sporting, they have 50 members with an average age of 74. They wish to keep their fees as low as possible as most members are retired and on fixed incomes.

Ms Deborah Morris-Travers spoke to the application from Paraparaumu College for funds to assist with the costs of holding the Netsafe training session at the College on 13 May 2015. Two sessions will be held, one with teachers around what policies should be in place, and the second for parents, caregivers and the general public.

Ms Kate Foley spoke to the application from the Raumati Beach Kindergarten for funds to cover the cost of three cameras which will enable teachers to create photographic stories for kindergarten children to share with their families. She confirmed the story project was not part of the curriculum and also that they were a community kindergarten, not a private business.

Ms Deborah Morris-Travers spoke to the application for funds to assist "Save the Capital Connection", the community effort to retain the train service between Palmerston North and Wellington. She said both the Ōtaki and Waikanae Community Boards had made grants and confirmed the application was to pay for advertising for two upcoming public meetings.

Ms Michelle Stratford spoke to her son Jayden Stratford's application for funds to assist with the costs of travelling to Prague in August 2015 with the New Zealand Junior Black Sox team. She said softball is not well funded despite our team being ranked number 1 in the world.

A young dancer from the Waikanae Performing Arts Society performed a dance in support of the application for funds to assist with the costs of sending a team of dancers to Auckland to compete in the British Theatre Dance Association competition, in June 2015. In response to a question, Vicky from the Society confirmed there were 15 children in the team.

Mr Iain Timperley spoke to the application from the Widowed, Separated and Divorced Support Group for funds to assist with the costs of renting the Paraparaumu Library meeting room. He said they are a registered charity who have served the community for 10 years.

PRCB 15/05/158

### **CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-15-1573)**

MOVED (Spiers/Morris-Travers)

That the Paraparaumu/Raumati Community Board grants Tess Allen funding of \$400 to assist with the costs of travelling with the New Zealand Junior Canoe Sprint team to Portugal in July 2015, to participate in the International Canoe Federation World Championships.

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Cr Bell proposed the following amendment:

**MOVED (Bell/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Tess Allen funding of \$250 to assist with the costs of travelling with the New Zealand Junior Canoe Sprint team to Portugal in July 2015, to participate in the International Canoe Federation World Championships.**

**CARRIED**

The amendment was carried and the motion as amended became the substantive motion.

**MOVED (Bell/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Ballet Society funding of \$500 to assist with the costs of running the 29<sup>th</sup> dance festival/competition 'Dance Kapiti', at the Southward Museum Theatre in July 2015.**

**CARRIED**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Basketball Association funding of \$487.20 to cover the cost of gym hire for tournament held at Paraparaumu College on 25 April 2015.**

**CARRIED**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Community Patrol funding of \$500 to assist with running costs.**

**CARRIED**

The application from the Kapiti Food Fair was left to lie on the table for consideration on 4 August 2015, as the event is not until December 2015.

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Table Tennis Club funding of \$500 to assist with hall hire costs.**

**CARRIED**

The application from Loved 4 Life was left to lie on the table for consideration on 23 June 2015 as no-one from the organisation was present at the meeting.

**MOVED (Bell/Gurunathan)**

**That the Paraparaumu/Raumati Community Board grants Paraparaumu College funding of \$450 to assist with the costs of holding the Netsafe training session at Paraparaumu College on 13 May 2105.**

**CARRIED**

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As Ms Morris-Travers had previously declared an interest in the above item she did not participate in discussion or voting.

**MOVED (Best/Spiers)**

**That the Paraparaumu/Raumati Community Board grants Jayden Stratford funding of \$250 to assist with the costs of travelling to Prague in August 2015 with the New Zealand Junior Black Sox team.**

**CARRIED**

**MOVED (Gurunathan/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Raumati Beach Kindergarten funding of \$379.26 to cover the cost of three cameras which will enable teachers to create photographic stories for kindergarten children to share with their families.**

**CARRIED**

**MOVED (Bell/Gurunathan)**

**That the Paraparaumu/Raumati Community Board grants “Save the Capital Connection” funding of \$500 to assist the community effort to retain the train service between Palmerston North and Wellington.**

**CARRIED**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants the Waikanae Performing Arts Society Inc funding of \$500 to assist with the costs of sending a team of dancers to Auckland to compete in the British Theatre Dance Association competition, in June 2015.**

**CARRIED**

**MOVED (Bell/Spiers)**

**That the Paraparaumu/Raumati Community Board grants the Widowed, Separated and Divorced Support Group funding of \$500 to assist with the costs of renting the Paraparaumu Library meeting room.**

**CARRIED**

PRCB 15/05/159

**PUBLIC SPEAKING TIME – OTHER ISSUES**

Ms Karen Whibley circulated and spoke to the Makarini Neighbourhood Action Plan. She confirmed it had been circulated to members of the Makarini NIF and to members of the Council’s Leisure & Open Spaces team. In particular and as a first action point she sought the Community Board’s support of the proposed community noticeboards, which the Mackays to Peka Peka Alliance has agreed to pay for.

In response to questions from Board members Ms Whibley advised:

- The action plan was attached to her submission to the Council’s Long Term Plan

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- There is a wide range of activities and people who could be involved
- Although marked as draft, the plan as presented can be considered final
- The Alliance will fund the cost of building the noticeboards but the cost of any resource consent which may be required had not been discussed
- The first priority was the community noticeboards, followed by road safety issues

It was suggested to Ms Whibley that she look at local action plans online to see how this plan could link to those planning strategies.

**MOVED (Morris-Travers/Spiers)**

**That the Paraparaumu/Raumati Community Board endorses the purpose of the Makarini Neighbourhood Action Plan.**

**CARRIED**

PRCB 15/05/160

**MEMBERS BUSINESS**

**(a) Public Speaking Time Oral Submissions – Responses**

Responses to Ms Whibley had already been made.

**(b) Leave of Absence**

There were none.

**(c) Matters of an Urgent Nature**

There were none.

PRCB 15/05/161

**DISCUSSION: RAUMATI BEACH POST SHOP**

The proposed closure of the Raumati Beach Post Shop was discussed. Key points included:

- The most recent email discussion with NZ Post indicated the shop would close on 22 May but they were still searching for an alternative site to enable continuation of selected postal services
- A meeting was held between the Mayor and the CE of NZ Post, which would be followed up by a letter from the Mayor expressing the community's concerns
- Mr Best agreed to follow up what services were looking to be continued vs those which were likely to cease

PRCB 15/05/162

**CONFIRMATION OF MINUTES – 31 MARCH 2015**

**MOVED (Spiers/Morris-Travers)**

**That the minutes of the Paraparaumu/Raumati Community Board meeting dated 31 March 2015 be approved and adopted as a true and accurate record.**

**CARRIED**

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**MATTERS UNDER ACTION**

Mr Maxwell advised the following:

Kiosk – The Council has agreed an Expression of Interest (EOI) process should be undertaken, calling for interest from any groups interested in using the Kiosk. Council officers have a clear understanding that PRCB members must be satisfied with the process and will be given the opportunity to participate in that process. In response to questions from Board members, he advised:

- As the process has not been developed it is not yet known how the Board will be involved
- The criteria has not been decided but is likely to include the best combination of complementary users
- He was not at the ECD meeting where the lease arrangement was discussed and was unable to confirm whether or not tenants are able to sub-let; however he would seek confirmation and advise Board members
- It would be useful if Board members could set out their criteria and expectations around the process – Mr Best agreed to circulate a draft for comment
- Ms Law (Aquatic Facilities Manager, speaking from the public gallery) agreed to circulate a timeline in order to ensure a paper would be ready for the ECD meeting of 30 July

Community Response Plan – a new meeting schedule has been set so a CRP will be developed for each of Paraparaumu, Raumati and Raumati South. Mrs Spiers and Mr Best will attend the Raumati South meetings. Ms Morris-Travers is unable to attend.

Ruapehu St safety concerns – Mr Maxwell has spoken with the Group Manager Infrastructure Services and a report is to be prepared outlining what changes are planned for Ruapehu St. There are some internal changes in the Roading Team underway which will increase resources in that area.

Public Art – Board members were unclear what their submission to the Public Art Panel should comprise. Cr Gurunathan agreed to talk to the Chair of the Panel to seek clarification.

Local Approved Products Policy – Cr Bell asked for this item to be added to the Short Term Matters Under Action, and Mrs Spiers spoke to it. She asked for an update on progress to date and also asked how the Board could be kept up to date on a regular basis. Cr Bell confirmed a submission had been made to central government but no response received; Mr Maxwell advised discussions were under way regarding how to improve or resolve the situation. Copies of correspondence can be included in the Elected Members Bulletin and can be sent to individual Board members if they wish. Board members requested that Hon Peter Dunne be followed up regarding providing a date he would be available to meet the Board; they also requested he be invited to attend the next Environment and Community Development committee meeting. Mr Maxwell agreed to follow this up. The Chair observed the Board had made very clear its view on what the community wants. The Board requested the impact of the Council decision on 4 June be advised and the Chair said the view of the Board should be reiterated at that meeting if possible.

Expressway Interchanges – The Chair agreed to invite Darren Utting or a representative from the Mackays to Peka Peka Alliance to the next Board meeting to provide an update. He was also hoping to have some data from the social effects study for the next meeting. He had spoken to Wendy Turvey about the social impact audit, and reports were being circulated quarterly for review. Ms Morris-Travers said there were still unanswered questions about the fencing at the offramp at Makarani and the process for finalising the plans around the footbridge near Spackman Crescent.

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The Chair asked if there was anything to report from the Neighbourhood Impact Fora. Mrs Spiers said the Leinster NIF was now meeting every six weeks, there was not a lot of activity but they were hoping at their next meeting to get updated plans for the overbridge at Leinster Avenue. The Chair confirmed there was a third NIF in Waikanae, which Eric Gregory from the Waikanae Community Board attends. Ms Morris-Travers said the Makarini NIF concerns included those expressed earlier in the meeting about the footbridge. They were also concerned about the consultation process and the need to ensure people are able to participate meaningfully. The other concern is the offramp on Kapiti Road, and the proximity to houses on Elder Grove. Ms Morris-Travers will be meeting with Karen Whibley and a group of Council officers onsite on 26 May, to illustrate their concerns. Ms Morris-Travers acknowledged the outstanding work that Karen Whibley is doing in engaging the community.

The Chair asked about the performance of the Alliance Liaison Officers, Ms Morris-Travers felt they only made contact around particularly burning issues, or when information is requested. Board members then commented on the excellent work being done by Paul Busing at the Council.

Signage audit – is ongoing.

Reinstate the Kāpiti Marine Reserve Committee – Cr Gurunathan commented this was mentioned at a recent Council meeting, his recollection is that DOC have been asked to attend a Council meeting and provide the history and an update on this matter. Cr Gurunathan said that with the departure from Council of a senior manager some time ago, the project had stalled.

Kāpiti Island Customised Departure Facility – also a DOC matter. Both items will be discussed with DOC when they next attend a Council meeting.

Raumati Pool – is in the draft Long Term Plan so will be considered in June 2015.

Kapiti Road and its overall plan – is part of the Town Centres project; any activities would be required to comply with the District Plan.

Reduced speed through Raumati Village – Mr Maxwell confirmed the Speed Limit Bylaw needed to be reviewed and therefore this item is on hold. The Board would be advised how to submit on the proposed new bylaw once the process was underway.

Realm Drive traffic issues – the Board acknowledged progress made on this item.

Geese at Awatea Lakes – the issue has been included in the Council’s submission to the Greater Wellington Regional Council’s draft Long Term Plan process.

Raumati Beach Town Centre Upgrade – also part of the draft Long Term Plan process.

The meeting closed at 9.20pm.

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Chairperson

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Date