

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 13 APRIL 2017</b>	<b>10.02 AM</b>

Minutes of the meeting of the Kapiti Coast District Council on Thursday 13 April 2017, commencing at 10.02 am in Council Chambers, Ground Floor, Kapiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	J	Holborow	
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Elliott	
	Cr	J	Howson	
	Cr	D	Scott	
	Cr	M	Scott	
	Cr	F	Vining	
ATTENDING	Cr	P	Gaylor	Greater Wellington Regional Council
	Ms	M	Hakaraia	Delegate from Te Whakaminenga o Kāpiti
	Mrs	J	Prvanov	Chair, Waikanae Community Board
	Ms	C	Papps	Chair, Ōtaki Community Board
	Mr	J	Best	Chair, Paraparaumu-Raumati Community Board
	Mr	P	Dougherty	Chief Executive
	Mr	M	Pedersen	Group Manager, Community Services
	Mr	W	Maxwell	Group Manager, Corporate Services
	Ms	S	Stevenson	Group Manager, Strategy and Planning
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Mr	K	Currie	Group Manager, Regulatory Services
	Ms	L	Belcher	Democracy Services Manager
	Mr	T	Power	Senior Legal Counsel
	Ms	C	Paget	Programme Advisor
	Ms	T	Parata	Manager, Programme Design and Delivery
	Ms	B	Griffin	Senior Policy Advisor
APOLOGIES	Mr	P	Edwards	Chair, Paekākāriki Community Board

The Mayor welcomed everyone to the meeting and read the Council blessing.

KCDC 17/04/084

**(a) APOLOGIES**

**MOVED (Benton/D Scott)**

**That an apology be received from Philip Edwards for lateness.**

**CARRIED**

**(b) DECLARATIONS OF INTEREST**

Cr Holborow declared an interest in relation to item 15 on the Agenda (Possible Voting in the Electra Trust Election 2017 (Corp-17-150).

Cr Cardiff declared an interest in relation to item 19 on the Public Excluded Agenda (Withdrawal of Policy 3.14 and some Rules in chapter 4 of the Proposed District Plan (SP-17-166).

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 13 APRIL 2017</b>	<b>10.02 AM</b>

KCDC 17/04/085

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

- 1) Ida van der Velde spoke in relation to Item 16 (Reports and Recommendations from Standing Committees and Community Boards):
  - in support of the recommendation from Paraparaumu-Raumati Community Boards recommendation that Council identify a suitable path, street or road to be named after John Murray to commemorate his achievements; and
  - provided a petition signed by 70 plus people in support of the recommendation. Ms Van der Velde spoke about Mr Murray's many contributions to the community and to society
- 2) Julia Palmer spoke in relation to Item 8 (Gold Coast Riding Club - Proposed Lease Reikorangi Reserve).
  - representing some residents of Reikorangi, in support of the usage of the reserve for local people and local purposes and explained that only option 3 in the Council Report was acceptable to the residents being represented.
  - asked the Council not to perpetuate sole leased use of the Reserve or the Arena area to the Gold Coast Western Riding Club or another organisation.
- 3) Alan Cameron spoke in relation to Item 8 (Gold Coast Riding Club – Proposed Lease Reikorangi Reserve). Requesting Council choose option 3 of the Council report as the Church, Pottery and Reserve were the heart of the Reikorangi community.
- 4) Trevor Daniel spoke in relation to Item 15 (Possible Voting in the Electra Trust Election 2017) and requested Council not to exercise its option to vote in the Election.
- 5) Sarah Malone spoke on behalf of Gold Coast Western Riding Club and provided a short presentation about the Club. Ms Malone asked that the lease be granted according to option 1 of the Council Report, which provides the Club with exclusive access to the Arena, leaving the remainder of the Reserve for public use.

KCDC 17/04/086

**UPDATE: CR PENNY GAYLOR, GREATER WELLINGTON REGIONAL COUNCIL**

Cr Gaylor provided the meeting with an update:

- Following a successful meet and greet between Kapiti Coast District Council (KCDC) and Greater Wellington Regional Council (GWRC), further joint meetings were being arranged to discuss other topics.
- GWRC met with the Kapiti Environmental Accord Group who outlined a number of environmental community groups working together.
- GWRC was consulting with landowners where new bus stops were proposed as part of a review. The consultation process was in progress and final decisions would come back to Community Board meetings.
- KCDC Annual Plan submission was to go forward to GWRC. Cr Gaylor was looking to ensure that suitable time was provided for a presentation together with a question and answer session during the Annual Plan process.
- Four new bus stops were due to be in place by 17 June.
- The new Waikanae Car Park was still due to be completed in June.

*Cr Benton left the meeting at 10.48am and returned at 10.52am.*

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 13 APRIL 2017</b>	<b>10.02 AM</b>

The Chief Executive announced that Council had won the category of Collaborative Government Action in the Local Government Excellence Awards at the SOLGM Conference through Council's involvement with the Mackays to Peka Peka Expressway.

KCDC 17/04/087

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- To Ida van der Velde – a report would be prepared.
  - To public speakers in relation to item 8 – to be discussed later in the meeting.
  - To Trevor Daniel – no response required.
- (b) Leave of Absence  
There were no requests for leave of absence.
- (c) Matters of an Urgent Nature.  
There were none.

KCDC 17/04/088

**MAYOR'S REPORT**

The Mayor presented his report. There was discussion about a meeting with the Connect Church and The Kapiti Health Coalition.

KCDC 17/04/089

**GOLD COAST WESTERN RIDING CLUB – PROPOSED LEASE REIKORANGI RESERVE (CS-17-167)**

Max Pedersen spoke about the comments that were made in public speaking time regarding the legality of the proposal and about community aspirations. The proposal for a short term lease purely related to the arena and was the result of listening to submissions. If the riding club was to remain there, in the interests of Security of the asset, they needed to be able to lock that area.

Tim Power commented on the external legal advice that Council had been given.

The meeting adjourned at 11.15am and reconvened at 11.45am.

*Cr Buswell returned to the meeting at 11.47am.*

**MOVED (M Scott /Benton)**

**That the report be withdrawn and brought back in six weeks.**

**CARRIED**

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 13 APRIL 2017</b>	<b>10.02 AM</b>

KCDC 17/04/090

**MEMORANDUM OF PARTNERSHIP WITH IWI (Corp-17-170)**

Leyanne Belcher spoke to the report.

There was discussion about the Te Whakaminenga o Kāpiti being public meetings that Councillors were welcome to attend. Minutes from the meetings were available for Councillors to see.

The Mayor commented that there was room to consider reporting back by Councillors appointed to outside organizations or Council sub committees.

**MOVED (Cootes/Cardiff)**

**That Council adopt the Memorandum of Partnership between Te Rūnanga o Toa Rangatira inc, Āti Awa Ki Whakarongotai Charitable Trust, Ngā Hapū o Ōtaki and Kāpiti Coast District Council, attached as Appendix 1 to Report Corp-17-170.**

**CARRIED**

KCDC 17/04/091

**PROPOSED DISTRICT PLAN (PDP) COMMISSIONERS DELEGATION EXTENSION (Corp-17-157)**

Leyanne Belcher spoke to this report.

A comment was made on the recommended date for the extension of the delegations. The complexity of integrating all the chapters across the PDP and making sure the final product was user friendly, had the least repetition and the most coherence possible had been an enormous task. The panel would be writing recommendations to Council no later than 14 July.

Members were advised there was an annual amount for Hearing Commissioners and the cost was still within that budget.

At this point the commissioners were assessing all the evidence and to rush at this stage would be in opposition to the advice of Council to take the time to get things right.

The cost of \$6m to date (Opex excluding staff salaries) was very much in the ball park of the district plan for a district of this size and nature.

**MOVED (M Scott/Elliott)**

**That Council extends the appointments of:**

- (a) Diane Ammundsen as Independent Hearing Commissioner, and**
- (b) Councillor Mike Cardiff as Elected Member Hearing Commissioner**

**for the Proposed District Plan hearings until 31 July 2017.**

**CARRIED**

Cr Cardiff abstained from voting.

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 13 APRIL 2017</b>	<b>10.02 AM</b>

KCDC 17/04/092

**WELLINGTON REGIONAL AMENITIES FUND (SP-17-119)**

Cheryl Paget and Tania Parata spoke to the report.

Members discussed:

- The intention of the fund was for nationally significant events but this needed to be tightened up as the Fund had not necessarily been meeting the purposes for which it was designed.
- The risk if Council stopped contributing, including impacts to the future of the Fund and also that if some funding does come from the Fund out to the districts Kāpiti organisations would not receive any as we have not contributed.
- The economic benefit obtained by supporting the fund.

*Cr Benton left the meeting at 12.15pm and returned at 12.17pm.*

MOVED (M Scott/ Cardiff)

That Council declines to contribute to the Wellington Regional Amenities Fund for 2016/17 and 2017/18 to the sum of \$48,000 per annum.

A division was requested:

For the motion: Crs Vining, Cardiff, Howson, Benton, M Scott

Against the motion: Mayor, Crs Buswell, Cootes, Elliott, Holborow, D Scott

LOST

**MOVED (Cootes/ Elliott)**

**That Council agrees to contribute to the Wellington Regional Amenities Fund for 2017/18 to the sum of \$48,000 pending changes on the application criteria restricting the fund to its original purpose of attracting nationally significant events to the benefit of the entire region.**

A division was requested:

For the motion: Crs Cootes, Elliott, Mayor, D Scott, Holborow, Howson

Against the motion: Crs M Scott, Vining, Cardiff.

**CARRIED**

Cr Benton abstained from voting.

**MOVED (Cootes/Cardiff)**

**That the remaining Public Speaking part of the agenda be moved forward.**

**CARRIED**

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 13 APRIL 2017</b>	<b>10.02 AM</b>

KCDC 17/04/097

**PUBLIC SPEAKING TIME (covering other items not on the agenda)**

John Palmer, Chairman of the Brookvale Village Body Corporate, spoke on behalf of Brookvale Village residents requesting the removal and relocation of the basketball court at Kaitawa Reserve due to the noise. A letter and copies of a petition were provided to the Mayor and Councillors.

**PUBLIC SPEAKING TIME RESPONSES**

In response to John Palmer the Mayor confirmed that staff were requested to come back to Council with a briefing.

*The meeting was adjourned at 12.55pm and reconvened at 1.34pm.*

KCDC 17/04/093

**GREATER WELLINGTON REGIONAL COUNCIL ANNUAL PLAN 2017/18 – SUBMISSION (SP-17-174)**

Brandy Griffin spoke to the report and advised that paragraphs 5.1, 6.1 and 7.2 had been removed and revised copies had been provided to Members.

Changes suggested, included:

- an addition regarding consultation on new bus routes and the bus plans for Waikanae.
- that stronger wording was required in place of the sentence referring to the ‘consideration of a practical approach’ in paragraph 1.3 relating to stormwater drains being classified as streams. The stronger wording was suggested as ‘A practical approach to the suitability of proposed rules in the proposed regional plan needed to be developed. Council was very keen to work with GWRC to develop a practical solution to this problem.’
- Change the first words of Paragraph 1.4 and 3.3.
- Paragraph 7.1 needed to mention the Ōtaki toilet which had not yet been completed.

Members signaled they would like to make a presentation at the submission.

**MOVED (D Scott/Cootes)**

**That Council approves the submission, as amended, to the Greater Wellington Regional Council Annual Plan 2017/18.**

**CARRIED**

KCDC 17/04/094

**LICENCE TO OCCUPY LAND AT TAKAHE DRIVE, WAIKANAЕ ESTUARY CARE GROUP (CS-16-2042)**

**MOVED (Holborow/Elliott)**

**That the Kāpiti Coast District Council authorises the Chief Executive to undertake the required public notification process for the licence proposal as outlined in this report (CS-16-2042) for the land at Takahe Drive, Paraparaumu, shown in Appendix 1, to the Waikanae Estuary Care Group.**

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 13 APRIL 2017	10.02 AM

If any submissions or objections are made opposing the licence, these will be considered at the Council meeting of 15 June 2017.

If no submissions or objections are received, that the Kāpiti Coast District Council authorises the Chief Executive to enter into a licence for ten years commencing 1 May 2017 with the Waikanae Estuary Care Group, for the land at the Takahe Drive, Paraparaumu shown in Appendix 1 of this report (CS-16-2042) at a peppercorn rental of \$1 per annum.

**CARRIED**

KCDC 17/04/095

**POSSIBLE VOTING IN THE ELECTRA TRUST ELECTION 2017 (Corp-17-150)**

Leyanne Belcher spoke to the report.

*Cr Holborow left the meeting at 1.50pm.*

**MOVED (Elliott/D Scott)**

**That Council will not exercise its right to vote in the 2017 Electra Trust election.**

**CARRIED**

KCDC 17/04/096

**REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS (Corp-17-159)**

*Cr Holborow returned to the meeting at 1.55pm.*

The Councillors noted the recommendation from the Paraparaumu Raumati Community Board and that staff would get this work, and a similar piece of work for Dianne Ammundsen underway. Workloads meant the report would not be to the next meeting of the Board.

**That in recognition of the contribution John Murray has made to Raumati and Paraparaumu through his involvement in a variety of community groups, the Paraparaumu/Raumati Community Board recommends the Council identify a suitable path, street or road to be named after him to commemorate his achievements, and to report back to the Board at its next meeting.**

**MOVED (M Scott/Elliott)**

**That the Council's review of the Kāpiti Coast District Council 2010 Fire Prevention Bylaw is stopped and the Kāpiti Coast District Council 2010 Fire Prevention Bylaw is allowed to expire on 30 September 2017.**

**CARRIED**

**MOVED (Vining/Elliott)**

**That Council receives report Corp-17-159 (Reports and Recommendations from Standing Committees and Community Boards).**

**CARRIED**

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 13 APRIL 2017	10.02 AM

KCDC 17/04/096

**CONFIRMATION OF MINUTES – 2 MARCH 2017**

**MOVED (Mayor/ Elliott)**

That the minutes, as amended, of the Council meeting on 2 March 2017 be accepted as a true and accurate record of that meeting.

**CARRIED**

*Crs Vining, Cootes, Buswell and Cardiff left the meeting at 2.02pm and did not return.*

KCDC 17/04/098

**RESOLUTION TO GO INTO PUBLIC EXCLUDED**

**MOVED (Mayor/M Scott)**

**PUBLIC EXCLUDED RESOLUTION**

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:

- Appointment of Māori Representatives to Council Standing Committees for 2016-2019 Triennium (Corp-16-063)
- Withdrawal of Policy 3.14 and some Rules in Chapter 4 of the Proposed District Plan (SP-17-166)
- Confirmation of Public Excluded Minutes – 2 March 2017

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Appointment of Māori Representatives to Council Standing Committees for 2016-2019 Triennium (Corp-16-063)	Section 7(2)(a) – to protect the privacy of natural persons.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.



MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 13 APRIL 2017	10.02 AM

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<b>Withdrawal of Policy 3.14 and some Rules in Chapter 4 of the Proposed District Plan (SP-17-166)</b>	Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
<b>Confirmation of Public Excluded Minutes : 2 March 2017</b>	Section 7(2)(a) – to protect the privacy of natural persons.  Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

**CARRIED**

*The Council meeting went into public excluded session at 2.02 pm.*

*The Council came out of public excluded session at 3.07pm.*

*The Council meeting closed at 3.07 pm.*

Signed ..... / ..... / 2017

Mayor K Gurunathan