

MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 28 JANUARY 2014	7.00PM

Minutes of a Meeting of the Paekākāriki Community Board on Tuesday, 28 January 2014 commencing at 7:00pm in the St Peter's Village Hall, Paekākāriki

PRESENT:	Mr	J	McDonald	(Chair)
	Mr	S	Eckett	(Deputy Chair)
	Cr	J	Holborow	
	Mr	P	Edwards	
IN ATTENDANCE:	Mr	S	Mallon	(Group Manager Infrastructure Services)
	Ms	M	Harris	(Executive Secretary Infrastructure Services)
PRESENT:	Mr	M	Aitchison	(Coastal & Stormwater Asset Manager)
	Mr	R	Church	(His Worship the Mayor)
	Cr	D	Scott	
	APOLOGIES:	Mr	S	Buchanan

The Chair welcomed everyone and opened the meeting by paying tribute and observing a minute silence for the passing of former Paekākāriki Chair, Barry Williams during the 2001-2004 triennium. Mention was also made of the passing of two Board members, Chair Adrian Webster and Board member Rosemary Barrington who would both be remembered for their extraordinary service to the Paekākāriki community.

PCB 14/01/19
APOLOGIES

The Board received an apology from Board member, Sam Buchanan.

PCB 14/01/20
PUBLIC SPEAKING

- Eddie Hartnett spoke about two matters:
 - Council's rate increases; and
 - water meter charging.
- Amanda Mitchell from the Cancer Society spoke to the group's funding application to assist with the cost of hiring a marquee for the annual *'Relay for Life'* event planned for February.
- Bride Coe asked Council to address the problem with motorists accessing the beach *via* Florrie Way. Ms Coe said bollards along the bank would prevent cars from using this area.

Ms Coe said the second matter regarded Council's website and more specifically the difficulty she experienced in finding public meeting information. Ms Coe asked for improvements to be made to Council's website.

- Flo McNeil a representative of the Friends of the Paekākāriki Streams Group said the group was formed after Massey students sampling Wainui Stream and tributaries found levels of E.coli. The group intended taking this matter to Council's ECD meeting to request water tests and have the area sign-posted. Ultimately, the group would like Council to identify the source of the contamination.

Cr Holborow referred to a statement made by Dr Mike Joy, fresh water ecology expert who said the levels of bacteria in the Wainui Stream fluctuated so regularly and significantly that any testing would have to be done too regularly to be practicable.

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Finally, Ms McNeil asked for the Board's support at ECD. In response to the request, the Chair suggested the matter be discussed off-line.

The Agenda order changed.

PCB 14/01/21

PUBLIC SPEAKING RESPONSES

1. Group Manager, Infrastructure Services responded to Mr Hartnett's issues regarding rates; and water charges. The water charges would be a separate account as part of the water metering volumetric charging across the district and would not be part of the rates bill. A separate bill for water use charges, and a separate bill for rates would be issued. There would be significant publicity around the payment methods available.
2. In response to Ms Coe's comments about using bollards to prevent beach access to vehicles: the Group Manager Infrastructure Services said the exact area along the bank needed to be identified and then the bollards would be installed.

Group Manager Infrastructure Services said the Council's website would be reviewed this financial year and changes to the website were planned as part of its Communication Plan.

3. In response to Ms McNeil's comments about Wainui Stream, Group Manager Infrastructure Services undertook to email the stream survey results to the Friends group.

The Council's Coastal & Stormwater Engineer, Blair Murray said the streams already undergo baseline monitoring which included samples from upstream, downstream and stormwater discharge points. Mr Murray said this stream was no worse than any of the other streams in the district.

The Group Manager Infrastructure Services suggested Ms McNeil make a submission through the Council's Annual Plan process for permanent warning signage to be erected.

Ms McNeil said she had been passed between Greater Wellington Regional Council and Kāpiti Coast District Council and asked for someone to take ownership of the problem.

Group Manager Infrastructure Services advised that the responsibility lay with Greater Wellington Regional Council because it was discharge to land issue.

The Chair said he would take this matter off-line and develop a proposal – follow up the issues without going through different channels. Group Manager Infrastructure Services said he would attend the meeting and try to get something from the Medical Officer of Health.

PCB 14/01/22

CONSIDERATION OF FUNDING APPLICATION (IS-14-1113)

The Paekākāriki Community Board considered report IS-14-1113. The Parkinson's Society had withdrawn its funding application and there was only the Cancer Society's funding application to consider.

The Board made the following recommendation:

MOVED (McDonald/Eckett)

That the Paekākāriki Community Board approves of a funding application for \$100 from the Cancer Society Kāpiti to assist with the cost of funding the Relay for Life event "Cancer Survivors and Caregivers".

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CARRIED

Cr Holborow suggested the Board might like to consider consulting the community about a slight rate increase to allow the Board more funding for distribution and more discussion could take place under General Business.

PCB 14/01/23
CONFIRMATION OF MINUTES (19 NOVEMBER 2013)

The Board asked for the following amendment:

- page 24 Accountability Report from Paekākāriki Lawn Tennis Club: - *delete* 'discretionary' and *replace* with 'Campe Estate'.

MOVED (Holborow/Edwards)

That the minutes of the Paekākāriki Community Board meeting held on 19 November 2013 be approved and adopted as a true and correct record with the amendment referred to above.

CARRIED

PCB 14/01/24
LEAVE OF ABSENCE: No leave of absence.

PCB 14/01/25
MATTERS OF AN URGENT NATURE: No matters of an urgent nature

PCB 14/01/26
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA: none

PCB 14/01/27
MATTERS UNDER ACTION REPORT

The Group Manager, Infrastructure Services provided the following update:

Matters Under Action					
Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	-	December 2013	Beach Road/ State Highway 1 intersection	Roading Asset Manager	The Board agreed at the last meeting to keep this item on the Agenda and to continue monitoring the intersection.
2.	27/09/11	January 2014	Tilley Road sports field	Traffic Engineer	The broken yellow lines had been completed.

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Matters Under Action					
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3.	27/11/12	November 2013	Ames Street speed humps / carpark	CWB Coordinator/ Group Manager, Infrastructure Services	The consultation closed on 20 December – a report would be coming back to the next Board meeting. Road marking had not been done.
4.	29/1/2013	January 2014	Wellington Road – monitoring	Roading Asset Manager	Some of the road markings needed to be redone. The gateway signage was awaiting finalisation.
5.	29/1/2013	January 2014	Coastal protection upgrade	Coastal & Stormwater Asset Manager	A presentation was on the Agenda.
6.	27/08/2013	March 2014	Visitor Information display boards	Group Manager, Infrastructure Services	Cr Holborow forwarded a draft sign to the previous Board.
7.	1/10/2013	March 2014	Ames Street accessway	Group Manager, Infrastructure Services	No progress with the walkway signage.
8.	1/10/2013	February 2014	SH1 speed thresholds	Group Manager, Infrastructure Services	There had been email and phone discussions. Council had not formally asked NZTA why the project had been put on hold.
9.	1/10/2013	February 2014	Median barrier project	Group Manager, Infrastructure Services	Council had not formally asked NZTA why the project was not going ahead.
10.	1/10/2013	February 2014	Penguin signage	Leisure & Open Space Manager	This matter was still to be progressed.
11.	1/10/2013	February 2014	Rubbish dumped at the end of Ames Street	Operations Manager	The Board asked for continued monitoring of the area. Council had not removed stock-piled material (from the 2003 flood ie. rocks, soil)
12.	19/11/2013	January 2014	Dog hitching post	Group Manager, Infrastructure Services	Moving the plate that was embedded into the footpath would create an eye-sore. The Chair suggested monitoring this situation to see if there was

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Matters Under Action					
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					further concern.

PCB 14/01/28

QUESTIONS/COMMENTS ARISING FROM MATTERS UNDER ACTION REPORT

1. Controlled crossing: - railway crossing works was discussed at the Corporate Business Committee's last meeting – continue to monitor.

PCB 14/01/29

CODE OF CONDUCT FOR ELECTED MEMBERS 2013-2016 TRIENNIUM (Corp-14-1105)

The Paekākāriki Community Board considered report Corp-14-1105.

MOVED (McDonald/Holborow)

That the Paekākāriki Community Board adopts the Code of Conduct for Elected Members for the 2013-2016 Triennium as at Appendix 1 of Corp-14-1105.

CARRIED

PCB 14/01/30

GENERAL BUSINESS

1. Seawall Upgrade Options for Paekākāriki presentation from Coastal & Stormwater Asset Manager, Matt Aitchison.

Peter Hanford was invited to speak about the Community Design Group's involvement in the consultation process and spoke to the rock revetment conceptual designs.

After a public meeting, the three main requests were:

1. access to the beach;
2. ability to be able to walk along through the area to the beach;
3. bringing plants and an ecological environmental aspect to the area.

There has been a very high level of support for the designs, and the planting and furniture were still to be consulted on.

Mr Aitchison then outlined the 'next steps': further work around potential traffic layouts involving the Council roading team.

In response to a question asked about an analysis of the options in terms of their efficacy and cost being undertaken, Mr Aitchison said strengths and weaknesses of options, road layouts and other costs would be undertaken. The construction works were due to start in the 2015/2016 financial year.

Mr Hanford considered the previous costings were reasonable and suggested another meeting to gain a good understanding of the costs for each concept.

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Another public meeting was proposed for late February/early March. Concepts would be displayed for the public to review and comment on. Costings would be made available for the Board at its April/May meeting.

The Board asked to be kept fully informed and to continue to be part of the process.

2. Chair's Report: the Chair briefly read from his report.
3. Paekākāriki rates: the Board had the ability to charge additional rates to Paekākāriki ratepayers but would undertake wider consultation and ask for community feedback regarding an increase to local rates. The rate increase would enable the Board to allocate more discretionary funds.

The Chair suggested taking the discussion off-line. It was also a good opportunity to get community feedback on how the Board made its Annual Plan submissions. Previously, because of timing constraints, the Board delegated to the Chair to make submissions on its behalf.

4. Mr Edwards raised the following matters:
 - Plough sign: asked if there had been any progress with the plough sign and in response, the Group Manager Infrastructure Services said he had seen a draft drawing in late November 2013 last year and there had not been anymore progress.
 - Ames Street Green Neighbourhood grant: fruit trees for Ames Street residents – the trees had not been delivered because it was not the season for planting. The matter was flagged to be raised at the next meeting.
 - Public facilities for the Tilley Road sportsfield: there were piles of sand and dirt where a field was meant to be and also no toilets in the area. The nearest toilets were in Queen Elizabeth Park which was some distance away.

In response to Mr Edwards comments regarding the lack of facilities at Tilley Road sportsfield, the Group Manager Infrastructure Services said he thought a report had already gone to the Board regarding the use of the park and the issue of the toilets had been discussed.

Cr Holborow said the Board had made a submission to the last Annual Plan requesting a toilet. This issue would be put into Matters Under Action. The Group Manager Infrastructure Services said he could circulate an update to the Board in terms of progress, as well as the previous report and the Board's submission to the Annual Plan process.

The meeting closed at 8.55pm

..... Date

Jack McDonald
Paekākāriki Community Board Chair

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PAEKĀKĀRIKI CHAIR'S REPORT : TUESDAY 28 JANUARY 2014

Te hunga mate

The community learnt with great sadness of the passing of former Chairperson of the Paekākāriki Community Board, Barry Williams, who died on 15 January. Barry has given decades of service to our community since he moved here in 1989. He was Chair during the 2001-2004 triennium, a turbulent period in local politics and community life. Barry's work is perhaps remembered most for his amazing dedicated efforts during the 2003 floods, for which he received a Kāpiti Coast Civic Award. He led the campaign to retain community boards in the district which also led to the establishment of the Paraparaumu-Raumati Community Board. He also played a large role in other community campaigns such as the successful campaign to stop the construction of a motor racing course in QEII Park. The community had an opportunity to farewell Barry and celebrate his life at his funeral service on 21 January. Deputy Chair Steve Eckett and I attend on the Board's behalf.

I also wish to briefly pay tribute to former Chair Adrian Webster and former member Rosemary Barrington, given this is the first Chair's Report of the new triennium. Adrian is remembered as a formidable and hardworking chairperson who achieved so much on behalf of our community. He relentlessly fought for Paekākāriki's interests and insured that we punched above our weight in the district. Rosemary, whose service on our Board was tragically cut short, was also an incredibly hardworking member and had a long career of public service.

Tēna tātou I a tātou hunga mate kua whetūrangitia I te korowai o Ranginui. Moe mai, moe mai, moe mai rā.

Our New Board

The current Community Board has got off to a really great start. It's positive that we have a blend of new faces and experienced members. It's great that Janet Holborow is a member of our new Board as Ward Councillor; Janet served as Chair at a time of upheaval and change and did very well in the role. I'm also particularly pleased that Steve Eckett now serves as Deputy Chair bringing five years of community board experience to the role.

We have implemented a new portfolio system for the board (portfolio list attached), which will ensure that the strengths and experience of individual members will be brought to the fore for the benefit of the community. We intend to put out a quarterly Community Board newsletter and have begun social media engagement. Consultation and engagement can always be improved, so we are committed to this happening in our community.

These changes have ensured that we have got off to a fresh start.

Coastal Protection

A major project going forward will be completing the upgrade of our seawall and coastal protection measures. Funding has been allocated within KCDC's asset management plan to complete the seawall upgrade from The Sandtrack northwards. There has been significant community concern with the rock revetment, which was constructed as the coastal protection upgrade from the south of The Parade to The Sandtrack.

Because of this concern, and with the desire of playing an active role in conceptualising, planning and consultation, a community working group was established that has been convened by Peter Handford. This group has essentially completed its work and held a public meeting that was advertised to the entire community, which considered the option that the working group put forward. The well attended public meeting unanimously endorsed the draft proposal and asked for the community board to consider also endorsing it.

We are expecting to hear an oral report from council officers at our January board meeting on coastal protection progress some information on potential proposals. The Board can then request more detailed information on the options and undertake further community consultation.

My Work as Chair

As part of my role as Chairperson, I have ensured that the Board has been well represented at the Council table. I have contributed to discussion – particularly on issues of relevance to Paekākāriki and on issues where I have some particular insight. I have attended the majority of meetings and briefings of the full council, and of council committees. On occasion, I have delegated this responsibility to other Board members.

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Other aspects of my work have included meeting with community groups, elected members and staff. I have also done some work in the media, primarily through providing a regular update on community events/politics on my weekly slot on Beach FM.

Jack McDonald
Chair, Paekakariki Community Board