

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

26 JUNE 2012

Meeting Status: **Public**

Purpose of Report: For Information

CONSIDERATION OF APPLICATION FOR FUNDING

PURPOSE OF REPORT

- 1 One new application for funding has been received:

Discretionary Grants Fund

- Waikanae Cameo Society Incorporated.

SIGNIFICANCE OF DECISION

- 2 The Council's significance policy is not triggered by this report.

BACKGROUND

- 3 The budget allocations and total amounts granted in the 2011/2012 financial year for the Discretionary Grants Fund, Waikanae Promotion Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2011/12 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$5,705	\$5,705	\$0
Waikanae Promotion Fund	\$31,954	\$31,520.50	\$433.50
Waikanae Capital Improvement Grant	\$31,954	\$31,376.96	\$577.04

- 4 An amount of approximately \$1.1 million is held in the Waikanae Capital Improvement Grant. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$800,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$10,000	Allocated for funding CCTV cameras in Waikanae
\$32,000 (approx)	Allocated to the 2011/12 Waikanae Capital Improvement Grant
TOTAL	\$1,092,000

- 5 At the Waikanae Community Board meeting of 15 May 2012, the last remaining community funds for the current financial year were allocated. As a result, applications for further funds would no longer be received, and the Council website was amended accordingly.
- 6 In late May 2012, the Waikanae Pony Club returned an amount of \$433.50. This was part of a \$1,894 grant and was no longer required as the event for which these funds were needed had been cancelled.
- 7 It was decided not to re-open applications for funding, given that the amount available was relatively small and there were less than three weeks until the cut off date for applications to be submitted.
- 8 However, an application for funding was subsequently received from the Waikanae Cameo Society.
- 9 The budgets for the various community grants have now been set for the 2012/2013 financial year. The \$433.50 returned by the Waikanae Pony Club will not be carried over to the new financial year, and will effectively be lost to the Waikanae community.
- 10 This being so, the Chair decided to forward the application from the Waikanae Cameo Society to the Waikanae Community Board for consideration.
- 11 It should also be noted that although the Waikanae Cameo Society has applied to the Discretionary Grants Fund, the \$433.50 available is in the Waikanae Promotion Fund. However, Board members will recall advice provided to the 3 April 2012 Board meeting that the money in these two funds is interchangeable.

CONSIDERATIONS

Issues

- 12 Grants are allocated in accordance with the established criteria (attached).
- 13 All applications have been advised of the criteria and meeting date by letter, phone or email.

Applications to the Discretionary Grants Fund

Waikanae Cameo Society Inc.

- 14 Funding of \$500 is sought to assist with the rental costs of their premises located at Mahara Place.
- 15 This application can be considered under the following Eligibility Criteria:
Community, cultural or sports purposes, including travel both within New Zealand and overseas.

FINANCIAL CONSIDERATIONS

Discretionary Grants Fund

- 16 A budget allocation of \$5,705 was granted in the 2011/2012 financial year for the Discretionary Grants Fund.

17 The following table shows all grants made from the Discretionary Grants Fund during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	The Daniel Company	\$464	To assist with the costs of producing the "Daniel's Doomsday Dreams" musical show in October 2010 by waiving the quoted price for hall hire of the Waikanae Memorial Hall.	Received 02.12.11
16/08/11	REFUND from Waikanae Cricket Club	– \$100	The costs of the project funded were less than anticipated, so the unspent funds have been returned	N/a
13/09/11	Parkinsonism Society Kapiti/Horowhenua	\$500	To assist with the costs associated with providing a care service to members of the Society.	Received 14.02.12 & 14.03.12
13/09/11	Kapiti branch of the NZ Camellia Society	\$290	To assist with the costs of hiring the Waikanae Memorial Hall on 9 & 10 September 2011.	Received 17.11.11
01/11/11	Kapiti Women's Health Centre Collective Inc.	\$500	To assist with the costs of extending and reconfiguring the Kapiti Women's Health Centre.	Received 07.02.12
01/11/11	Sands Kapiti	\$372.35	To assist with the costs of two people attending the National Conference in Whanganui, in November 2011.	Received 25.11.11
01/11/11	Ngati Haumia/Ngati Toarangatira	\$500	To assist with the costs of the 2012 Kapiti Coast Waitangi Day celebrations	Received 27.03.12
06/12/11	Waikanae Volunteer Fire Brigade (c/o Shane Read)	\$500	To assist with travel expenses to attend the 2012 NZ National Road Rescue Competition in Queenstown in February 2012	Due June 2012
06/12/11	Waikanae Volunteer Fire Brigade (c/o John Backler)	\$500	To assist with travel expenses to attend the 2012 NZ National Road Rescue Competition in Queenstown in February 2012	Due June 2012
06/12/11	Maxwell Ross	\$500	To assist with the costs of attending the Ricki Herbert Football Academy in Sydney, in January 2012	Due June 2012
06/12/11	Xavier Green	\$500	To assist with the costs of attending the Ricki Herbert Football Academy in Sydney, in January 2012	Received 08.02.12
21/02/12	Alana Thorne	\$500	To assist with the costs of attending training at the Academy of Physical Education in Ollerup, Denmark, in August 2012.	Received 27.04.12

Date	Recipient	Amount	Purpose of Grant	Report Back
21/02/12	Hollie Dunce	\$300	To assist with the costs of attending the Nationals Swimming Competition in Dunedin in April 2012.	Due August 2012
15/05/12	Waikanae Gymnastic Club	\$378.65 ¹	To assist with the costs of participating in the Australia Gym Sports competition in Sydney, in September 2012.	Due November 2012
TOTAL		\$5,705		

Waikanae Promotion Fund

- 18 A budget allocation of \$31,954 was granted in the 2011/2012 financial year for the Waikanae Promotion Fund.
- 19 The following table shows all grants made from the Waikanae Promotion Fund during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	Menzshed Kapiti Inc.	\$950	To assist with operating costs for the 2010/11 financial year.	Thanks given at Board meeting of 01.11.11
01/09/11	REFUND from Waikanae Volunteer Night Patrol	– \$330.00	The costs of the travel funded were less than anticipated, so the unspent funds have been returned	N/a
13/09/11	Lions Club of Waikanae (Inc)	\$3,500	To assist with printing costs for the January 2012 Super Garden Trail	Received 20.03.12
13/09/11	Nga Manu Trust	\$489.95	To assist with the costs of erecting a sign at Pekapeka Beach, commemorating the visit of “Happy Feet” the Emperor Penguin.	N/a (sign being erected by Council)
01/11/11	Coast Access Radio	\$6,228.70	To assist with costs associated with the purchase and installation of a generator and ancillary equipment, which is required so that CAR can meet Civil Defence requirements.	Received 12.03.12
01/11/11	Kapanui Primary School	\$1,700	To assist with the costs associated with the “Christmas @ Nga Manu” concert.	Received 09.01.12 Certificate of Appreciation received 12.03.12

¹ Actual amount granted = \$400. This amount unable to funded in full from the Discretionary Grants Fund, balance of \$21.35 will be funded from the Waikanae Promotion Fund.

Date	Recipient	Amount	Purpose of Grant	Report Back
01/11/11	Kapiti Coast Youth Council	\$6,000	To assist with the costs of running the "Youth2U Live" programme of events over the summer of 2011/12.	Reminded 10.05.12
01/11/11	Waikanae Pony Club	\$1,460.50 (originally granted \$1,894 but returned \$433.50 in May 2012)	To assist with the cost of Road Calming measures at Pony Club events.	Received 28.05.12
06/12/11	Waikanae District Sports Club	\$10,000	To assist with the costs of the 2012 Waikanae Show & Sports Day	Due June 2012
06/12/11	Kapiti Health Science Academy	\$500	To assist with the costs of setting up the Kapiti Health Science Academy.	Received 27.03.12
03/04/12	Liam Perry	\$500	To assist with costs associated with travelling to the BMX World Championships in Birmingham, UK, in May 2012.	Due October 2012
03/04/12	Waikanae Community Patrol	\$500	To assist with costs associated with sending patrol members to the Community Patrols of NZ National Training Seminar in June 2012.	Due October 2012
15/05/12	Waikanae Gymnastic Club	\$21.35 ²	To assist with the costs of participating in the Australia Gym Sports competition in Sydney, in September 2012.	Due November 2012
TOTAL		\$31,520.50		

Waikanae Capital Improvement Grant

20 The following table shows all grants made from the Waikanae Capital Improvement Grant during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
Sept2011	ADVERTISING COSTS	\$689.92		
01/11/11	Kapiti Plunket Playgroup	\$4,187.44	To assist with the costs of having a deck built outside the plunket rooms, to create an outdoor space.	Received 23.03.12
01/11/11	Waikanae Volunteer Fire Brigade	\$25,000	To assist with the cost of purchasing a Fire Police van.	
05/11/11	REFUND from Rotary Club of Waikanae	– \$5,000	The project for which this money was granted did not go ahead, so the money has been refunded.	N/a
21/02/12	Menzshed Kapiti	\$950	To assist with the cost of purchasing	Reminded

² \$400 granted, unable to be fully funded from Discretionary Grants Fund.

Date	Recipient	Amount	Purpose of Grant	Report Back
	Inc.		a Dust Extractor for the Menzshed Kapiti's shed facility.	10.05.12
21/02/12	Waikanae Swimming Club	\$1,085	For the purchase of one swim lane rope at the Waikanae Swimming Pool	Received 18.05.12
03/04/12	Waikanae Rugby Football Club	\$4,464.60	To pay for a metal cover for the Club's scoreboard.	Due October 2012
	TOTAL	\$31,376.96		

21 Attached to this report as appendices are tables showing all grants made in the 2010/2011 and 2009/2010 financial years.

Budgets for 2012/2013

22 Funds for the 2012/2012 financial year have been set as follows:

Fund	2012/2013 Budget Allocation
Discretionary Grants Fund	\$5,843
Waikanae Promotion Fund	\$32,721
Waikanae Capital Improvement Grant	\$32,721

DELEGATION

23 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure approved by Council on 5 April 2012:

Authority to consider and approve the allocation of community-based funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTCCP process.

24 Also section D.10.14 of the Governance Structure approved by Council on 5 April 2012, which is specific to the Waikanae Community Board:

Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.

RECOMMENDATIONS

25 That the Waikanae Community Board grants the Waikanae Cameo Society Inc the amount of \$..... to assist with the rental costs of their premises located at Mahara Place.

Report prepared by:

Approved for submission by:

Tracey Ferry

Bernie Goedhart

**Executive Secretary
Corporate Services**

**Group Manager
Corporate Services**