

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 1 APRIL 2014</b>	<b>7PM</b>

MINUTES of the six-weekly meeting of the **Paraparaumu/Raumati Community Board** held at the Kapiti Community Centre, 15 Ngahina Street, Paraparaumu on **Tuesday, 1 April 2014** commencing at 7pm.

PRESENT: Ms F Vining Chair  
Ms D Morris-Travers  
Mrs K Spiers  
Cr M Bell  
Cr K Gurunathan

IN ATTENDANCE: Ms T Evans Group Manager Community Services  
Mr P Stroud Project Manager Infrastructure Services  
Ms T Ferry Executive Secretary Community Services

The Chair welcomed everyone present including Cr Holborow and Cr Scott. The meeting was declared open.

**PRCB 14/04/022  
APOLOGIES**

**MOVED (Vining/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board accepts the apologies of Jonny Best and Mayor Ross Church.**

**ACCEPTED**

**PRCB 14/04/023  
PRESENTATION: TOWN CENTRES TRANSFORMATION PROJECT**

Mr Phil Stroud spoke to this presentation and took questions from Board members. Key points included the objective of the project, a summary of each of the four workstreams, an indicative timeframe and opportunities for community engagement.

Mr Stroud introduced Mr Nathan Baker from Beca, who is leading development of the community engagement plan. Mr Baker confirmed the engagement plan is planned to be presented at Council on 17 April, that input from Community Boards is welcome and there will be a variety of methods set up for community consultation e.g. a website, electronic newsletters.

Mr Stroud reiterated the project was dealing with conceptual work only and the community needs to keep the 20 year time frame in mind when making suggestions. He said the Expressway gives an opportunity to best adapt the town centre plans to suit what is coming. Other points made included:

- the project vision is “a welcoming town centre that meets our future needs”
- the time frames are tight due to legislation around the Long Term Plan process
- further work on the Raumati Town Centre upgrade will be considered as part of the wider consultation.

Board members requested the engagement plan be circulated to them so they can provide comment.

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**PRCB 14/04/024**

**DISCUSSION: UPDATE ON EXPRESSWAY (MACKAY TO PEKA PEKA) – DARREN UTTING**

Mr Darren Utting, from the Mackays to Peka Peka Alliance, gave an update on progress of work on this section of the Expressway and took questions from Board members. Key points included:

- Monthly Neighbourhood Impact Forum (NIF) meetings are currently being held for the Leinster/Poplar area and will be starting in the Makarini Street area in the next month; there is also one in Waikanae in the Te Moana area
- Monthly community liaison meetings involve a number of community groups
- Work on the Otaihanga roundabout, which began nine months ago, is almost complete
- There are currently two main work areas – Otaihanga Road to the Waikanae River, and Otaihanga Road to Mazengarb Road
- There is also work being done in the Poplar/Leinster area, where there will be a partial interchange. Water is being squeezed out of the 5m thick peat in this location to enable the peat to settle. A temporary retaining wall has been built to support SH1 while this work is being done, there are approximately four more weeks of work before SH1 will be reconfigured back to its previous alignment
- Work will start to be seen on Kapiti Road, as trials are done around strengthening the area for the interchange; actual construction is still a way off
- The next community consultation will be around landscaping and the cycleways and walkways configuration through the Makarini Road area – there will be an opportunity to provide input in the next two months
- Once the landscaping plan including edges, cycleways, planting etc is confirmed, then landscaping work will be done as soon as possible throughout the construction period
- There are to be two community consultation advisors; one has been appointed for some months already, the other is to start shortly. They are currently waiting for Council's Social Wellbeing Manager to return from leave so they can progress this matter and have committed to have appointees at the next community liaison group. The role is clear i.e. to carry out the social impact review, which includes looking at the effects of the construction on accommodation/housing supply.

Members of the public were invited to submit questions directly to Community Board members and/or via the PRCB's Facebook page.

Mr Utting advised electronic newsletters could be subscribed to via an email to [info@m2pp.co.nz](mailto:info@m2pp.co.nz) or by calling 0508 M2PPINFO (0508 62114636). He also advised monthly updates are published in the Kapiti Observer and the Kapiti News.

**PRCB 14/04/025**

**PUBLIC SPEAKING TIME**

Ms Christine White thanked the Board for the grant made for the songwriting/singing camp she had organised. Maddy also attended and performed a song she had written on the camp.

Mr Roy Opie spoke about access to the Expressway for people living in Waikanae, Peka Peka and Paraparaumu North. He would like to see an on/off ramp at Otaihanga. He said he had the support of Gregor Fountain, Principal of Paraparaumu College, and gave Mr Fountain's apologies for not attending this meeting.

Mr Hayden Beissel from Southwards Car Museum supported Mr Opie's suggestion and said an offramp at Otaihanga had been part of the original Sandhills Expressway design.

Mr Bernie Randall circulated and spoke to a number of questions he had prepared regarding Standing Order 3.3.7 (duration of meetings) and works on Kapiti Road. He also asked the Board to consider censuring Councillor Bell for his stance on the proposed rates increase. In response, Crs

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Gurunathan clarified how they had voted regarding the rates increase statement. When asked, Mr Randall confirmed he was aware of the obligations of Community Board members vs Councillors.

Ms Elaine Te'o spoke to the application from St Patrick's Primary School for funds to assist with the costs of the St Patrick's School Family Fair. She advised there had been no charge made for the Traffic Management Plan, therefore the amount now being applied for is \$170.02.

Ms Annette Helliwell thanked the Board for the grant made to Stroke Club Kapiti and apologised for not providing an accountability report sooner. She said the club meets the first and third Tuesday of every month and issued Board members an open invitation to attend.

Ms Jill Stansfield spoke on behalf of the Older Persons' Council about seating at bus stops. She said the Community Board has the discretion to provide two seats within their area each year, and quoted from publications by the World Health Organisation, the Human Rights Commission and the Office of Senior Citizens, all of which promote making public transport more accessible by way of seating at bus stops. She suggested a survey would be needed to identify which bus stops/routes would best benefit from seats being added. She commented that Greater Wellington Regional Council (GWRC) provide bus shelters but not seating. Cr Wilson, from the public gallery, said he would look into the issue.

Mr Dale Evans circulated and spoke to questions about the kiosk at Maclean Park.

Ms Karen Whibley spoke about the social impacts and wellbeing effects of the Expressway construction. She urged the Community Board to obtain a full appreciation of the consent conditions, and said she expects the Council to support the community as it has said it will do via the Annual Plan.

Mr Trevor Daniell circulated and spoke to a submission he had prepared to the 2014/15 Annual Plan process regarding funding for the Neighbourhood Support Group, which he requested be made via the \$8,000 previously granted to the EMS in the current financial year but subsequently returned. He also commented that where footpath repairs had been carried out on Poplar Avenue there was now no demarcation between the footpath and the road; and he requested the Board make a submission to GWRC regarding seats in bus stops. Mr Daniell also circulated copies of the results of the 2013 Kapiti Mature Residents Survey.

Ms Selene Te'o, accompanied by her mother, spoke to her application for funds to assist with the cost of attending an International Choir Festival in Canada, in June 2014. She advised there were approximately 20 students attending.

Ms Fiona Frazer spoke to her application for funds to assist with the cost of attending a World Challenge Expedition to India in December 2014 – January 2015. Her father, who accompanied her, advised trip participants are required to carry out social projects while overseas and also learn leadership and other skills.

Ms Alice Mason spoke to her application for funds to assist with the cost of attending an International Choir Festival in Canada, in June 2014. Her father, who accompanied her, said 12 countries had been invited to participate, and Kapiti College was the only college from New Zealand selected to attend. Ms Mason then played the piano and performed the song "Angel".

Mr Ron Wilkinson said he wanted to be sure of the best use of the Maclean Park space and he favoured the children's playground option. He said despite the petition being circulated there was no scientific evidence that the majority of people supported keeping the kiosk, and encouraged the Board to make a rational decision.

Ms Dianne Clapperty asked the Board what their decision was re the kiosk. The Chair advised the decision had not yet been made, and the matter was on the agenda for consideration later at the

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meeting. She confirmed the Board would make a recommendation to Council, who would then make a decision at their meeting of 17 April 2014.

*Cr Gurunathan left the meeting at 8.50pm.*

Mrs Joy Cains spoke to the application from 3pm Afterschool Care for funds to assist with the costs of producing a t-shirt for each child in their school holiday care programme.

Mr Bob Knight spoke to the application from the Kapiti Table Tennis Club for funds to assist with hall rental costs.

Ms Normita Armstrong spoke to the application from the Kapiti Coasters Filipino Sports & Social Club for funds to assist with hall rental costs.

An unknown member of the public replied to an earlier speaker, saying he objected to the implication that removing the Maclean Park kiosk amounted to elder abuse. He advocated leaving the kiosk and the southern pond and said because it is an unusual structure built over water, it is an icon and is worth saving.

**PRCB 14/04/026  
CONFIRMATION OF MINUTES**

**MOVED (Spiers/Morris-Travers)**

**That the minutes of the Paraparaumu/Raumati Community Board meeting dated 18 February 2014 be approved and adopted as a true and correct record.**

**CARRIED**

**MOVED (Spiers/Morris-Travers)**

**That Matters Under Action be moved on the agenda to become Item number 11(a), to enable responses to public speaking submissions.**

**CARRIED**

**PRCB 14/04/027  
MEMBERS BUSINESS**

**(a) Public Speaking Time Oral Submissions – Responses**

In addition to feedback already provided, the following responses were made:

- The Chair thanked Christine White for attending, and Maddy for her performance
- The Chair acknowledged the concerns expressed regarding the Otaihanga Expressway on/off ramp, but said the process had been followed via the Board of Enquiry decision. She felt there was little value in taking the suggestion further unless new information was obtained, and suggested those interested participate in the town centre consultation process as outlined in the presentation at the beginning of the meeting
- The Chair confirmed Standing Order 3.3.7 had been suspended at the Board meeting of 18 February 2014, in order for the meeting to continue beyond 10.30pm
- The Chair confirmed the Community Board would be involved in the town centre/Kapiti Road consultation process, and Ms Evans advised all proposed traffic signals on Kapiti Road would be synchronised

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- The Chair confirmed the oath Councillors take at the beginning of their tenure means they are obliged to consider matters for the district as a whole, rather than only the Paraparaumu/Raumati ward, even if this means they are voting against the interests of this ward
- The Chair encouraged those interested to make a submission to the Annual Plan process, due 28 April, or to forward their views to the PRCB to incorporate with the Board's submission. She advised the Board was holding a public meeting on 15 April 2014 to discuss the Draft Annual Plan and the Board's submission; it was also advised there is a public submission box at Coastlands
- The Chair thanked Ms Helliwell for the report back from Stroke Club Kapiti
- Ms Evans advised she would take the suggestion re seats at bus stops to the Council's infrastructure team, and would report back to the Older Person's Council
- The Chair confirmed the Maclean Park kiosk was on the agenda for discussion later at this meeting. She said the Council's Leisure & Open Spaces Manager had confirmed wild fowl have died in a number of places across the district and it does not appear to be due to water sources. Ms Evans advised the water was drained from the Maclean Park lagoon in order to repair the pond lining because it was leaking.
- Ms Morris-Travers advised Ms Whibley she would undertake to continue discussions with Council on the points she had raised. She said a flyer had been prepared for delivering to all Makarini residents and agreed a social impact report was needed. Ms Evans undertook to find out whether the Council had started the social impact assessment, and confirmed findings would be reported back to NIFs via Board representatives. She said the compliance cost of all conditions, social as well as physical, are to be made by NZTA.
- The Chair thanked Mr Daniell for forwarding the results of the 2013 Kapiti Mature Residents survey
- Ms Evans advised the request for funding for the Neighbourhood Watch Group would be considered at the DAP meeting of 15 April; she also agreed to report back to the infrastructure team regarding the footpath on Poplar Avenue.
- The Chair thanked everyone who attended the public meeting last week regarding the future of the Maclean Park kiosk.

**(b) Leave of Absence**

**MOVED (Vining/Spiers)**

**That Cr Murray Bell be granted Leave of Absence from 12 April to 6 May 2014 (inclusive).**

**CARRIED**

**(c) Matters of an Urgent Nature**

There were no matters of an urgent nature.

**(d) Declarations of Interest**

Mrs Spiers declared an interest in the grant application from Selena Te'o.

The Chair declared an interest in the Maclean Park kiosk matter.

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PRCB 14/04/028

**CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-14-1159)**

**MOVED (Bell/Spiers)**

**That the Paraparaumu/Raumati Community Board declines the application for funding from Live It Love It Events, as the applicant did not attend, nor provide apologies for, the Board meeting at which the application was considered.**

**CARRIED**

MOVED (Spiers/Morris-Travers)

That the Paraparaumu/Raumati Community Board grants Fiona Frazer \$500 to assist with the costs of attending the World Challenge Expedition to India in December 2014 – January 2015, with the requirements that (i) the applicant provide in their accountability report information on how she has mentored other college students and (ii) the applicant be encouraged to write an article or similar with the knowledge she has gleaned from her travel, so others can learn from her experience.

LOST

The Board considered there was not enough demonstrated community benefit for this application.

**MOVED (Morris-Travers/Spiers)**

**That the Paraparaumu/Raumati Community Board grants Alice Mason \$500 to assist with the costs of attending an International Choral Festival in Canada, in June 2014.**

**CARRIED**

MOVED (Bell)

That the Paraparaumu/Raumati Community Board declines the application for funding from 3pm Afterschool Care as it was not considered this was the best use of the community grant fund money available.

The motion failed for lack of a seconder.

**MOVED (Morris-Travers/Spiers)**

**That the Paraparaumu/Raumati Community Board grants 3pm Afterschool Care \$400 to assist with the costs of producing a t-shirt for each child in their school holiday care programme.**

The Board observed the application stated branded t-shirts would cost \$800 and non-branded t-shirts would cost \$400. Given the Board was unable to grant the full amount required for branded t-shirts, \$400 was considered a suitable compromise. The Board also acknowledged the t-shirts would remain the property of the Trust, and would be re-used every school holiday.

**CARRIED**

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**MOVED (Spiers/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Victim Support \$500 to assist with the costs of delivering their services to victims of crime and trauma.**

**CARRIED**

**MOVED (Bell/Spiers)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Table Tennis Club \$500 to assist with the cost of hall rental.**

**CARRIED**

**MOVED (Bell/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Coasters Filipino Sports & Social Club \$500 to assist with the cost of hall rental.**

**CARRIED**

**MOVED (Vining/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Selena Te'o \$500 to assist with the costs of attending an International Choral Festival in Canada, in June 2014.**

Mrs Spiers had previously declared an interest in this application and did not participate in the discussion or the voting.

The Board noted the two applicants attending the choral festival in Canada had been selected to represent Kapiti in an international event and therefore felt there was demonstrable benefit to the community.

**CARRIED**

**MOVED (Bell/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Elaine Te'o \$170.02 to assist with the costs of advertising associated with the St Patrick's School Family Fair.**

**CARRIED**

**PRCB 14/04/029  
FUTURE OF MACLEAN PARK KIOSK (CS-14-1098)**

As the Chair had previously declared a Conflict of Interest on this item, and as the Deputy Chair was not in attendance at the meeting, under Standing Order 2.3.2 the meeting was required to elect one of their number to preside.

**MOVED (Morris-Travers/Bell)**

**That the Paraparaumu/Raumati Community Board nominates Deborah Morris-Travers as Chair for the discussion on Agenda Item 9, "Future of Maclean Park Kiosk (CS-14-1098)".**

**CARRIED**

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Ms Morris-Travers observed this item had already been discussed at the Board meeting of 18 February 2014, although with different recommendations in the report provided. Ms Evans confirmed the tender process would be contestable and would go out to the public. It was likely to be awarded to the lowest price tendered but this would depend on the nature of the process and the tenders received.

**MOVED (Bell/Spiers)**

**That the Paraparaumu/Raumati Community Board recommends to Council that work starts immediately on restoring the kiosk to being a safe and useable facility allowing community policing to resume immediately, and then wider consultation is undertaken about other uses for the kiosk and ideas for the park.**

**CARRIED**

**MOVED (Spiers/Bell)**

**That the document “Summary of consultation by Paraparaumu/Raumati Community Board in relation to the future of the kiosk”, which comprises a summary of the public consultation held 26 March 2014, be added to the minutes of the Board meeting of 1 April 2014 and put on public record.**

**CARRIED**

**MOVED (Bell/Morris-Travers)**

**That Fiona Vining resume the role of Chair at the Paraparaumu/Raumati Community Board meeting of 1 April 2014.**

**CARRIED**

**PRCB 14/04/030  
ROAD NAMING – KAPITI LANDING AIRPORT AREA (CORP-14-1138)**

Ms Evans agreed to find out when construction of Road 1 would commence.

**MOVED (Bell/Morris-Travers)**

**That the Paraparaumu-Raumati Community Board approves:**

- (i) for Road 1 on Attachment 1 of report Corp-14-1138 the name “Dakota Road”;**
- (ii) for Road 2 on Attachment 1 of report Corp-14-1138 the name “Lodestar Place”;**
- (iii) for Road 3 on Attachment 1 of report Corp-14-1138 the name “Friendship Place”.**

**CARRIED**

**PRCB 14/04/031  
SUBMISSION TO COUNCIL – DRAFT 2014-15 ANNUAL PLAN (SP-14-1169)**

The Chair commented the report focuses on the process for development of the Annual Plan submission and confirmed the Board can choose the process by which its submission is formally approved. She confirmed the Board will be holding a public meeting on 15 April 2014 to hear the views of the public in order to form its submission. It was agreed the meeting will be held in an



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informal manner, with the Board proposing an outline agenda, leading the meeting and managing the speaking process. The deadline for the formal submission is 28 April 2014.

**MOVED (Bell/Spiers)**

**That the Paraparaumu/Raumati Community Board, in relation to the draft 2014-15 Annual Plan, resolves to hold a public meeting on 15 April 2014 and then develop a draft submission for circulation and comment by Board members, and final sign-off by the Chair and Deputy Chair of the Board by 28 April 2014; at the next scheduled Board meeting record in the minutes the making of the submission.**

**CARRIED**

The venue of the meeting is yet to be confirmed. Once that is done, advertising can be done via Facebook, radio (by way of Chair's regular appearance) and by the Council's Democratic Services officers. Members of the public will be encouraged to attend the meeting or advise the Board of their views either by email or via the PRCB Facebook page. Individual Board members are requested to identify particular issues for discussion to the Chair by 8 April 2014.

**PRCB 14/04/032  
MATTERS UNDER ACTION**

In addition to the updated information provided in the agenda papers, Ms Evans advised of the following:

- Regarding the traffic flow around Coastlands, Ms Evans distributed an aerial photograph showing which areas are in Council ownership and are to be resealed;
- Traffic engineers have advised that placing additional yellow dotted lines on Matai Road will cause traffic to move through the area more quickly, and are therefore not recommended;
- The Public Arts Panel has had their first meeting, and Ms Evans is expecting an update from the Arts & Museums Advisor next week; it is anticipated the panel will now progress their meetings re providing advice to Council. The Chair of the panel is Cr Elliott;
- GWRC advised today the public toilet facility at the northern end of Queen Elizabeth Park is to be progressed; and
- Ms Evans will suggest the PRCB be invited to attend the Council meeting in May at which the Feasibility Study for the Kāpiti Island Gateway Project (departure facility) is to be presented.

**PRCB 14/04/033  
GENERAL BUSINESS**

Mrs Spiers advised of a new health group in Paraparaumu being spearheaded by Chris Faafoi, around home help and health services for the elderly. A steering group is to be set up and will be meeting in the next week or two. Cr Gurunathan is to write an article on the matter.

The meeting closed at 10.29pm.

.....  
*Chairperson*

.....  
*Date*

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*Appendix One: "Summary of consultation [held 26 March 2014] by Paraparaumu/Raumati Community Board in relation to the future of the kiosk"*

## **Summary of consultation by Paraparaumu-Raumati Community Board (PRCB) in relation to the future of the kiosk**

1 April 2014

At our meeting on 18 February 2014 the PRCB received a report from KCDC staff on the future of the kiosk at Maclean Park following a fire last November. We felt that we were not in a position to make a recommendation on the future of the kiosk without undertaking some form of consultation with the community. As the current state of the kiosk presents a safety risk, this consultation needed to be undertaken promptly. This document summarises what we did and the views we heard. As it is a summary it does not cover all the views and discussions in detail.

This document does not include a conclusion as it is being written prior to the PRCB meeting on 1 April 2014 where further views may still be presented. For the same reason it does not contain the views of the Board.

We wanted to gather views from a range of sources, both the community in general and from people who had a special interest in the kiosk. We attended the Paraparaumu Beach market on Saturday 8 March to allow us to get views from a broad variety of people with links to the Paraparaumu Beach area. We also held a public meeting at the Kapiti Boating Club on 26 March. The meeting was advertised in both local newspapers as well as with flyers around the Paraparaumu Beach area. We also let people know that they could let us know their views on our Facebook page and by email. We also received views from the Kapiti Safer Communities Trust and the Paraparaumu Beach Business Association.

This approach allowed for quite wide ranging and informative discussion. There was no single community view. Some people wanted the kiosk repaired and retained, while some preferred demolition, with the majority preferring that the kiosk being repaired and retained (even though this may not be clear from the wide variety of views in opposition to this view).

Reasons for retaining the kiosk included:

- Allowing volunteers to keep an eye on young people using the park (especially the skate park);
- Having volunteers at the kiosk allowed for younger people to have contact with older people in the community;
- It is an icon for the area.

There also seemed to be a view that it was self-evident that the kiosk needed to be retained.

Reasons for demolishing the kiosk included:

- It is too expensive to fix;
- It is an eyesore/ugly;
- There are better uses for the area, for example, a redevelopment like Marine Gardens;
- The kiosk is effectively a private space and is not available to the public;
- Parents should be responsible for supervising their children and the volunteers aren't there at the most effective times anyway.

We found that many people had views on how the kiosk should be used in the future. These included:

- Continuing the use of the kiosk as a volunteer base (as it was used prior to the fire);
- Using it as an information centre;
- Using it as a ticketing base for Kapiti Island trips
- Using it for selling coffees/Kapiti ice cream;
- Converting it into an open pagoda type structure to use for shelter or performances;
- Using it as a police base (as has occurred previously);
- Converting it into changing rooms;
- Using the kiosk to show local history;
- Using it for the base of some of the Kapiti Safer Community Trust activities or for Neighbourhood support.

Concerns raised about some of these issues were raised. These included:

- that the structure has no plumbing and no electricity, although a point was raised that off-grid options could be considered;
- that selling ice-creams/coffee would compete with other commercial uses;

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- that volunteers keeping an eye on things aren't there when they are most needed, i.e. weekends or after school (however, it was unclear how often volunteers were there on weekends) and that residents overlooking the park provide surveillance anyway;
  - we should be looking at the big picture rather than focussing on the kiosk.
- It was also noted that it might be worthwhile allowing for a variety of uses rather than one group having exclusive use.

Concerns were also raised about the process undertaken both in relation to the initial report and our consultation.

These included:

- That the estimated figure of \$60,000 for repairs seemed excessive to many people;
- That volunteers based at the kiosk were not consulted prior to issuing the report;
- That the community was not consulted prior to the report, especially given previous issues regarding the kiosk (in particular in 2005); and
- That an incorrect section reference was given for the Community Board's power to make a recommendation on the report.

In relation to concerns about the Board's consultation process, concerns were raised about insufficient notice of the public meeting and that the Board used images at its stand at the market that were biased. We have taken these concerns on board for the future.