

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

28 AUGUST 2018

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

1 Four applications for funding have been received:

Promotion Fund

- Legacy

Discretionary Grants Fund

- Combined Lions Club of Kāpiti
- Waikanae Chiefs Under 13s team
- Kapiti Youth Support

DELEGATION

2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:

"Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan."

BACKGROUND

3 This is the first Waikanae Community Board meeting of the 2018/2019 financial year.

4 The budget allocations for the 2018/2019 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2018/19 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,268	\$-500	\$6,768
Promotion Fund	\$35,100	\$0	\$35,100
Capital Improvement Grant	\$35,100	\$0	\$35,100

5 An amount of approximately \$1.294 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$1.053 by the end of the financial year. (Please note that the money allocated for the Waikanae sign has been removed). The following table shows how the funds have been allocated:

Amount (\$000)	Purpose of Grant
1,203	Balance at 30 June 2017 as per Annual Report
114	Earnings during 2017/18
-23	Expenditure during 2017/18
1.294	Balance at 30 June 2018 as per Annual Report
-254	Pledged to the Mahara Gallery Trust
48	Interest earnings budgeted for the 2018/19 year
-35	Budgeted grants for 2018/19
1.053	Forecast Balance as at 30 June 2019

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (**attached**).
- 7 The applicant/s have been advised of the criteria and meeting date by email.

Promotion Fund Grant

Legacy

- 8 Legacy has applied for a Promotion Fund grant of \$1,031.45 to assist with venue, promotion banners, whiteboard and stationery costs.

Discretionary Grants

Combined Lions Club of Kāpiti

- 9 Combined Lions Club of Kāpiti has applied for a Discretionary Fund grant of \$400.00 to purchase collection bags for the Club's annual foodbank collection for 2018, 2019 and 2020.

Waikanae Chiefs Under 13s

- 10 Waikanae Chiefs Under 13 Team has applied for a Discretionary Fund grant of \$500.00 to assist with costs of competing at the New Zealand Junior Rugby festival in Taupo on 20-23 September 2018.

Kapiti Youth Support

- 11 Kapiti Youth Support has applied for a Discretionary Fund grant of \$500 to assist with costs associated with the Youth Art Exhibition in the 2018 Kāpiti Coast Arts Trail.
- 12 Grants equating to \$2,431.45 have been presented for the Board's consideration and approval.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	6,268	1,400.00
Waikanae Promotion Fund	35,100	1,031.45
Waikanae Capital Improvement Fund	35,100	-

Historical Grants

- 13 **Attached** to this report, as appendices, are tables showing all grants made in the 2017/2018 financial year.
- 14 Of the 3-yearly grants, the following grant payment is due in August:
- Kidz Need Dadz Kāpiti (Discretionary) for \$500 to help with the group's annual September event.

SIGNIFICANCE AND ENGAGEMENT

- 15 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

Promotion Fund

- 16 The Waikanae Community Board grants Legacy a Promotion Fund grant of \$..... to assist with venue, promotion banners, whiteboard and stationery costs.

Discretionary Grant

- 17 The Waikanae Community Board grants Combined Lions Club of Kāpiti a Discretionary Fund grant of \$..... to assist with purchasing bags for the Club's annual foodbank collection for 2018, 2019 and 2020.
- 18 The Waikanae Community Board grants Waikanae Chiefs Under 13s team a Discretionary Fund grant of \$..... to assist with costs of competing at the New Zealand Junior Rugby festival in Taupo on 20-23 September 2018
- 19 The Waikanae Community Board grants Kapiti Youth Support a Discretionary Fund grant of \$..... to assist with costs associated with the Youth Art Exhibition in the 2018 Kāpiti Coast Arts Trail.

Report prepared by

Approved for submission

Approved for submission

Marguerita Harris
Executive Secretary
Infrastructure Services

Kevin Black
Acting Group Manager
Strategy & Planning

Sean Mallon
Group Manager
Infrastructure Services

ATTACHMENTS

Criteria

- Discretionary Grants Fund
- Promotion Grants Fund

Grants

- List of grants made in the 2017/18 year
- 3-yearly list of grants 2017-2019

APPLICATIONS:

Promotion Fund

- Legacy

Discretionary Fund

- Combined Lions Club of Kāpiti
- Waikanae Chiefs Under 13s team
- Kapiti Youth Support

Accountability report backs

- Joshua Hope
- Lincoln Parker
- Paul Fallon
- Friends of the Waikanae Town Centre