

**Chairperson and Committee Members**  
OPERATIONS & FINANCE COMMITTEE

16 NOVEMBER 2017

Meeting Status: **Public**

Purpose of Report: For Information

## **CONTRACTS UNDER DELEGATED AUTHORITY**

### **PURPOSE OF REPORT**

- 1 This report provides an update on any contracts over \$250,000 accepted under delegated authority for the period 1 July to 30 September 2017.

### **Delegation**

- 2 The Operations and Finance Committee has delegated authority to consider this report under the following delegation in the Governance Structure, Section B.2.  
*This Committee will deal with monitoring and decision-making on all broader financial management matters, including approval of contracts and contract variations outside the Chief Executive's delegations.*

## **CONSIDERATIONS**

### **Issues**

#### Contract 2017/C136 – Streetlighting Luminaire Upgrade

- 3 Three tenders were received, ranging from \$1,012,805 to \$1,370,275.
- 4 The Contract was awarded to Fulton Hogan for the sum of \$1,012,805.
- 5 Fulton Hogan is a local contractor and they will be sourcing the LED luminaires from manufacturers outside the region.

#### Contract 2017/C142 – Kapiti Lights Coastlands Public Space P3A

- 6 No tenders as the Contractor is already engaged as part of the town centre works. This contract will partially be funded by Coastlands and Kapiti Lights.
- 7 The Town Centre Contract was awarded to Brian Perry Civil for the sum of \$314,079.
- 8 Brian Perry Civil has estimated 70% of the contract will be sourced locally i.e. wages, material and supplier wherever possible.

#### Contract – Provision of Valuation Services

- 9 No tenders were required as Kāpiti Coast District Council, together with all Councils in the Wellington Region (Wellington Group), are parties to a current contract for the provision of Database Management Services (contract). The contract provides the Wellington Group with the option to extend the contract for a further three year term to 30 June 2020.

- 10 The Wellington Group agreed to extend the contract for the following reasons:
- a) this option to extend was provided by the original contract;
  - b) there are very limited valuation service providers in the Wellington Region;
  - c) at the time of the contract extension, Hutt City Council and Porirua City Council were undertaking their three yearly property valuations; and
  - d) the Wellington Group made best use of the contract extension to modify the current levels of service.
- 11 The contract with Quotable Value Limited was extended for three years ended 30 June 2020 and Kāpiti Coast District Council's total contract cost is \$890,148 plus GST,

## Considerations

- 12 There are no financial, legal, consultation and publicity considerations.

## SIGNIFICANCE OF DECISION

- 13 The Council's significance policy is not triggered.

## RECOMMENDATIONS

- 14 That the Operations and Finance Committee notes there were three contracts accepted under delegated authority over \$250,000 for the period 1 July to 30 September 2017.

**Report prepared by:**

**Approved for Submission by:**

**Mark de Haast**  
Chief Financial Officer

**Wayne Maxwell**  
Group Manager Corporate Services

**Approved for Submission by:**

**Sean Mallon**  
Group Manager Infrastructure Services

Appendix 1 Contracts over \$250,000 approved under delegated authority for 2016/17 year.

<b>Corporate Business Committee meeting</b>	<b>Contract</b>
11 August 2016 (covering the period 1 April to 30 June 2016)	Contract 2015:C090 – Relocation of Sand Filters – Paekākāriki Water Treatment Plant. The Contract was awarded to Filtec Limited for the sum of \$275,678.
	Contract 1975B – Kapiti Road Upgrade Stage 2. The Contract was awarded to Electra Limited for the sum of \$445,000.
	External Services Contract for the Kapiti Youth Development Centre between Kapiti Coast District Council and Zeal Education Trust. The Contract was awarded to Zeal Education Trust; Three year term with two three years' rights of renewal, \$735,696 for first three years with a one-off capital contribution of \$250,000 (conditional).
<b>Operations &amp; Finance Committee meeting</b>	<b>Contract</b>
1 December 2016 (covering the period 1 July to 31 September 2016)	Contract 2016/C124 – Paraparaumu and Waikanae Town Centre Project – Kapiti Road Shared Path – Underground Power. The Contract was awarded to Electra Limited for the sum of \$615,495.
	Contract 2015/C074 – Professional Services for Paekākāriki Seawall. The Contract was awarded to Tonkin and Taylor Limited for the sum of \$391,474.
	Contract 2015/C033 – Waikakariki Stream Upgrades. The Contract was awarded to Fletcher Construction Company Limited trading as Brian Perry civil for the sum of \$366,657.
23 February 2017 (covering the period 1 October to 31 December 2016)	Contract 2015/C042 – Dissolved air Flootation Upgrade – Package Plant Contract. The Contract was awarded to Jonassen Industrial Projects Limited for the sum of \$397,450.
11 May 2017 (covering the period 1 January to 31 March 2017)	Contract 2016/C129 – Minor Stormwater Capital Works at various locations. The Contract was awarded to Tatana Contracting Limited for the sum of \$347,284.
16 November 2017 (covering the period 1 April to 30 June 2017)	No Contracts.