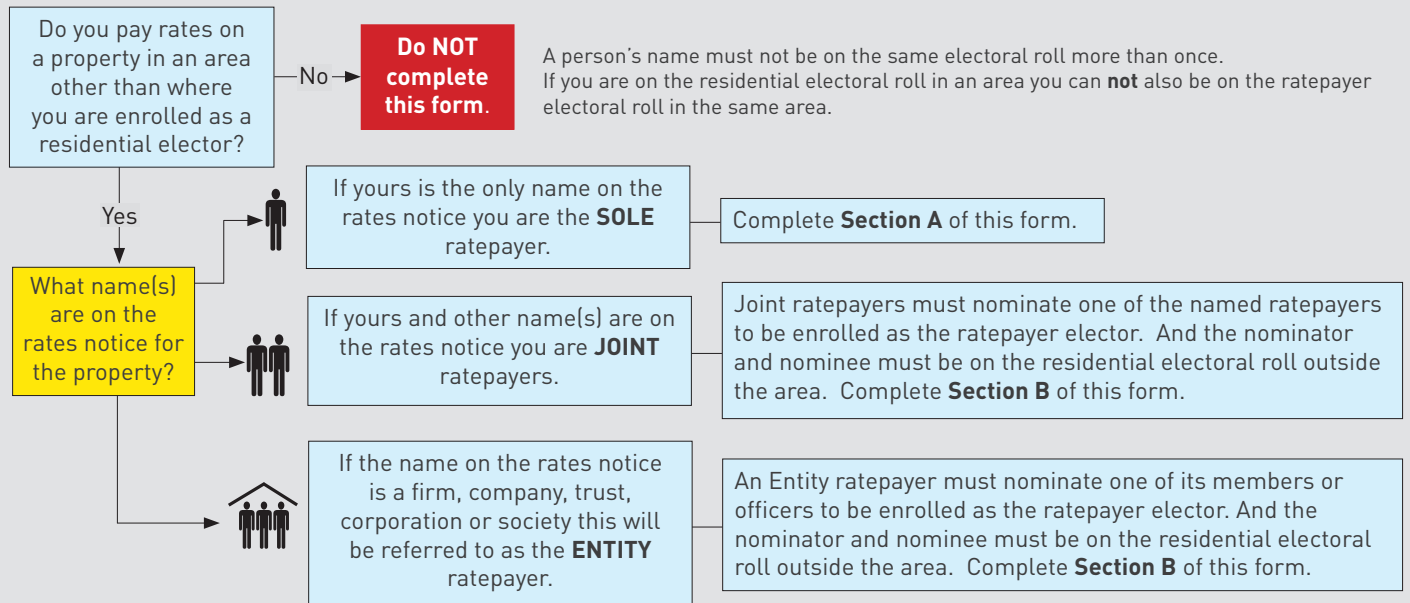


# Enrolment Form for Ratepayer Electors

## Form Guide - use this guide to determine the parts of this form (if any) you need to complete



**NOTE:** The Parliamentary Electoral Roll becomes the Residential Electoral Roll for Council elections. Wherever you are enrolled on the Parliamentary Electoral Roll (whether you pay rates on that property or not) you are on the Residential Electoral Roll for Council elections.

This form must be used for every application for enrolment as a ratepayer elector and for every nomination for enrolment as a ratepayer elector. People who may be eligible to enrol as ratepayer electors or to nominate certain people for enrolment as ratepayer electors are -

- parliamentary electors who are owners of rateable property within the region, district, or community but whose addresses as parliamentary electors are outside that region, district, or community;
- legal persons such as companies, banks, or bodies corporate who are owners of rateable property in the region, district, or community;
- people such as joint tenants and tenants in common who are owners of rateable property in the region, district, or community.

You are entitled to be a ratepayer elector only in respect of a property that is a rating unit under the Local Government (Rating) Act 2002. If a property is a rating unit, the local authority will generally have issued a rates assessment for it.

Please note that sole ratepayers must complete Section A (E1, E2 and E3) on the form, and that ratepayers appointing a nominee (eg joint ratepayers or companies) must complete Section B (E4, E5 and E6) on the form. You may be required to complete Section C (C1 and/or C2) if you are applying in respect of more than 1 property. The ratepayer elector and property information will be published in the electoral roll and other information provided may be included on that roll. (You may apply to the local authority at any time for the correction of that information).

**call toll-free on 0800 486 486 if you need assistance with this form**

## Section A for the **SOLE** ratepayer to complete.

If you are the sole ratepayer (sole person) for the property, complete the following:

**E1** This application relates to the property at: *(print the full street address of the separately rateable property)*

Assessment/Billing No. *(if known - this should be shown on your rates notice)*

**E2** I, *(print your full name)*  apply for enrolment as a ratepayer elector.

My residential address *(as it appears on the parliamentary electoral roll)* is:

My postal address *(if different from above)* is:

**E3** I declare that

- I am a parliamentary elector
- I am the **sole** person named as the owner in the district valuation roll for the property described in E1 *(ie only name on the rates notice)*

**Either** *(delete whichever does not apply)*

I have not applied or been nominated to be enrolled as a ratepayer elector for any other property.

**OR**

details of all other properties for which I have applied to be enrolled, or been nominated to be enrolled, as a ratepayer elector, are shown in Section C1 of this form.

The statements made by me and the information provided on this form are correct.

Signature

Date

Daytime contact number

Complete **Section C1** if there are other properties you have enrolled for.

## Section B



for the **JOINT** ratepayer or the **ENTITY** ratepayer to complete.

If you are the joint ratepayer, or a firm, company, corporation, society (etc) ratepayer for the property, complete the following:

**E4** This application relates to the property at: *(print the full street address of the separately rateable property)*

Assessment/Billing No. *(if known - this should be shown on your rates notice)*

**E5** The name of the person nominated *(nominee)* for enrolment as a ratepayer elector is: *(print his or her full name)*

The nominee's residential address *(as it appears on the parliamentary electoral roll)* is:

The nominee's postal address *(if different from above)* is:

**E6** I declare that I am eligible to make this nomination on behalf of: *(print full name that appears on rates notice)*

whose name(s) appear(s) as owner in the district valuation roll for the property described in E4.

**Either** *(delete whichever does not apply)*

the nominee has not applied to be enrolled, or been nominated to be enrolled, as a ratepayer elector for any other property.

**OR**

details of all other properties for which the nominee has applied to be enrolled, or been nominated to be enrolled, as a ratepayer elector, are shown in Section C1 of this form.

**Either** *(delete whichever does not apply)*

no other person has been nominated to be enrolled as a ratepayer elector by, or on behalf of, the ratepayer(s) listed above for any property.

**OR**

details of all other properties in respect of which other nominations have been made by, or on behalf of, the ratepayer(s) listed above are shown in Section C2 of this form.

The statements made by me and the information provided on this form are correct.

Name

Date

Signature

Daytime contact number

Residential address *(as it appears on the parliamentary electoral roll)*

The nominee consents to their nomination and has signed the form immediately below.

Signature of nominee

Complete **Section C1** if the nominee is enrolled for other properties and **C2** if the ratepayer has nominated someone for other properties.

## Section C

### Details to be supplied in relation to application or nomination

**C1** Details of other properties in respect of which the person to be enrolled has applied to be enrolled, or been nominated to be enrolled as a ratepayer elector. *(Continue on a separate sheet if necessary)*

Address of property *(in full)*

City or district council  
to which the application or nomination has been made

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I declare the properties listed above are the only properties in respect of which I have applied to be enrolled, or been nominated to be enrolled, as a ratepayer elector.

Signature of applicant or nominee

Date

*(as the case may require)*

### Additional details to be supplied in relation to nomination

**C2** Details of other properties in respect of which the ratepayer or ratepayers making this nomination have made a nomination for enrolment as a ratepayer elector. *(Continue on a separate sheet if necessary)*

Address of property *(in full)*

City or district council  
to which the application or nomination has been made

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PLEASE RETURN THIS FORM TO:

The Electoral Officer, Kapiti Coast District Council  
Postal Address: Private Bag 60601, Paraparaumu 5254  
Email: kapiti.council@kapiticoast.govt.nz  
Fax: +64 4 296 4830

FOR OFFICIAL USE ONLY

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|------------------------------------|--|---|
| QUALIFIED FOR:                     |  |   |
| REGION & COUNCIL & COMMUNITY BOARD |  | A |
| COUNCIL & COMMUNITY BOARD          |  | W |
| COMMUNITY BOARD ONLY               |  | B |

DATE:.....SIGN: .....

