

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 10 NOVEMBER 2016</b>	<b>10.05 AM</b>

Minutes of the meeting of the Kapiti Coast District Council on Thursday 10 November 2016, commencing at 10.05 am in Council Chambers, Ground Floor, Kapiti Coast District Council, 175 Rimu Road, Paraparaumu.

**PRESENT**

Mayor	K	Gurunathan	(Chair)
Cr	A	Buswell	
Cr	M	Cardiff	
Cr	J	Cootes	
Cr	J	Elliott	
Cr	J	Holborow	
Cr	J	Howson	
Cr	D	Scott	
Cr	M	Scott	
Cr	F	Vining	

**ATTENDING**

Mr	P	Edwards	(Member, Paekākāriki Community Board)
Mrs	J	Prvanov	(Chair, Waikanae Community Board)
Ms	M	Stevens	(Member, Ōtaki Community Board)
Mr	J	Best	(Member, Paraparaumu-Raumati Community Board)
Ms	P	Gaylor	(Greater Wellington Regional Councillor – Kapiti constituency)
Mr	P	Dougherty	(Chief Executive)
Mr	K	Black	(Acting Group Manager, Strategy & Planning)
Mr	M	Pedersen	(Group Manager, Community Services)
Mr	S	Mallon	(Group Manager, Infrastructure Services)
Mr	W	Maxwell	(Group Manager, Corporate Services)
Mr	K	Currie	(Group Manager, Regulatory Services)
Ms	V	Starbuck-Maffey	(Democracy Services Manager)

**APOLOGIES** Cr M Benton

The Mayor welcomed everyone to the meeting.

KCDC 16/11/017

**APOLOGIES**

**MOVED (M Scott/Elliott)**

**That an apology is received from Cr Mark Benton.**

**CARRIED**

**DECLARATIONS OF INTEREST**

There were none.

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 10 NOVEMBER 2016</b>	<b>10.05 AM</b>

KCDC 16/11/018

**UPDATE : COUNCILLOR PENNY GAYLOR, GREATER WELLINGTON  
REGIONAL COUNCIL**

The new Regional Councillor Cr Penny Gaylor provided an update, outlining the committees and groups she had been appointed to, including a farming advocacy group. She looked forward to a good working relationship with the Council. Other points included:

- The new commuter parking site at Waikanae
- Flooding issues and funding bids

It was agreed that it would be useful if members emailed Cr Gaylor their questions ahead of the meeting so that the usefulness of her update could be maximised.

She would provide an update on the carpark process issue in her columns.

KCDC 16/11/019

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

There was one public speaker. The Mayor explained that the speaker, Paul Dunmore Chair of Coastal Ratepayers United (CRU), had attended the Public Forum before the Council meeting but there had not been enough time to hear him. The Mayor was setting aside Standing Orders in order to allow Mr Dunmore to speak on an item not on today's agenda.

Mr Dunmore provided information on dune sacrifice on the coast and associated issues. He was thanked for his contribution.

KCDC 16/11/020

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses – none were required
- (b) Leave of Absence

**MOVED (Mayor/Vining)**

**That Council grants Cr Michael Scott leave of absence for the period 2 March – 11 March 2016 inclusive.**

**CARRIED**

- (c) Matters of an Urgent Nature – there were none.

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 10 NOVEMBER 2016</b>	<b>10.05 AM</b>

KCDC 16/11/021

**ELECTED MEMBER REMUNERATION 2016/17, ALLOWANCES POLICY, AND  
PAYMENT FOR ROLES WITH ADDITIONAL RESPONSIBILITY (Corp-16-011)**

Vyvien Starbuck-Maffey spoke to the report.

The Paekākāriki Community Board Chair said it was unfair that Community Board salaries were tied to the size of the population they served as they were essentially all doing the same kind of work. The National Community Boards' Executive Committee had brought this issue to the Remuneration Authority's attention.

Some Councillors believed that the 5% increase from the previous triennium, based on changes to the governance structure, was appropriate as Chairs' workloads were considerably heavier than that of Committee members.

Other Councillors thought that Council needed to lead by example in the community and refuse any increase.

The point was made that any increase approved by Council today was still subject to consideration and approval by the Remuneration Authority who had the final say.

The differences between the previous governance structure and the new one were described and discussed. The Chief Executive explained the rationale for reducing the three previous Standing Committees to two.

**MOVED (Vining/M Scott)**

**That Council notes the Remuneration Authority's advice concerning the levels of remuneration applying from 1 July 2016 to 30 June 2017.**

**CARRIED**

The meeting agreed to vote on each role separately.

**MOVED (Vining/D Scott)**

**That Council approves the submission to the Remuneration Authority regarding rates of pay for roles with additional responsibility as per the Governance Structure for the 2016-2019 Triennium as at Appendix 5 of Report Corp-16-011 for the following roles:**

**MOVED (Elliott/Vining)**

**Deputy Mayor (unchanged at 30%)**

**CARRIED**

Cr Holborow abstained from voting.

**MOVED (Vining/D Scott)**

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 10 NOVEMBER 2016	10.05 AM

**Committee Chair Strategy and Policy (5% increase)**

A division was requested:

For the motion: Cr M Scott, Cr Vining, Cr Howson, and the Mayor

Against the motion: Cr D Scott, Cr Holborow, Cr Elliott, and Cr Buswell

As there were four votes each for and against the motion the Mayor used his casting vote and the motion was therefore CARRIED

Cr Cootes abstained from voting.

**MOVED (Vining/Howson)**

**Committee Chair Operations and Finance (5% increase)**

A division was requested:

For the motion: Cr Vining, Cr Howson, Cr Holborow, Cr Cardiff, and the Mayor

Against the motion: Cr Cootes, Cr Buswell, Cr Elliott, Cr D Scott

**CARRIED**

Cr Michael Scott abstained from discussion and voting.

**MOVED (M Scott/Holborow)**

**Committee Chair Audit and Risk (5% increase)**

A division was requested:

For the motion: the Mayor, Cr M Scott, Cr Vining, Cr Howson, and Cr Holborow

Against the motion: Cr Cootes, Cr Buswell, Cr Elliott, Cr D Scott

**CARRIED**

Cr Cardiff abstained from voting

**MOVED (M Scott/Cardiff)**

**Appeals Committee Chair (unchanged at 10%)**

**CARRIED**

Cr Elliott abstained from voting.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 10 NOVEMBER 2016	10.05 AM

**MOVED (M Scott/Elliott)**

**Grants Allocation Committee Chair (unchanged at 10%)**

**CARRIED**

Cr David Scott abstained from voting.

**MOVED (M Scott/Elliott)**

**That, following the re-election of Mike Cardiff to Council, Council:**

- a) **Discharges Cr Cardiff as an Independent Hearing Commissioner for the District Plan Review; and**
- b) **Appoints Cr Cardiff as an Elected Member Hearing Commissioner for the District Plan Review until 30 April 2017.**

**CARRIED**

*The meeting went into public excluded session at 11.00am.*

KCDC 16/11/022

**RESOLUTION TO GO INTO PUBLIC EXCLUDED**

**MOVED (M Scott/Buswell)**

**PUBLIC EXCLUDED RESOLUTION**

**That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board Chairs) now be excluded from the meeting for the reasons given below, while the following matters are considered:**

- **External Appointee to the Chief Executive Performance and Employment Committee (CEPEC) (CE-16-2024)**

**The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:**

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 10 NOVEMBER 2016	10.05 AM

<p><b>External Appointee to the Chief Executive Performance and Employment Committee (CEPEC) (CE-16-2024)</b></p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
---	---	--

**CARRIED**

*The meeting came out of public excluded session at 12.07pm and was closed.*

Signed ..... / ..... / 2016

Mayor K Gurunathan, Chair