

Chairperson and Committee Members
OPERATIONS AND FINANCE COMMITTEE

1 DECEMBER 2016

Meeting Status: **Public**

Purpose of Report: For Information

CONTRACTS UNDER DELEGATED AUTHORITY

PURPOSE OF REPORT

- 1 This report provides an update on any contracts over \$250,000 accepted under delegated authority for the period 1 July to 30 September 2016.

Delegation

- 2 The Operations and Finance Committee has delegated authority to consider this report under the following delegation in the Governance Structure, Section B.2.

This Committee will deal with monitoring and decision-making on all broader financial management matters, including approval of contracts and contract variations outside the Chief Executive's delegations.

CONSIDERATIONS

Issues

Contract 2016/C124 – Paraparaumu and Waikanae Town Centre Project – Kapiti Road Shared Path - Undergrounding Power

- 3 One tender was received.
- 4 It was previously reported to the Corporate Business Committee in August that Electra Limited had been identified as the preferred tenderer. During contract negotiations, further work was identified and included within the final contract awarded to Electra for the sum of \$615,495.
- 5 Electra has estimated that 80% of the contract will be local content via wages, subcontractors and materials where applicable.

2015/C074 – Professional Services for Paekākāriki Seawall

- 6 Five tenders were received, ranging from \$293,659 to \$875,961.
- 7 This tender was openly advertised in GETS and Tender Link and there were no tenders received from Kapiti based contractors.
- 8 The Contract was awarded to Tonkin and Taylor Limited for the sum of \$391,474.
- 9 It is estimated that 80% of the staff allocated to this work is Wellington based, others are Auckland based.

2015/C033 – Waikakariki Stream Upgrades

- 10 One tender was received.
- 11 The Contract was awarded to Fletcher Construction Company Limited trading as Brian Perry Civil for the sum of \$366,657.
- 12 Brian Perry Civil is engaged by Council for the Town Centre design and build project after following a competitive tender process.
- 13 It is estimated that 50% of materials and resources will be from local suppliers.

Financial Considerations

- 14 There are no financial, legal, consultation and publicity considerations.

SIGNIFICANCE OF DECISION

- 15 The Council's significance policy is not triggered.

RECOMMENDATIONS

- 16 That the Operations and Finance Committee notes that there were three contracts accepted under delegated authority over \$250,000 for the period 1 July to 30 September 2016.

Report prepared by:

Approved for Submission by:

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Approved for Submission by:

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Appendix 1 Contracts over \$250,000 approved under delegated authority for 2015/16 year previously reported to the Corporate Business Committee.

Appendix 1

CBC meeting	Contract
11 August 2016 (covering the period 1 April to 30 June 2016)	Contract 2015:C090 – Relocation of Sand Filters – Paekākāriki Water Treatment Plant. The Contract was awarded to Filtec Limited for the sum of \$275,678.
	Contract 1975B – Kapiti road Upgrade Stage 2. The Contract was awarded to Electra Limited for the sum of \$445,000.
	External Services Contract for the Kapiti Youth Development Centre between Kapiti Coast District Council and Zeal Education Trust. The Contract was awarded to Zeal Education Trust; Three year term with two three years' rights of renewal, \$735,696 for first three years with a one-off capital contribution of \$250,000 (conditional).