

Chairperson and Committee Members
OPERATIONS & FINANCE COMMITTEE

11 MAY 2017

Meeting Status: **Public**

Purpose of Report: For Information

CONTRACTS UNDER DELEGATED AUTHORITY

PURPOSE OF REPORT

- 1 This report provides an update on any contracts over \$250,000 accepted under delegated authority for the period 1 January to 31 March 2017.

Delegation

- 2 The Operations and Finance Committee has delegated authority to consider this report under the following delegation in the Governance Structure, Section B.2.

This Committee will deal with monitoring and decision-making on all broader financial management matters, including approval of contracts and contract variations outside the Chief Executive's delegations.

CONSIDERATIONS

Issues

Contract 2016/C129 – Minor Stormwater Capital Works at various locations

- 3 This work is to carry out minor physical works in 11 locations in the district which are subjected to frequent flooding. The type of work includes: upgrading road sumps, construction of overland flow paths and extension of stormwater network etc.
- 4 Two tenders were received, ranging from \$343,800 to \$347,284.
- 5 The Contract was awarded to Tatana Contracting Limited for the sum of \$347,284. This is above the engineer's estimate, but within budget.
- 6 There were no local tenders received. Two local companies were expected to participate in the tender process but they later advised they were too busy with other work.
- 7 Tatana Contracting Limited estimate 50% of their services would be sourced locally.

Considerations

- 8 There are no financial, legal, consultation and publicity considerations.

SIGNIFICANCE OF DECISION

9 The Council's significance policy is not triggered.

RECOMMENDATIONS

10 That the Operations and Finance Committee note there was one contract accepted under delegated authority over \$250,000 for the period 1 January to 31 March 2017.

Report prepared by:

Approved for Submission by:

Mark de Haast
Chief Financial Officer

Wayne Maxwell
Group Manager Corporate Services

Approved for Submission by:

Sean Mallon
Group Manager Infrastructure Services

Appendix 1 Contracts over \$250,000 approved under delegated authority for 2016/17 year.

Meeting	Contract
<p>11 August 2016 (covering the period 1 April to 30 June 2016)</p>	<p>Contract 2015:C090 – Relocation of Sand Filters – Paekākāriki Water Treatment Plant. The Contract was awarded to Filtec Limited for the sum of \$275,678.</p>
	<p>Contract 1975B – Kapiti Road Upgrade Stage 2. The Contract was awarded to Electra Limited for the sum of \$445,000.</p>
	<p>External Services Contract for the Kapiti Youth Development Centre between Kapiti Coast District Council and Zeal Education Trust. The Contract was awarded to Zeal Education Trust; Three year term with two three years' rights of renewal, \$735,696 for first three years with a one-off capital contribution of \$250,000 (conditional).</p>
<p>1 December 2016 (covering the period 1 July to 31 September 2016)</p>	<p>Contract 2016/C124 – Paraparaumu and Waikanae Town Centre Project – Kapiti Road Shared Path – Underground Power. The Contract was awarded to Electra Limited for the sum of \$615,495.</p>
	<p>Contract 2015/C074 – Professional Services for Paekākāriki Seawall. The Contract was awarded to Tonkin and Taylor Limited for the sum of \$391,474.</p>
	<p>Contract 2015/C033 – Waikakariki Stream Upgrades. The Contract was awarded to Fletcher Construction Company Limited trading as Brian Perry civil for the sum of \$366,657.</p>
<p>23 February 2017 (covering the period 1 October to 31 December 2016)</p>	<p>Contract 2015/C042 – Dissolved Air Flootation Upgrade – Package Plant Contract. The Contract was award to Jonassen Industrial Projects Limited for the sum of \$397,450.</p>