

MINUTES	MEETING	TIME
OPERATIONS AND FINANCE COMMITTEE	THURSDAY, 12 APRIL 2018	10AM

Minutes of a meeting of the **Operations and Finance Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 12 April 2018**, commencing at 10am.

PRESENT:	Cr	M	Scott	Chair
	Cr	M	Benton	
	Cr	A	Buswell	Deputy Chair
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Mayor	K	Gurunathan	
	Cr	J	Howson	
	Cr	D	Scott	
	Cr	F	Vining	
	Ms	A	Ellison	Māori Representative
ATTENDING:	Mr	S	Mallon	Acting Chief Executive
	Ms	A	Law	Acting Group Manager Community Services
	Ms	J	McDougall	Acting Group Manager Corporate Services
	Ms	N	Tod	Group Manager Regulatory Services
	Mr	G	Burns	Paraparaumu/Raumati Community Board
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Ms	S	Warwick	Ōtaki Community Board
	Ms	N	Holden	Corporate Property Manager
	Ms	J	Straker	Chief Financial Officer
	Mrs	J	Nock	Executive Secretary, Corporate Services
Apologies:	Mr	T	Begovich	Waikanae Community Board

OFC 18/04/089

WELCOME

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council blessing.

OFC 18/04/090

(a) **Apologies**

MOVED (Benton/Cootes)

That an apology be accepted from Tonchi Begovich.

CARRIED

(b) **Declarations of Interest Relating to agenda items.**

There were no declarations of interest relating to agenda items.

OFC 18/04/091

PUBLIC SPEAKING TIME – for items relating to the agenda

There were no public speakers

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MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.
None required.
- (b) Leave of Absence
There was no leave of absence.
- (c) Matters of an Urgent Nature.
There were no matters of an urgent nature.

The Chair welcomed Jacinta Straker to the role of Chief Financial Officer.

OFC 18/04/093

LOCAL GOVERNMENT FUNDING AGENCY DRAFT STATEMENT OF INTENT (Corp-18-459)

The report was taken as read and Jacinta Straker, Chief Financial Officer responded to Members' questions.

The Chair advised that a representative from the Local Government Funding Agency would be invited to come and speak to Council at a future Operations and Finance Committee meeting.

MOVED (Cootes/Benton)

That the Operations and Finance Committee notes the contents of the Local Government Funding Agency draft 2018/19 Statement of Intent.

That the Operations and Finance Committee advises the Local Government Funding Agency that it does not seek any amendments to the draft Statement of Intent.

CARRIED

OFC 18/04/094

LOCAL GOVERNMENT FUNDING AGENCY HALF-YEAR REPORT TO 31 DECEMBER 2017 (Corp-18-460)

The report was taken as read and Ms Straker responded to Members' questions.

MOVED (Cootes/Buswell)

That the Operations and Finance Committee notes the performance of the Local Government Funding Agency in its Half-Year Report to 31 December 2017 (attached as Appendix 1 of report Corp-18-460).

CARRIED

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OFC 18/04/095

KAPITI COMMUNITY RECREATIONAL TURF TRUST (TRUST) 2017 ANNUAL REPORT (Corp-18-463)

Ms Straker spoke to the report and responded to Members' questions.

The Chair commented there was a provision included in the Long Term Plan to replace the turf and signalled that a future discussion with the Trust was needed and the formulation of a Working Party was proposed with the assistance of the Mayor.

Members were advised they would be kept informed of the Trust's progress.

MOVED (Mayor/D Scott)

That the Operations and Finance Committee notes the performance of the Kapiti Community Recreational Turf Trust in its 2017 Annual Report.

CARRIED

OFC 18/04/096

ROAD STOPPING – LEGAL ROAD ADJOINING MARINE PARADE, ŌTAKI (CS-17-335)

The report was taken as read and Alison Law, Acting Group Manager Community Services responded to Members' questions.

MOVED (Mayor/Cardiff)

That the Operations and Finance Committee:

- **Agree that 7.4998 hectares of unformed legal road land (Road land) defined as sections 1-4 SO 496960, adjoining Marine Parade, Ōtaki is not required as legal road, but is required for open space and recreation purposes (appendix 1 of report CS-18-335.**
- **Agree that there is no obligation to consider section 40 of the PWA as the Subject Road is required for open space and recreation purposes.**
- **Authorise the Chief Executive to initiate the road stopping process for the Road Land in accordance with section 342 and the Tenth Schedule of the Local Government Act 1974.**
- **Delegate to the Chief Executive the power to formally approve the road stopping and issue the public notice to declare the Road Land stopped as road, subject to all statutory requirements being met, if no objections to the road stopping are received.**
- **Instruct the Chief Executive to arrange a hearing before Council if any objections to the road stopping are received.**
- **Instruct the Chief Executive to present a further report to the Council regarding future status of the Road Land in the event that is it successfully stopped as road.**

CARRIED

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OFC 18/04/097

CONFIRMATION OF MINUTES: 22 February 2018

MOVED (Vining/Howson)

That the minutes of the Operations and Finance Committee meeting held on 22 February 2018 be adopted as a true and correct record.

CARRIED

OFC 18/04/098

PUBLIC SPEAKER TIME: for items not on the agenda

There were no public speakers.

OFC 18/04/099

PUBLIC EXCLUDED RESOLUTION

MOVED (Buswell/Cardiff)

That the Operations and Finance Committee move into a Public Excluded meeting:

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board representatives) now be excluded from the meeting for the reasons given below, while the following matters are considered:

- Strategic Property Purchase - Prioritisation (CS-18-456)
- Report on Status of Residential Property Holdings Excluding Older Persons Housing (CS-18-471)

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
STRATEGIC PROPERTY PURCHASE - PRIORITISATION (CS-18-456)	Section 7(2)(h) - enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. Section 7(2)(i) - enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) - that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

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General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
REPORT ON STATUS OF RESIDENTIAL PROPERTY HOLDINGS EXCLUDING OLDER PERSONS HOUSING (CS-18-471)	Section 7(2)(h) - enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	Section 48(1)(a) - that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

The Operations and Finance Committee moved into a public excluded session at 10.37am.

The Operations and Finance Committee came out of the public excluded session at 11.03am.

The Operations and Finance Committee meeting closed at 11.03am.

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Chairperson

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Date