

Chairperson and Committee Members
OPERATIONS & FINANCE COMMITTEE

15 NOVEMBER 2018

Meeting Status: **Public**

Purpose of Report: For Information

CONTRACTS UNDER DELEGATED AUTHORITY

PURPOSE OF REPORT

- 1 This report provides an update on any contracts over \$250,000 accepted under delegated authority for the period 1 July to 31 September 2018.

Delegation

- 2 The Operations and Finance Committee has delegated authority to consider this report under the following delegation in the Governance Structure, Section B.2.
This Committee will deal with monitoring and decision-making on all broader financial management matters, including approval of contracts and contract variations outside the Chief Executive's delegations.

CONSIDERATIONS

Issues

Contract 2018/C188 – Engagement of consultant for building control services

- 3 Four tenders were received. No contract value. Hourly rates for technical staff ranged between \$117-\$189 per hour and the cost of the service depends on the efficiency of the processor and the complexity of the consent being processed.
- 4 Type of Contract – Open panel, measured by weighted attribute and framework agreement.
- 5 The procurement plan was for a maximum of \$600,000 for 3 years across all panel contractors (currently two panel contractors). Budget – current financial year \$186,660 and standard increases for out years.
- 6 The Contract was awarded to National Processing Ltd. Technical staff \$140 per hour (excluding GST) plus administration.
- 7 National Processing Limited's office is local and their processing staff work remotely.

Contract 2018/C201 – Engagement of consultant for building control services

- 8 Four tenders were received. No contract value. Hourly rates for technical staff ranged between \$117-\$189 per hour and the cost of the service depends on the administration and disbursement costs, the efficiency of the processor and the complexity of the consent being processed.
- 9 Type of Contract – Open panel, measured by weighted attribute and framework agreement.

- 10 The procurement plan was for a maximum of \$600,000 for 3 years across all panel contractors (currently two panel contractors). Budget – current financial year \$186,660 and standard increases for out years.
- 11 The Contract was awarded to Solutions Team Ltd. Technical staff \$117 per hour (excluding GST) plus administration and disbursements.
- 12 No local content.

Contract 2018/C178 – Road Maintenance 2018 - 2021

- 13 1 tender was received.
- 14 Type of Contract – weighted attribute method in accordance with NZTA competitive pricing procedures.
- 15 The Contract was awarded to Higgins Contractors Limited for the sum of \$13,827,480.
- 16 Maintenance and renewal of the network roading assets, with NZTA subsidy applicable in most instances.
- 17 Higgins Contractors Limited is a local company.

Considerations

- 18 There are no financial, legal, consultation and publicity considerations.

SIGNIFICANCE OF DECISION

- 19 The Council's significance policy is not triggered.

RECOMMENDATIONS

- 20 That the Operations and Finance Committee notes there were three contracts accepted under delegated authority over \$250,000 for the period 1 July to 31 September 2018.

Report prepared by:

Approved for Submission by:

**Jacinta Straker
Chief Financial Officer**

**Janice McDougall
Acting Group Manager Corporate Services**

Approved for Submission by:

**Sean Mallon
Group Manager Infrastructure Services**

Appendix 1 Contracts over \$250,000 approved under delegated authority for 2017/18 year.

Operations & Finance Committee meeting	Contract
<p>16 November 2017 (covering the period 1 July to 30 September 2017)</p>	<p>Contract 2017/C136 – Streetlighting Luminaire Upgrade. The Contract was awarded to Fulton Hogan for the sum of \$1,012,805.</p> <p>Contract 2017/C142 – Kapiti Lights Coastlands Public Space P3A. The Town Centre Contract was awarded to Brian Perry Civil for the sum of \$314,079.</p> <p>Contract – Provision of Valuation Services. The contract with Quotable Value Limited was extended for three years ended 30 June 2020 and Kāpiti Coast District Council's total contract cost is \$890,148 plus GST.</p>
<p>22 February 2018 (covering the period 1 October to 31 December 2017)</p>	<p>No Contracts</p>
<p>17 May 2018 (covering the period 1 January to 31 March 2018)</p>	<p>Contract 2017/C149 – KCDC Minor Works 2017/2018. The Contract was awarded to Higgins Contractors Ltd for the sum of \$371,075.34.</p> <p>Contract 2018/C176 – Town Centres – Implementation Phase – P2 Rimu Road Upgrade. The contract was awarded to Brian Perry Civil Ltd for the sum of \$847,488.53.</p> <p>Contract 2018/C177 – Town Centres – Implementation phase – W4 Waikanae Cultural thread. The contract was awarded to Brian Perry Civil Ltd for the sum of \$560,000.</p>
<p>16 August 2018 (covering the period 1 April to 30 June 2018)</p>	<p>Contract 2018/C170 – Paraparaumu Wastewater Treatment Plant – supply of wood pellets for sludge drying boiler. The Contract was awarded to Nature's Flame for the sum of \$280,000 per annum delivered and estimated over three years' equivalent \$780,000.</p> <p>Contract 2017/C160 – Riwai Street SW extension 2 WW rehabilitation. The Contract awarded to Dews Construction Ltd for the sum of \$270,155.</p> <p>Contract 2018/C169 – Paraparaumu Wastewater Treatment Plant Resource Consent Professional Services. The Contract was awarded to Stantec (formally MWH New Zealand Ltd) for the sum of \$1,292,333.</p> <p>Contract 21017/C159 – Wastewater Renewals. The Contract was awarded to Tatana Contracting Ltd for the sum of \$563,895.</p>