



# Kāpiti Coast

## DISTRICT COUNCIL

Me Huri Whakamuri, Ka Titiro Whakamua

The Mayor, Councillors, Community Board Members  
**KĀPITI COAST DISTRICT COUNCIL**

Please note that a meeting of the **Audit & Risk Committee** will take place in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday 13 September 2018** commencing at **10.00 am**.



Wayne Maxwell  
**Chief Executive**

7 September 2018

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**Committee Membership:**

Cr Cardiff (Chair), Cr Vining (Deputy Chair), Mayor K. Gurunathan, Cr Cootes, Cr M. Scott Warwick Tuck (Independent Member), Gary Simpson (Independent Member)

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Item	Order Paper (* indicates paper attached)	Page
1	<b>Welcome</b>	
2	<b>(a) Apologies</b> <b>(b) Declarations of Interest Relating to Items on the Agenda</b>	
3	<b>Public Speaking Time</b>	
4	<b>Members' Business:</b> (a) Public Speaking Time Responses (b) Leave of Absence (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to commencement of the meeting)	
5	* <b>Risk management update – business assurance update (Corp-18-597)</b>	3
6	* <b>Regular progress update on key 2014-15 audit findings (Corp-18-596)</b>	18
7	* <b>Audit report to management for the year ended 30 June 2018 (Corp-18-599)</b>	23
8	* <b>Closing report from audit for the year ended 30 June 2018 (Corp-18-600)</b>	44
9	* <b>Draft annual report to 30 June 2018 (SP-18-603)</b>	79

Item	Order Paper (* indicates paper attached)	Page
10	* Treasury management compliance (Corp-18-598)	238
11	* Health and Safety Annual Report for the period 1 July 2017 – 30 June 2018 (OD-18-605)	248
12	* Confirmation of Minutes – 19 July 2018	260

**PUBLIC EXCLUDED RESOLUTION**

- 13 That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting (with the exception of Community Board representatives) for the reasons given below, while the following matters are considered:
- Update on Statutory Compliance Issues, Investigations and Status of Council Bylaws 1 April 2018 to 30 June 2018 (SP-18-570)
  - Confirmation of Public Excluded Minutes – 19 July 2018

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<p><b>Update on Statutory Compliance Issues, Investigations and Status of Council Bylaws 1 April 2018 to 30 June 2018 (SP-18-570)</b></p>	<p>Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.</p> <p>Section 7(2)(g) – maintain legal professional privilege.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
<p><b>Confirmation of Public Excluded Minutes – 19 July 2018</b></p>	<p>Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.</p> <p>Section 7(2)(g) – maintain legal professional privilege.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>