

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 29 NOVEMBER 2018	10.00 AM

Minutes of a meeting of the **Strategy and Policy Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 29 November 2018**, commencing at **10.00 am**.

PRESENT	Cr	J	Cootes	Chair
	Mayor	K	Gurunathan	
	Cr	J	Howson	
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Elliott	
	Cr	J	Holborow	
	Cr	F	Vining	
	Mr	B	Carter	Māori Representative
ATTENDING	Mr	W	Maxwell	Chief Executive
	Mr	K	Black	Acting Group Manager, Strategy and Planning
	Mr	S	Mallon	Group Manager, Infrastructure
	Ms	J	McDougall	Acting Group Manager, Corporate Services
	Ms	N	Todd	Group Manager, Regulatory Services
	Mr	P	Hughes	Member, Paekākāriki Community Board
	Ms	M	Stevens	Member, Ōtaki Community Board
	Ms	K	Spiers	Member, Paraparaumu-Raumati Community Board
	Mr	M	Cole	Water and Wastewater Asset Manager
	Ms	E	Haxton	Programme Advisor - Social
	Ms	T	Parata	Manager, Programme Design and Delivery
	Mrs	S	Shaw	Executive Secretary, Strategy & Planning
APOLOGIES	Cr	M	Scott	
	Mr	J	Seamark	
LEAVE OF ABSENCE	Cr	D	Scott	

**SPC 18/11/147  
WELCOME**

The Chair welcomed everyone to the meeting, read the Council blessing and declared the meeting open.

**SPC 18/11/148  
(a) Apologies**

**MOVED (Vining/Benton)**

**That an apology is accepted from Jeremy Seamark and Cr M Scott.**

**CARRIED**

It was noted that Cr David Scott was on a leave of absence.

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**(b) Declarations of Interest Relating to Agenda Items**

Mr Bill Carter declared an interest in agenda item number 7 Review of Trade Waste Bylaw as he is a member of the Environmental Advisory Group at Te Atiawa Ki Whakarongotai.

**SPC 18/11/149**

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

There were none.

**SPC 18/11/150**

**MEMBERS' BUSINESS**

**(a) Public Speaking Time Responses:**

There were none.

**(b) Leave of Absence:**

**MOVED (Benton/Vining)**

**That a leave of absence is granted to Cr Janet Holborow for the period 13 February 2019 to 3 March 2019**

**CARRIED**

**(c) Matters of an Urgent Nature:**

There were none

**SPC 18/11/151**

**PRESENTATION: YOUTH COUNCIL**

Kapiti Coast Youth Council members Chantel Jones, Cullen Tran and Aurelie Bray provided an update to the Strategy and Policy Committee, this included:

- the opening of the Youth Development Centre in partnership with Zeal;
- Laz Lemanutau starting as the new Youth Council Programme support person;
- creating relationships with stakeholders and also continuing the great working relationship with ZEAL;
- consulting with the Youth of Kapiti through stands at Coastlands and other events;
- completing the mural project at Otaihanga Toilet blocks in 2019;
- an update on the grants that the Youth Council have provided in 2018 and they updated the Committee on the new structure of Youth Grants which will be called Think Big.
- Think Big in 2019 will start with a forum which will encourage grant applications for youth led projects; and
- the Youth Council Camp which is scheduled for December which will celebrate their achievements for 2018 and focus on planning for 2019.

The Strategy and Policy Committee extended their congratulations to the Youth Council for all the work they have done this year.

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**SPC 18/11/152  
REVIEW OF THE TRADE WASTE BYLAW (IS-18-685)**

Martyn Cole, Water and Wastewater Asset Manager spoke to this report. Two submissions have been received.

Mr Bill Carter noted in Te Atiawa's submission that there was a concern around medical waste and in particular the management of funeral home discharges to the sewer system. A main concern is how the blood is dealt with from the embalming process, recognising this is culturally significant.

Mr Carter updated that Te Atiawa is in conversations with Council at present to address these concerns with the Bylaw and he appreciated the work that staff have done with Iwi to date.

The Chair thanked Bill Carter for his contribution to this discussion.

**MOVED (Holborow/Howson)**

**That the Strategy and Policy Committee notes:**

- **That two submissions were received on the DRAFT of Kāpiti Coast District Council Trade Waste Bylaw 2018**
- **That one submitter has asked to speak to their submission; and**
- **That a report will be presented to Council on 24 January 2019 with a recommendation from officers to either uphold or not uphold the submissions received and finalise the bylaw and policy review.**

**CARRIED**

**SPC 18/11/153  
CONFIRMATION OF MINUTES – 18 OCTOBER 2018**

**MOVED (Howson/Benton)**

**That the minutes of the Strategy and Policy Committee meeting held on 18 October 2018 be adopted as a true and correct record of that meeting.**

**CARRIED**

**SPC 18/11/154  
PUBLIC SPEAKING TIME (covering other items if required)**

There were no public speakers on non-agenda items.

*The Strategy and Policy Committee meeting closed at 10.33am.*

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Chairperson

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Date