

Chairperson and Committee Members
STRATEGY AND POLICY

21 MARCH 2019

Meeting Status: **Public**

Purpose of Report: For Decision

WASTE MINIMISATION TASKFORCE

PURPOSE OF REPORT

- 1 To seek the Committee's approval for the establishment of a Waste Minimisation Taskforce in accordance with the draft Terms of Reference (Appendix A).
- 2 To seek the Committee's approval to appoint Ms Jamie Bull to chair the Taskforce.
- 3 To seek the Committee's approval of the Mayor as the elected member on the Taskforce with the Deputy Mayor as the Mayor's alternative.

DELEGATION

- 4 The Committee has the delegation to consider this matter under Section B.1 of the Governance Structure and Delegations: *This Committee will deal with all strategy and policy decision-making that is not the responsibility of the Council.*

BACKGROUND

- 5 As part of the 2018 Long Term Plan Process it was agreed to establish a Waste Minimisation Taskforce. The purpose of the Taskforce is to review the actions listed in the Regional Waste Minimisation and Management Plan 2017 (WMMP), and report back to Council on how these actions may be implemented to achieve the most cost effective reduction in the volume of waste materials in the District.
- 6 Draft Terms of Reference for the Taskforce are appended (Appendix A).
- 7 The WMMP is the key Council policy document for solid waste management. This plan highlights issues including:
 - a steady increase in waste volumes per capita
 - poor quality data, especially relating to the composition of waste volumes at landfills
 - relatively poor recycling performance of the region compared to the rest of New Zealand
 - scope for greater consistency in Council solid waste management
- 8 The WMMP sets out a range of options to address these issues with the primary regional target of a reduction in the total quantity of waste sent to Class 1 landfills from 600 to 400 kg per person per annum by 2026.

The full range of regional and local actions under the WMMP are appended (Appendix B).

The complete RWMMP can be found at:

<https://www.kapiticoast.govt.nz/globalassets/services/a---z-council-services-and-facilities/rubbish-and-recycling/wmp-waste-minimisation-management-plan-final-adopted-version.july-2017.pdf>

CONSIDERATIONS

Policy considerations

9 The Taskforce is consequent to consultation on the LTP 2018-38.

Legal considerations

10 Management of Solid Waste in New Zealand is primarily governed by the Waste Minimisation Act 2008, underpinned by the New Zealand Waste Strategy. This Act identifies a number of measures available to government based on the 5R's (reduce, reuse, resource recovery, recycle, and residual disposal).

11 The New Zealand Waste Strategy has two goals:

- Reducing the harmful effects of waste
- Improving the efficiency of resource use

Financial considerations

12 Any costs associated with the establishment and support of the Taskforce will be subsumed within current budgets.

13 Any recommendations involving funding made by the Taskforce will be subject to Annual Plan considerations.

Tāngata whenua considerations

14 Tāngata whenua have consistently expressed their concern over the disposal of the waste generated in our District being deposited into the Hokio Landfill.

15 In response to submissions to the LTP 2018-38 Council made a commitment to investigate future waste disposal options as part of the Resource Recovery Facility (Transfer Station) operation agreements, prior to the expiring of these agreements in 2023.

16 Iwi representation on the Taskforce is included in the Terms of Reference. Representation has been sought through Te Whakaminenga o Kāpiti.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

17 This report does not trigger Council's significance policy.

Consultation already undertaken

18 This report is consequent to consultation undertaken under the LTP 2018–38 process. Consultation has not been undertaken specific to this report.

RECOMMENDATIONS

- 19 That the Strategy and Policy Committee approves the establishment of the Waste Minimisation Taskforce.
- 20 That the Strategy and Policy Committee approves the Terms of Reference for the Waste Minimisation Taskforce.
- 21 That the Strategy and Policy Committee appoints Ms Jamie Bull to chair the Waste Minimisation Taskforce.
- 22 That the Strategy and Policy Committee approves the appointment of the Mayor as the elected member representative on the Taskforce with the Deputy Mayor as his alternative.

Report prepared by Approved for submission Approved for submission

Adrian Mitchell
**Solid Waste Services
Manager**

Mark de Haast
**Group Manager
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ATTACHMENTS:

- Appendix A: Draft Terms of Reference
Appendix B: RWMMP - Regional and Local Actions
Appendix C: Bio – Jamie Bull

Kāpiti Coast District Council Waste Minimisation Taskforce Terms of Reference

ITEM	DETAIL
Purpose	The purpose of the Taskforce is to review the actions listed in the 2017 Wellington Region Waste Management and Minimisation Plan (WMMP), and report back to Council on how these actions can be implemented to achieve the most cost effective reduction in the volume of waste materials in the District.
Background	<p>As part of the 2018 Long Term Plan Process it was agreed to establish a Waste Minimisation Taskforce with the above purpose.</p> <p>In late 2017 Council adopted the WMMP after undertaking a special consultative process. This WMMP is required under the Waste Minimisation Act, and covers a six year period. This WMMP was undertaken in conjunction with the Councils of the Wellington region, and has both local actions for each Council and joint regional actions.</p> <p>The Taskforce will be established in an environment of significant challenge in the Solid Waste Management field, for example:</p> <ul style="list-style-type: none"> • Continuing increases in waste per capita coupled • A significant decline in the global market for recycling. • Industry and Local Government New Zealand calling on Central Government to legislate on issues such as product stewardship (take back schemes for items such as tyres and e-waste) and container deposit schemes (refundable deposits for drink containers).
Primary Objectives	<ol style="list-style-type: none"> 1. Review the opportunities to achieve the most cost effective reduction in the amount of residual waste (waste destined for landfill disposal) produced in the District in accordance with the actions listed in the WMMP 2. For these opportunities develop options, both short and long term, with timelines, including potential advantages/disadvantages and potential costs for Council to consider 3. Report to Council
Primary functions	<ul style="list-style-type: none"> • Capitalise on connections between individuals and community organisations to identify potential opportunities for waste reduction • Recommend support, including delivery and funding opportunities, for possible projects in support of the WMMP actions
Constitution (and relationship to Council)	<ul style="list-style-type: none"> • Council-led information gathering Taskforce to feed into Council processes (e.g. Annual Plans and Long Term Plans) and identify other potential funding opportunities.

ITEM	DETAIL
Members and term	<ul style="list-style-type: none"> • The Chair will be an appropriately skilled community member nominated by Council • The group will consist of up to eight to ten members, including the Chair • Members will be selected by the Chair and Council Officers in accordance with the following specification • Potential membership specification: <ul style="list-style-type: none"> ➤ Is an Elected Member or is nominated by Council ➤ Is nominated by community groups ➤ Iwi representation ➤ A representative of Grey Power ➤ Has networks to distribute ideas and receive feedback ➤ Is able to understand legal and planning processes and constraints ➤ Has integrity and mana to represent others ➤ Is active and widely respected in their communities ➤ Is able to appreciate the needs of the wider community and not just the needs of their interest or sector group • The term will be six months following the appointment of all members to the taskforce.
Primary relationships	<ul style="list-style-type: none"> • Build on existing relationships with key community stakeholders with an interest in waste minimisation
Operating principles	<ul style="list-style-type: none"> • To be agreed by the Taskforce • Any public statements about Taskforce business will be made by the Chair in consultation with the Group and council officers
Procedural detail	<ul style="list-style-type: none"> • Regular meetings as determined by the Taskforce (Dates TBC)
Resources and requirements	<ul style="list-style-type: none"> • This Taskforce will be supported by Council staff for administration services and provision of advice/information as requested by the Taskforce from time to time.
Risks and constraints	<ul style="list-style-type: none"> • Constraints: To be identified by the Taskforce • Risks: To be identified by the Taskforce

(Excerpts from Wellington Regional Waste Minimisation and Management Plan 2017)

REGIONAL ACTION PLAN

This section sets out the actions that the councils in the region will collectively undertake or support to deliver on the vision, goals and objectives of this WMMP. The following actions will contribute to the primary target, being a reduction in the total quantity of waste sent to Class 1 landfills from 600 kilograms per person per annum to 400 kilograms per person by 2026.

Summary of regional actions

Action	What it will do
Develop and implement a regional bylaw, or a suite of regionally consistent bylaws	This will help councils set standards and gather data so they can plan and manage waste better.
Implement Waste Data Framework	Consistent, high-quality data will help us track our progress.
Regional engagement	More consistent regional communications and education around waste services and waste minimisation will help households and communities to be inspired and supported so they can play their part.
Optimise collection systems	We will work to improve collections so that they maximise diversion and are cost effective to communities.
Resource recovery network	This will make sure we have the facilities to divert more material like construction and demolition waste, food and/or biosolids, and other organic waste.
Beneficial use of biosolids	This is a large waste stream that, if we divert it, will make a big contribution to our regional targets.
Shared governance and service delivery	There is potential to join together to deliver higher levels of service more efficiently.
Resourcing for regional actions	This will make sure we have the means to deliver on what we set out in the plan.
Collaborate and lobby	We can work with other local government organisations, NGOs and other key stakeholders on undertaking research, lobbying and actions on various waste management issues such as (but not limited to) product stewardship, electronic waste, tyres, plastic bags, etc.

Regional regulation

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and contribution to regional targets
R.R.1: Develop and implement a regional bylaw	Investigate and if feasible develop, implement and oversee monitoring and enforcement of a regional bylaw (including but not limited to regulating hazardous waste, polystyrene, e-waste, medical waste and other priority wastes), or a suite of regionally consistent bylaws ¹ .	Pending development of a Regional Solid Waste Bylaw	Licensing fees and General Rate	Objective: To reduce the total quantity of waste to landfill, with an emphasis on wastes that create the most harm. Objective: To take actions that will improve information on waste and recovered material activities, including both council-contracted and private sector activities Hierarchy level: All levels	Supports initiatives that make direct contribution to targets

Rationale: Each of the territorial authorities within the region currently has its own bylaw and these do not align in many instances. A single regional bylaw will lessen the burden of compliance on waste operators and potentially provide the councils with much-improved waste data. A regional solid waste bylaw is planned but this will require resourcing and application at the local level. Action under this heading will give effect to the regional bylaw in our district.

Regional data

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and contribution to regional targets
R.D.1: Implement Waste Data Framework	Implement National Waste Data Framework and utilise the framework to increase strategic information	2017	General Rate, Waste Levy Funding	Objective: To align data collection and reporting systems where possible across the districts, region and nationally. Hierarchy level: All levels	Supports initiatives that make direct contribution to targets

Rationale: Each of the territorial authorities within the region has agreed to collect and manage data in line with the National Waste Data Framework. Action under this heading will give effect to the National Waste Data Framework in our district.

¹ For clarity, a range of waste management and minimisation issues will be considered as part of the bylaw review process. However in accordance with statutory requirements, the development of a bylaw will only be deemed necessary if a bylaw is determined to be the most appropriate way of addressing the perceived problem.

Regional engagement

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and contribution to regional actions and targets
R.E.1: Regional engagement	Deliver enhanced regional engagement, communications, and education	Ongoing	Waste levy targeted rate General rate	Objective: To engage the community and provide information, education and resources to support community actions Hierarchy level: All levels	A fully implemented regional communication programme is estimated to reduce waste to landfill in the order of 4,500 tonnes

Rationale: In addition to reviewing the Regional Waste Education Strategy, councils will continue to support local education initiatives that have a positive impact.

Regional collections

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and contribution to regional actions and targets
R.C.1: Optimise collection systems	Facilitate local councils to determine and where feasible, implement optimised kerbside systems that maximise diversion and are cost-effective to communities	2019	Targeted rate General rate User charges	Objective: To increase diversion of waste that is currently disposed of to landfill for reuse, recovery or recycling. Hierarchy level: Recycling	If all TAs introduce fully optimised collection systems including targeting household food waste this would divert approximately 24,000 tonnes per annum from landfill

Rationale: Territorial authorities within the region are committed to implementing an optimised kerbside system that maximises diversion and that is cost-effective for our community.

Regional infrastructure

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and contribution to regional actions and targets
R.IN.1 Resource recovery network	Investigate and if feasible, develop a region-wide resource recovery network – including facilities for construction and demolition waste, glass, food and/or biosolids, and other organic waste	2020	General rate Targeted rate User charges Waste levy	Objective: To increase diversion of waste that is currently disposed of to landfill for reuse, recovery or recycling. Hierarchy level: Reuse, recycling	A fully implemented resource recovery network would divert an estimated 40,000 tonnes per annum from disposal – primarily garden waste and construction and demolition waste

Rationale: Territorial authorities within the region are committed to investigating, and where feasible, developing facilities that can form part of a region-wide resource recovery network. This initiative looks to develop our local transfer stations in line with regional standards to increase the quantity of materials that can be economically recovered for beneficial use.

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and contribution to regional actions and targets
R.IN.2 Beneficial use of biosolids	Collaborate on options to use biosolids beneficially	2020	General rate Targeted rate User charges Waste levy	Objective: To increase diversion of waste that is currently disposed of to landfill for reuse, recovery or recycling. Hierarchy level: Recovery	Processing of biosolids for beneficial use would divert approximately 30,000 tonnes from landfill across the region

Rationale: There are currently around 30,000 tonnes of biosolids sent to landfill that could be processed and used in beneficial applications. Biosolids can lead to the generation of odours and leachate at landfills, which must be managed.

Regional leadership and management

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and contribution to regional actions and targets
R.LM.1: Shared governance and service delivery	Promote, investigate and, where appropriate and cost-effective, support the establishment of shared governance and service delivery arrangements, and pricing mechanisms, where such arrangements have the potential to enhance the efficiency of waste management and minimisation initiatives within the region.	Ongoing	Waste levy General rate Targeted rate	Objective: To work with local businesses and organisations to actively promote waste reduction at a local level Hierarchy level: All levels	Supports initiatives that have the potential to make a direct contribution to targets

Rationale: As local authorities consider any significant change to service levels they are required to review the cost-effectiveness of current arrangements for meeting the community needs. Section 17A of the Local Government Act 2002 stipulates that such a review must factor in the potential establishment of shared governance, funding and service delivery arrangements.

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and contribution to regional actions and targets
R.LM.2: Resourcing for regional actions	Fund regional resources for the implementation of the Waste Management and Minimisation Plan, for example, human resources and research, funding the formulation of the next WMMP, or investing in shared infrastructure or initiatives.	Ongoing	Waste levy General rate Targeted rate	Objective: To work with local businesses and organisations to actively promote waste reduction at a local level Hierarchy level: All levels	Supports initiatives that make direct contribution to targets

Rationale: Implementing the plan at the regional level will require resourcing for coordination, commissioning of research, and joint projects. This action is to help ensure that sufficient resourcing is available throughout the lifetime of the plan to enable the actions to be completed on time and for the goals, and objectives to be met.

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and contribution to regional actions and targets
R.LM.3: Collaborate	The councils will work collaboratively with local government organisations, non-government organisations and other key stakeholders to undertake research and actions to advance solutions to waste management issues such as, but not limited to e-waste, plastic bags, and the need for a container deposit system.	Ongoing	Waste levy General rate Targeted rate	Objective: To work with local businesses and organisations to actively promote waste reduction at a local level Hierarchy level: All levels	Supports initiatives that make direct contribution to targets
R.LM.4: Lobby	The councils of the region will work together to lobby for product stewardship for possible priority products such as, but not limited to e-waste, tyres and plastic bags.	Ongoing	Waste levy General rate Targeted rate	Objective: To work with local businesses and organisations to actively promote waste reduction at a local level Hierarchy level: All levels	Supports initiatives that make direct contribution to targets
R.LM.5: Resilient waste management systems	In conjunction with the wider work on the resilience of the Wellington region, undertake analysis on the resilience of our waste systems in the Wellington region, and through regional engagement provide advice on how to deal with waste in an emergency.	Ongoing	Rates GWRA Waste Levy	Objective: To consider the public health impacts of all waste management options and seek to choose options that effectively protect human health. Objective: To take actions that will improve information on waste and recovered material activities, including both council-	Supports R.E.1: Regional engagement and R.LM.3: Collaborate

				contracted and private sector activities. Hierarchy level: all levels	
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Rationale: Territorial authorities within the region have no direct control over waste produced by businesses and other organisations. We will look to work with local groups and businesses and promote initiatives that assist in enhancing economic development through reducing and recovering waste.

LOCAL ACTION PLANS

This section sets out the actions that the councils in the region will undertake individually to deliver on the vision, goals and objectives of the regional WMMP, while ensuring that they meet the needs and concerns of their own communities.

Kāpiti Coast District Council

Kāpiti Coast regulation

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
R.1: Licensing under the current Solid Waste Bylaw	Issue and review licenses for waste collectors and operators in the district, gather and manage data supplied by licensees, monitor performance/compliance.	Ongoing	Licensing fees, General Rate, Waste Levy	Objectives 4, 12&13 Hierarchy level: Recycling, Recovery, Disposal	Action G & H: The Solid Waste Bylaw may be superseded by a Regional Bylaw, in which case the current licensing system may need to be adapted.
R.2: Review and adapt licensing system to comply with Regional Solid Waste Bylaw	Implement and oversee monitoring and enforcement of Regional Solid Waste Bylaw once it becomes active.	Pending development of Regional Solid Waste Bylaw	Licensing fees, General Rate, Waste Levy	Objectives 4 Pending development of Regional Solid Waste Bylaw Hierarchy level: Recycling, Recovery, Disposal	Action G: Pending development of Regional Solid Waste Bylaw

Rationale: Kāpiti Coast District Council currently has a licensing system for waste collectors and operators in place, the purpose of which is to collect data on waste and recovered material volumes and movements, and have a mechanism to ensure private sector operators provide a specified level of service. Each of the Councils in the region currently has its own bylaw and these do not align in many instances. A single regional bylaw will lessen the burden of compliance on waste operators and potentially provide the council's with much-improved waste data. A regional solid waste bylaw is planned but this will require resourcing and application at the local level. Action under this heading will give effect to the regional bylaw in our district.

Kāpiti Coast data

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
D.1: Collect and manage data in accordance with the National Waste Data Framework	This includes working with licensed waste collectors and operators to improve the quality and comprehensiveness of data reported to Council, as well as conducting SWAP surveys and other measures to improve data availability and management.	Existing	Ongoing	General Rate, Waste Levy, Licence fees	Objective 4: To align data collection and reporting systems where possible across the districts, region and nationally. Hierarchy level: All Levels

Rationale: TAs in the region have agreed to collect and manage data in line with the National Waste Data Framework. Kāpiti Coast District Council has already been collecting data in accordance with the framework through reporting requirements for licensed collectors and operators, as well as regular SWAP surveys. Action under this heading will ensure we continue to align our data collection and management with the National Waste Data Framework.

Kāpiti Coast engagement

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
E.1: Provide educational support to educational institutions on	This includes delivery of the Zero Waste Education Programme, support and funding for programmes like EnviroSchools and	Ongoing	Waste Levy, General Rates	Objective 7: To support learning of waste minimisation principles and practices at schools, ECEs, and other educational institutions.	Action D: Deliver enhanced regional engagement, communications, and education Targets 1 & 2

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
waste minimisation	Paper4Trees, provision of educational resources (for example litterless lunches brochure), and other educational support and resources.			Hierarchy level: All Levels	Up to 5 tonnes by 2026
E.2: Assist educational institutions with waste minimisation projects	Provide advice and assistance with waste minimisation infrastructure and projects such as conducting waste audits, setting up recycling systems, composting or worm farms, and further projects.	Ongoing	Waste Levy General rate	Objective 7: To support educational institutions with implementing hands-on waste reduction measures. Hierarchy level: All Levels	Actions D & I Targets 1 & 2 Up to 5 tonnes by 2026
E.3: Support residents to minimise waste through education and information	Support residents to undertake waste minimisation through the provision of information and education via the Council website, social media, newspapers, brochures and posters, talks, stalls at local events, workshops, and via other channels as appropriate.	Ongoing	Waste Levy	Objective 7: To encourage residents to reduce, reuse, recycle and increase awareness of options and services available in the districts. Hierarchy level: All Levels	Action D: Deliver enhanced regional engagement, communications, and education Targets 1 & 2 Up to 50 tonnes by 2026
E.4: Support community projects and events	Support community lead projects and events that promote and undertake waste minimisation, such as the Greener Neighbourhoods programme, community workshops, waste minimisation at events, clean-	Ongoing	Waste Levy, General Rates	Objective 7: To engage the community and provide information, education and resources to support community actions. Hierarchy level: All Levels.	Actions B & D Targets 1 & 2 Up to 50 tonnes by 2026

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
	up events and others, through promotion, partnerships and funding				
E.5: Targeted educational campaigns and projects	This includes the support and implementation of targeted educational projects and campaigns with links to regional and national projects and campaigns, such as Love Food Hate Waste, Green Parenting Workshops, Seaweed, Plastic Free July and others, or targeting specific materials such as e-waste, chemicals, batteries, food waste etc.	Ongoing	Waste Levy General rates Targeted rates	Objective 7 & 1: To engage the community and provide information, education and resources to support community actions. Hierarchy level: All Levels.	Actions B & D Targets 1 & 2 The regional potential diversion for Waste Free Parenting is 315 tonnes Kāpiti's share of that is 32 tonnes Love Food Hate Waste regional target is 2,400 tonnes by 2018, Kāpiti's share of that is 240 tonnes Up to 50 tonnes from other targeted campaigns by 2026
E.6: Optimise regional communications	Work collaboratively with the WMMP partner councils on waste related communications.	Ongoing	Waste Levy General rates	Objective 7	Action D
E.7: Work with local businesses to achieve waste minimisation	Work with local businesses and organisations to achieve waste minimisation.	From 2017 onwards	Waste Levy General rates Targeted rates	Objectives 8 & 9: Encourage, educate and support the business community to minimise waste.	Actions B & D Up to 20 tonnes by 2026
E.8: Support marae and iwi groups to minimise waste	Support iwi and marae to promote and undertake waste minimisation by the provision of information, services and	From 2017 onwards	Waste Levy General rates	Objective 7: To engage the community and provide information, education and resources to support community	Actions B & D Targets 1 & 2

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
	events. For example (but not limited to), support for the Para Kore programme		Targeted rates	actions. Hierarchy level: All Levels.	Para Kore target for the region is 30 tonnes from 20 Marae. Kāpiti's target is 3 tonnes from two Marae

Rationale: In addition to work undertaken as part of the Regional Waste Education Strategy, Council will continue to support local education initiatives that have a positive impact.

Kāpiti Coast collections

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
C.1: Review kerbside collections and investigate improvement options	Review the effectiveness of the kerbside collection systems in terms of diversion targets, cost, customer satisfaction and street amenity, and investigate improvement options. This may include changes to the bylaw, licensing conditions and delivery methods, involve exploring the benefits of shared services, and potentially result in extending access to recycling collections beyond current collection areas.	Ongoing	Waste levy Targeted Rate, General Rate	Objective 2: To increase diversion of waste that is currently disposed of to landfill for reuse, recovery or recycling. Hierarchy level: Recycling	Action A Target 2 Up to 470 tonnes of recycling by 2026 Up to 1,920 tonnes of food waste by 2026

Rationale: Council is committed to implementing an optimised kerbside system that maximises diversion and that is cost-effective for our community.

Kāpiti Coast infrastructure

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
IN.1: Enhance waste diversion from transfer stations	Work with operators of transfer stations to increase recovery and diversion of divertible and/or hazardous materials. Establish new, and review existing contracts/lease agreements to increase diversion. This may also include upgrades of physical infrastructure or funding support to enable recovery of specific materials.	Ongoing	Waste levy Targeted Rate, General Rates User charges	Objective 2 & 10: To increase diversion of waste that is currently disposed of to landfill for reuse, recovery or recycling. Hierarchy level: All Levels	Actions B & I Up to 150 tonnes by 2026
IN.2: Greenwaste Recovery and recycling	Recover and recycle greenwaste recovered from transfer stations in the district. Recycling by composting or similar.	Ongoing	User charges, General rates Waste levy	Objective 2: To increase diversion of waste that is currently disposed of to landfill for reuse, recovery or recycling.	Actions B & I Up to 100 tonnes by 2026
IN. 3: Explore establishment of additional diversion facilities	This may include supporting the establishment of facilities to divert and recover waste streams such as C&D waste or other waste streams for which facilities are currently not available in the district.	TBA	User charges, General rates Waste levy	Objectives 2, 3 and potentially 6	Action B Targets 1 & 3 Up to 1,000 tonnes by 2026
IN.4: Provide clean Public Places	This includes the provision of public litterbins, regular street cleaning, and the removal of illegally dumped waste from public land. Investigate public place recycling infrastructure.	Ongoing	General Rates Targeted rates Waste Levy	Objective 12&13: To provide safe, clean and hygienic public places. Objective 2: To increase diversion of waste that is currently disposed of to landfill for reuse, recovery or recycling.	Action G

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
				Hierarchy level: Recycling, Disposal	
IN.5: Effluent Waste	Council will explore options to reduce the volume of waste to landfill and to lessen the hazardous components of waste from its waste water treatment plants.	Ongoing	General Rates, Targeted rates Waste Levy	Objective 2: To increase diversion of waste that is currently disposed of to landfill for reuse. Hierarchy level: Reuse	Action C Up to 1,467 tonnes by 2026
IN.6: Aftercare of Closed Landfills	Council will monitor and manage closed landfill to ensure relevant environmental and safety standards are met.	Ongoing	General Rates	Objectives 12&13: To ensure landfill comply with environmental standards Hierarchy level: Disposal	

Rationale: Council is committed to investigating, and where feasible, developing facilities that can form part of a region-wide resource recovery network. This initiative looks to develop our local transfer stations in line with regional standards to increase the quantity of materials that can be economically recovered for beneficial use.

Kāpiti Coast leadership and management

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
LM.1: Contestable Waste Reduction Grants	Waste levy funds are made available annually as grants for waste minimisation projects, as detailed in the relevant Council Policy. Funding is through contestable processes such as for Community Projects and Business & Innovation.	Ongoing	Waste Levy	Objectives 3, 7 & 9: To facilitate community action in waste minimisation projects, and enable economic development through innovative projects that reduce waste to landfill. Reduction, reuse, recycling, recovery	D and I
LM.2: Waste Minimisation	Employ staff to implement the goals and actions of the	Ongoing	Waste Levy, General	Objective: Provide human resources to implement the actions of the	Actions A, B, C, D E, F, G, H, & I

Reference and title	Description	Time frame	Funding options	Strategic goals and hierarchy position	Method and targets
Staff	RWMMP at the local and regional level.		Rate	RWMMP. Hierarchy level: All Levels	
LM.3: Internal Waste Minimisation	Continue to seek opportunities to reduce waste generated at Council facilities. Use learning's to encourage other organisations to minimise their waste.	Ongoing	Waste Levy, General Rate	Objective: To lead by example and practice what we preach. To be able to give advice based on hands-on experience. Hierarchy level: All Levels.	Action I
LM.4: Embed waste minimisation into Council activities	Explore opportunities to embed waste minimisation principles into relevant council activities. This could include procurement, regulatory processes, infrastructure projects and other activity areas.	Ongoing	Waste Levy, General Rate	Objective: To lead by example and practice what we preach. To be able to give advice based on hands-on experience. Hierarchy level: All Levels.	Action I
LM.5: Explore benefits of shared services	E.g. organics collection, expansion of kai to compost, etc.	Ongoing	Waste Levy, General Rate	Objectives 2&6	Action A, B
LM.6: Explore & actively encourage additional waste diversion initiatives	This may include the support of community or business led resource recovery operations and initiatives that increase diversion and create additional benefits such as employment and economic development.	Ongoing	Waste Levy, General Rate, User Charges	Objectives 1, 2, 3, 6	Action B, I

Rationale: Council is committed to showing leadership by continually improving its own practices to achieve waste minimisation, ensuring sufficient human and financial resources are available to implement the regional and local actions as set out in this plan, and enabling other organisation, businesses and the broader community to become leaders in waste minimisation, e.g. through the provision of grants and other support mechanisms.

Bio – Jamie Bull 2019

Jamie Bull was formerly an Independent Manager, (INZA), Choreographer, Director and Producer. Jamie has over 50 years performance and training experience. She is an experienced choreographer, director, group facilitator, therapist, performance and creativity motivator, arts manager and mentor, and she has worked in education, in health, and in commercial and non-commercial theatre and performance.

Former Founding Director of Impulse Dance Theatre, Jamie choreographed for most Professional Dance Companies in New Zealand, in the 70's, 80's and 90's, as well as her own Company. She still maintains an active interest and involvement in the performing arts.

Jamie has long been an advocate for access to artistic practice and creativity for all members of our community and has contributed in this field for all of her professional life. She is noted for her Bi Cultural commitment and understanding.

She has a number of pieces of paper that identify she is a university graduate, a trained teacher, a certified trainer for trainers, and has completed a number of leadership courses.

She has been involved in mentoring and facilitating strategic planning sessions for arts and health organisations and is passionate about what can be achieved by the group process. She has studied the psychology of groups, and worked for many years as a movement specialist and group therapist in residential addiction centres, Queen Mary Hospital, Hanmer Springs and Springhill Centre, Napier.

Since moving to Otaki on the Kapiti Coast 16 years ago, Jamie has enjoyed contributing to the community in a number of ways.

She facilitates a twice weekly exercise group for active older Otaki people. She is currently a member of the Waitohu Stream Care group; A Board member of Kahurangi NZ Maori Dance Trust based in Hastings; was part of the foundation group of Transition Town Otaki and has served on the Action Committee, and the Board in a number of capacities. Most recently as Chair for the last 3 years. She did not seek re-election last year as she is also committed to the challenge of establishing Zero Waste Otaki - a group she has been part of initiating.

Her strengths include:

A highly developed sense of creativity and possibility, especially with concepts and direction Managing the challenges of the creative process from the germ of the idea to bringing it to fruition.

Nurturing relationships and resources to enable the realisation of creative vision.

An ease of integrating diverse groups - young, old, mixed ability, trained, untrained, culturally different.

Identifying potential and supporting the process to fully achieve it. With an expectation of quality (near enough is not good enough).

Creating a strong sense of community and ownership for participants in community projects
Producing - especially extensive touring projects to smaller communities
Training Trainers
Troubleshooting!

And... she only undertakes works she can be passionate about. Jamie is passionate about creativity, performance and the richness, and wonder of life.

She renews her spirit in the garden, in her studio, significant walking in the bush and whitebaiting!!