

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 2 FEBRUARY 2016	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 2 February 2016 commencing at 7.00pm.

PRESENT: Mr J Cootes
 Cr P Gaylor (from 8.19pm)
 Ms C Papps
 Mr C Pearce
 Mr R Kofoed

IN ATTENDANCE:
 Mrs S Shaw (Executive Secretary)
 Mr K Currie (Group Manager, Regulatory Services)
 Mr G Adams (Traffic Engineer)
 Mr T Martin (Acting Access and Transport Manager)

James Cootes, Chair of the Ōtaki Community Board, welcomed everyone to the meeting including Cr Gurnathan. He then declared the meeting open.

**OCB 16/02/161
 APOLOGIES AND DECLARATIONS OF INTEREST**

MOVED (Papps/Kofoed)

That an apology from Cr Gaylor for lateness be accepted.

CARRIED

There were no declarations of interest.

**OCB 16/02/162
 PUBLIC SPEAKING TIME AND RESPONSES**

1. Barbara Johns from the Ōtaki Athletics Club thanked the Board for their grant they received last year.
2. Cr Gurnathan spoke on behalf of Trevor Daniell from Kāpiti Coast Grey Power. Grey Power have requested that the Ōtaki Community Board in its submission to the Annual Plan, ask Council to put aside funds to investigate the options available for increasing social housing stock in Kāpiti, without any costs to the council other than those required for investigations.
3. Cr Gurnathan has recently read the decision of the District Licensing Committee for the proposed bottle store on the Main Road and queried why the Board had not put a submission in?
4. Eldon Potaka spoke to a grant application on behalf of his son Tama Potaka.

Responses to Public Speaking time:

The Chair responded in regards to the request from Kāpiti Coast Grey Power about Social Housing. The Board has already submitted their submission into the process, but would make sure that in further discussions this would be included.

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In regards to the Ōtaki Community Board submitting into the process around the Bottle Store application, the Board didn't submit into this process and weren't aware that other Community Boards did this and queried whether it was appropriate for a community board to do so. This is something that they would look at doing differently with any future applications. The Community Board is notified of applications in the Elected Members Bulletin.

OCB 16/02/163

PRESENTATION: SH1 RENAMING

Vyvien Starbuck-Maffey, Democracy Services Manager briefed the Board on the renaming of State Highway One (SH1). With the completion of the Expressway, SH1 will be revoked and the Council has the responsibility for renaming the new local road.

Ms Starbuck-Maffey explained that this process would involve consultation with key stakeholders which includes residents, business owners, community boards and emergency services. Councillors would make the final decision. Discussions with NZTA were ongoing in respect of timing and budget.

OCB 16/02/164

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-16-1812)

MOVED (Papps/Pearce)

That the Ōtaki Community Board approves a funding grant to be made to Tama Potaka for \$500.00 from the Community Grants Fund, to assist with the costs of going to the Auckland Islands with the Sir Peter Blake Foundation.

CARRIED

OCB 16/02/165

NEW POLICY ON DECLARATION OF MEMBERS' INTERESTS (CORP-16-1799)

Vyvien Starbuck-Maffey, Democracy Services Manager spoke to this report and gave an overview of the new policy and how it will improve the management of the declaration of interests process.

MOVED (Papps/Kofoed)

That the Ōtaki Community Board adopts the new policy "Declaration of Members' Interests" as at Appendix 1 of report Corp-16-1799 noting its adoption by Council on 10 December 2015.

CARRIED

OCB 16/02/166

TE HORO BEACH ROAD ONE WAY PRIORITY CHANGE

Gary Adams, Traffic Engineer spoke to this report.

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The Chair queried whether you would change the signage on the other one way bridge to be consistent, as there could be confusion between the two bridges. Mr Adams responded to the Chair that this would not be the case and it was fine to change the one bridge give way rules, given the sight-lines and the distant between the bridges.

It was suggested that with the communications around this change a notice should go in the Ōtaki Mail and that it would be beneficial to talk to the Friends of Te Horo group about getting this message on their Facebook page.

MOVED (Pearce/Papps)

That the Ōtaki Community Board approves the change of Priority on the one-way bridge at 157 Te Horo Beach Road from westbound to eastbound.

CARRIED

Mr Adams also provided an update on the following:

- He has been in contact with a resident of Kirk Street to see how the traffic islands are going. His response was there have been no accidents but boy racers are still using this area;
- Aōtaki Street Bus Shelter – the concrete pad has been completed and he will confirm the timeframes around the shelter being installed. The Board told Mr Adams that they were promised another shelter in the Ōtaki area and asked him to follow this up with the Greater Wellington Regional Council (GWRC);
- A report will come back to the March meeting in regards to the Tasman Road/Marine Parade traffic calming;

The Board requested if Mr Adams could make contact with the Principal of Waitohu School, Maine Curtis in regards to road safety around the school, including the pedestrian crossing outside the school. This has been promised by previous staff and had not been followed up on.

OCB 16/02/166

UDPATE – ŌTAKI GORGE ROAD

Tony Martin, Acting Access and Transport Manager provided an update to the Board about the Ōtaki Gorge Road slip. He also showed drone footage of the slip which provided how large the slip is.

Council have Geologists working at the site to assess what the slip is doing and are reporting back every two weeks. The Department of Conservation (DOC) are flying in supplies to the DOC Ranger every ten days and also assisting the one property that is cut off by the slip.

Colin Pearce left the meeting at 8.11pm.

OCB 16/02/167

CHAIRPERSON'S/MEMBERS' BUSINESS

- (a) Leave of Absence – There was no leave of absence requested.

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(b) Matters of an Urgent Nature - none

(c) Chairperson's Business

James Cootes made the following comments:

- he has completed the Annual Plan draft proposal for Council and distributed this to the Board;
- has met with (GWRC) to discuss Public Transport issues in January;
- he has received an invitation from Elizabeth Mikelson to go on a bike to look at the offroad cycle network from Ōtaki to Peka Peka on 21 February, Cr Gaylor and the Chair will be attending and extended the invite to other Community Board members;
- there has been no response received from the Ministry of Business, Innovation and Employment on the Ultrafast Broadband in Ōtaki;
- there were 58 registrations for the Christmas lunch and 38 attended and was enjoyed by all.

Christine Papps provided the following comments:

- attended the (GWRC) meeting on Public Transport with the Board, was not happy with the outcome of the meeting and was going to draft up a letter to Cr Swain and Cr Wilson with her concerns;
- has attended the Energise Ōtaki meeting.

Rob Kofoed made the following comments:

- attended the public meeting last year along with Cr Gaylor and the Chair in regards to Waitohu Valley Road truck issues,
- attended the Ōtaki Foodbank meeting before Christmas – 126 parcels went out prior to Christmas.

Cr Gaylor joined the meeting at 8.19pm.

**OCB 16/02/168
CONFIRMATION OF MINUTES**

MOVED (Papps/Gaylor)

That the minutes of the 24 November 2015 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.

CARRIED

**OCB 16/02/169
MATTERS UNDER ACTION**

The Board reviewed the matters under action.

The Board discussed cycle safety on the Ōtaki bridge and it was noted that NZTA have been asked to attend the next Board meeting in March.

It was also asked if Council Staff could investigate CCTV cameras at Haruatai Park after the recent vandalism.

The meeting closed at 8.34pm.

Signed:..... Date:.....
Chairperson of the meeting