

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 14 JUNE 2016</b>	<b>7.00 PM</b>

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 14 June 2016 commencing at 7.00pm.

PRESENT: Mr R Kofoed  
Cr P Gaylor  
Ms C Papps

IN ATTENDANCE:  
Mr S McArthur (Group Manager, Strategy & Planning)  
Mrs S Shaw (Executive Secretary)

APOLOGIES:  
Mr J Cootes

Rob Kofoed, Deputy Chair of the Ōtaki Community Board, welcomed everyone to the meeting including Cr David Scott and Cr Jackie Elliott and declared the meeting open.

**OCB 16/06/191  
APOLOGIES AND DECLARATIONS OF INTEREST**

**MOVED (Gaylor/Papps)**

**That an apology be accepted from James Cootes.**

**CARRIED**

It was noted that the Mayor gave his apologies.

Mr Kofoed advised he was Chair of Ōtaki Food Bank and therefore had an interest in the grant application from the Ōtaki Food Bank Grant which is Item 4 on the agenda.

**OCB 16/06/192  
PUBLIC SPEAKING TIME AND RESPONSES**

1. Elizabeth Mikkelson spoke to the Board in regards to Riverbank Road and the requests for a footpath.
2. Chris Brown spoke on behalf of her daughter Josie Brown in regards to her grant application.
3. Russell Bell spoke on behalf of Ōtaki Probus in regards to their grant application.
4. Tony King spoke on behalf of the Ōtaki Menzshed in regards to their grant application.
5. Terry Maize spoke on behalf of Kitten Inn in regards to their grant application.
6. Angela Kelly spoke on behalf of the Ōtaki Montessori Preschool in regards to their grant application.

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7. Marcus Thompson spoke to the Board in regards to his grant application.
8. Chris Torr spoke on behalf of the Morris Enthusiasts Car Club in regards to their grant application.
9. Patrick Joss spoke to the Board in regards to his grant application.
10. Dale Nakhla on behalf of the Te Kāhui Matua Whānau Support Group in regards to their grant application.
11. Roger Beach-Pooley spoke on behalf of the Ōtaki Scout Group in regards to their grant application.
12. Carol Skipworth spoke on behalf of the Ōtaki Waka Hoe Charitable Trust in regards to their grant application.
13. Mike Chase spoke on behalf of Ōtaki Civil Defence in regards to their grant application.
14. Ann-Marie Stapp on behalf of Music Matters spoke in regards to their grant application.
15. Makaore Wilson on behalf of the Rahui Junior RFC spoke in regards to their grant application.
16. Fred Macdonald spoke to the Board in regards to
  - a. debris on the beach from the last weather event;
  - b. Ōtaki Beach skating rink area and community groups wanting to use this area;
  - c. public transport.
17. Max Lutz spoke on behalf of the Friends of the Ōtaki River group in regards to their grant application.
18. Curtis Herewini spoke to the Board in regards to his grant application.
19. Rob Kofoed spoke on behalf of the Ōtaki Food Bank in regards to their grant application.
20. Cr Gaylor spoke on behalf of Marilyn Stevens in regards to her grant application.

Responses to Public Speaking time:

There were no responses to public speaking

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**OCB 16/06/193**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-16-1881)**

The Board reviewed the grant applications and made the following recommendations. It was noted that this was the last meeting of the 2015/2016 financial year.

**MOVED (Papps/Gaylor)**

**That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Probus for \$500.00 from the Community Grants Fund, to assist with the costs of outings for your members.**

**That the Ōtaki Community Board approves a funding grant to be made to the Te Kāhui Matua Whānau Support Group for \$500.00 from the Community Grants Fund, to assist with the costs of uniforms for the Te Kāhui Matua Whānau Support Group.**

**That the Ōtaki Community Board approves a funding grant to be made to the Morris Enthusiasts Car Club NZ Inc for \$500.00 from the Community Grants Fund, to assist with the costs of a Community Open Day in August.**

**That the Ōtaki Community Board approves a funding grant to be made to the Kitten Inn for \$500.00 from the Community Grants Fund, to assist with the costs of desexing kittens in the Ōtaki district.**

**That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Montessori Preschool Inc for \$320.73 from the Community Grants Fund, to assist with the costs of purchasing literacy and numeracy resources.**

**That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Scout Group for \$500.00 from the Community Grants Fund, to assist with the costs of attending the NZ Scout Jamboree in December 2016.**

**That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Menzshed Inc for \$500.00 from the Community Grants Fund, to assist with the costs of securing an area at the workshop.**

**That the Ōtaki Community Board approves a funding grant to be made to the Friends of the Ōtaki River for \$500.00 from the Community Grants Fund, to assist with the costs of a cable barrier.**

**That the Ōtaki Community Board approves a funding grant to be made to Music Matters for \$500.00 from the Community Grants Fund, to assist with the costs of running a Choir Festival in September 2016.**

**That the Ōtaki Community Board approves a funding grant to be made to Curtis Herewini for \$100.00 from the Community Grants Fund, to assist with the costs of purchasing sound equipment.**

**That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Food Bank for \$500.00 from the Community Grants Fund, to assist with the costs of food parcels.**

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That the Ōtaki Community Board approves a funding grant to be made to Marilyn Stevens for \$500.00 from the Community Grants Fund, to assist with the costs of Christmas decorations for the Community.

That the Ōtaki Community Board approves a funding grant to be made to Patrick Joss for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the Team10nis NZ Tennis Trip in Australia.

That the Ōtaki Community Board approves a funding grant to be made to Josie Brown for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of purchasing goalie gear for hockey.

That the Ōtaki Community Board approves a funding grant to be made to Rāhui Junior RFC for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of having St John Ambulance onsite for the Rāhui Junior Sevens Tournament in August.

That the Ōtaki Community Board approves a funding grant to be made to Marcus Thompson for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the World Waveski Surfing Champs in Portugal in July 2016.

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki Waka Hoe Charitable Trust for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of purchasing a new Waka.

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki Civil Defence for \$500.00 from the Building & Resource Consents Grants Fund, to assist with the costs of facility hire.

#### **CARRIED**

The Ōtaki Community Board declined a funding grant to Tania Panui to assist with the costs of her sons attending the National Secondary Schools Kapa haka Competition in July due to non-attendance at the meeting.

*The meeting adjourned at 8.07pm and reconvened at 8.14pm.*

#### **OCB 16/06/194**

#### **PRESENTATION: ZEAL EDUCATION TRUST**

David Orchard, (Zeal Kāpiti Manager) provided an update on the Youth Development Initiatives delivered under their contract with Council and also showed the Board the building designs for the Youth Development Centre.

Two Zeal Interns Te Rehia Lake-Perez and Annalise Orchard spoke to the Board about their experiences with Zeal and talked about setting the culture for young people that is safe.

Brook Turner (Chief Executive of Zeal) spoke to the Board and talked about how Zeal Kāpiti can support the Youth in Ōtaki.

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**OCB 16/06/195**

**PRESENTATION: BUS SERVICE REVIEW – CR NIGEL WILSON, GREATER WELLINGTON REGIONAL COUNCIL (GWRC)**

Cr Nigel Wilson introduced Alex Campbell and Rhona Hewitt from GWRC who spoke to the Board in regards to the Bus Service Review.

They provided an update on the Service Issues for Ōtaki which included:

- request for more coverage of main residential area;
- limited timetable/trip options;
- no access from Ōtaki Plateau to Ōtaki Town/Library/School during the morning;
- tight train connections;
- high fares for travel to Paraparaumu (when transferring to rail)
- confusion around hail and ride option;
- early return time from Coastlands (12.51pm)
- access to services north of Ōtaki.

They also provided recommendations for Ōtaki which included:

- adjust route to give greater penetration of residential area;
- more trips during weekday and weekends for greater flexibility of travel;
- all trips to travel via Ōtaki Plateau improving local access to Ōtaki town/Library/School and more consistent service;
- service retimed for planned new train times at Waikanae (from 2017)
- fare cost to Paraparaumu will be resolved with Integrated ticketing;
- hail and ride information has been updated to reduce confusion;
- later return time from Coastlands (2.13pm);
- more options to connect with coach services for northern access.

GWRC staff updated the Board on a recommended new route via Domain Road, Waerenga Road, Lemon Street and Kirk Street. This would mean the route would no longer run via Riverbank Road and past the front of Ōtaki School in Mill Road.

Ms Papps followed up with the GWRC staff that the Board requested two services from Paraparaumu to Ōtaki, keeping the 12.15 service but also having a later service. It was also discussed that buses are still leaving the Waikanae train station before the train service arrives.

The Board agreed to put a submission into the Kāpiti bus service review.

**OCB 16/06/196**

**CHAIRPERSON'S/MEMBERS' BUSINESS**

- (a) Leave of Absence – There was none.
- (b) Matters of an Urgent Nature – There were none.
- (c) Chairperson's Business

Rob Kofoed made the following comments:

- attended an Ashford Park Community Liaison Meeting;
- he has been working with Friends of the Ōtaki River and has designed a plan for a kiosk type shelter;
- thanked the local supermarkets for assisting with helping out the Ōtaki Food Bank;
- the Kāpiti Youth Support stepping stones project is coming to an end and it has been a successful project;
- he has been working with the beachfront group.

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Christine Papps made the following comments:

- she attended an Energise Ōtaki Meeting;
- she has met with Andy Fraser, Principal at Ōtaki College about the College Garden and what can be done to involve students with this project.

Cr Penny Gaylor attended the Council meeting that considered the Annual Plan. There was a great outcome from the meeting for Ōtaki, which included Waitohu Valley Road widening, Pool building costs.

Council staff to look into why the Board does not have a member on the Ashford Park Community Liaison Group.

**OCB 16/06/197  
CONFIRMATION OF MINUTES**

**MOVED (Gaylor/Papps)**

**That the minutes of the 26 April 2016 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.**

**CARRIED**

It was noted for the minutes that Mr Kofoed moved the recommendation for the grants at the 26 April 2016 meeting and that Mr Kofoed has no pecuniary interest with the Kāpiti Concert Orchestra.

**OCB 16/06/198  
MATTERS UNDER ACTION**

Board members reviewed the matters under action.

The Board agreed to make an additional funding grant to the following groups: Ōtaki Food Bank and also Marilyn Stevens.

**MOVED (Papps/Gaylor)**

**That the Ōtaki Community Board approves a further funding grant to be made to the Ōtaki Food Bank for \$1,000.00 from the Community Grants Fund, to assist with the costs of food parcels.**

**That the Ōtaki Community Board approves a further funding grant to be made to Marilyn Stevens for \$1,000.00 from the Community Grants Fund, to assist with the costs of Christmas decorations for the Community.**

**CARRIED**

*The meeting closed at 9.20pm.*

Signed:.....

Date:.....

Chairperson of the meeting