

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 6 SEPTEMBER 2016	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 6 September 2016 commencing at 7.00pm.

PRESENT: Mr J Cootes
Mr R Kofoed
Cr P Gaylor
Ms C Papps

IN ATTENDANCE:
Mr S McArthur Group Manager, Strategy & Planning
Mrs S Shaw Executive Secretary

James Cootes, Chair of the Ōtaki Community Board, welcomed everyone to the meeting including the Mayor, Cr David Scott and Cr Nigel Wilson from the Greater Wellington Regional Council. He then declared the meeting open.

**OCB 16/09/206
APOLOGIES AND DECLARATIONS OF INTEREST**

There were no apologies.

Cr Gaylor declared an interest in the grant application for Tiare Rautao in the Consideration of Applications for Funding Report (SP-16-1996).

The Chair moved the Review of Triennium presentation forward on the agenda so members of the Community attending the meeting could see the presentation.

**OCB 16/09/207
REVIEW OF THE TRIENNIUM**

The Chair extended his thanks to the Board members for their service and contribution to the Ōtaki Community Board over the last three years. He also acknowledged the late Board member Colin Pearce and the work he did in the Community. He then showed a short presentation which outlined some of the highlights from the triennium.

The Mayor extended his thanks to the Chair, James Cootes for his work and service on the Board and he also extended his thanks to the Board members for their work.

The Chair extended his thanks to Mr McArthur for his work with the Ōtaki Community Board over the last three years.

**OCB 16/09/208
PUBLIC SPEAKING TIME AND RESPONSES**

1. Ron Canham on behalf of the Kapiti Branch of the NZ Deer Stalkers Association spoke to their grant application.
2. Carrie Yaxley on behalf of the Big Bang Adventure Charitable Trust spoke to their two grant applications.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 6 SEPTEMBER 2016	7.00 PM

3. Margaret Andrews from the Ōtaki Community Network Forum spoke to the Board in regards to the concerns they have with not receiving a Community Grant from the Community Grants Scheme.
4. Kate McKay on behalf of Compassion in Action spoke to the Board in regards to their grant application.
5. Hikaira Pasene-Hughes spoke to the Board in regards to his grant application.
6. Cr Nigel Wilson, Greater Wellington Regional Councillor spoke to the Board and thanked them for their help and assistance over the last three years.
7. Rob Heather on behalf of the Ōtaki Players Society spoke to their grant application.
8. Kelly-Ann Ngatai on behalf of Whiti Te Ra Juniors spoke to their grant application.
9. Tiare Rautao spoke to the Board in regards to his grant application.
10. Max Lutz spoke to the Board and thanked them for the contribution that they have made to the Community and the Friends of the Ōtaki River. Mr Lutz acknowledged the work that Mr Kofoed has done with the Friends of the Ōtaki River and also the work that Mr Arthur has done with the Ōtaki Community Board.
11. Dermot Wheelen on behalf of Age Concern spoke to their grant application.
12. Whare Akuhata on behalf of Kidz Need Dadz spoke to their grant application.
13. Tony Hart on behalf of Let's Sing Ōtaki spoke to their grant application.
14. Trish Bevan on behalf of Janey Wilson spoke to her grant application.

Responses to Public Speaking time:

There were no responses to public speaking

OCB 16/09/209

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-16-1996)

MOVED (Papps/Kofoed)

That the Ōtaki Community Board approves a funding grant to be made to Compassion in Action for \$500.00 from the Community Grants Fund, to assist with the costs of purchasing socks to donate to schools and people in need.

That the Ōtaki Community Board approves a funding grant to be made to Age Concern Kapiti Coast Inc for \$500.00 from the Community Grants Fund, to assist with the costs of running the Kāpiti 'Elder Person of the Year' Award.

That the Ōtaki Community Board approves a funding grant to be made to Kidz Need Dadz for \$500.00 from the Community Grants Fund, to assist with the costs of running the Kidz need Dadz service.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 6 SEPTEMBER 2016	7.00 PM

That the Ōtaki Community Board approves a funding grant to be made to Lets Sing Ōtaki for \$500.00 from the Community Grants Fund, to assist with the costs of purchasing a new portable electronic keyboard.

That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Players Society for \$500.00 from the Community Grants Fund, to assist with the costs of advertising for an upcoming show 'Bugsy Malone'.

That the Ōtaki Community Board approves a funding grant to be made to Hikairo Jason Pesene-Hughes for \$500.00 from the Community Grants Fund, to assist with the costs of attending a Boot Camp in Silicon Valley, San Francisco, USA.

That the Ōtaki Community Board approves a funding grant to be made to Janey Wilson for \$500.00 from the Community Grants Fund, to assist with the costs of attending a Boot Camp in Silicon Valley, San Francisco, USA.

That the Ōtaki Community Board approves a funding grant to be made to Tiare Ruatao for \$500.00 from the Community Grants Fund, to assist with the costs of attending to a Boot Camp in Silicon Valley, San Francisco, USA.

It was noted the Cr Gaylor abstained from voting due to her conflict of interest as stated above.

That the Ōtaki Community Board approves a funding grant to be made to the Kapiti Branch of the NZ Deer Stalkers Assn for \$249.97 from the Sporting Activity Grants Fund, to assist with the costs of purchasing a retreat shelter.

That the Ōtaki Community Board approves a funding grant to be made to Whiti Te Ra Juniors for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of purchasing a gazebo, BBQ and gas bottle.

That the Ōtaki Community Board approves a funding grant to be made to the Big Bang Adventure Charitable Trust for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of accurate timing results for the Big Bang Adventure Race.

That the Ōtaki Community Board approves a funding grant to be made to Big Bang Adventure Charitable Trust for \$104.50 from the Building & Resource Consents Grants Fund, to assist with the costs of hiring the Ōtaki Memorial Hall.

CARRIED

OCB 16/09/210

PRESENTATION: ŌTAKI CHILDREN'S HEALTH CAMP RESEARCH – DI BUCHAN

Di Buchan extended her thanks to the Board for the grant they received last year to assist with the Ōtaki Children's Health Camp Research.

They have completed forty eight interviews that have been transcribed and Ms Buchan has also written up the history of the Health Camp Movement. It is intended that all of this information will be collated into a book.

Ms Buchan noted that next year it would be the Health Camp's 85th birthday and also that a lot of the people interviewed for the research indicated that they would like to have a

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 6 SEPTEMBER 2016	7.00 PM

reunion. This also could be the same time the Ōtaki Children's Health Camp Book launch could happen.

Ms Buchan asked if these celebrations would be something the Council or the Ōtaki Community Board could lead.

OCB 16/09/211

CHAIRPERSON'S/MEMBERS' BUSINESS

- (a) Leave of Absence – There was none.
- (b) Matters of an Urgent Nature – There were none.
- (c) Chairperson's Business

James Cootes made the following comments:

- attended the public transport review meeting at the Greater Wellington Regional Council;
- provided an update to the Board that some of the shops on State Highway One has been leased;
- attended a meeting at Ōtaki College in regards to Courses that they provide;
- attended a meeting with Debbie Chin, Chief Executive from the Capital Coast District Health Board in regards to funding and how it is spent and how it compares to other DHB's around the country;
- he updated the Board that the outcome of the Tasman Road Reserve report to Council was that they weren't going to lease the land.

Penny Gaylor made the following comments:

- now that the Tasman Road Reserve report has been to Council and the outcome was they weren't going to lease the land, she doesn't want to see the sand dune taken away;
- she encouraged the Ōtaki Network Group to talk to the Chair of the Community Grants Scheme Committee in regards to the wording explaining why they declined the grant;
- she has been on the Ōtaki Community Board for nine years and she has enjoyed her time on the Board and all the work that they have achieved.

Christine Papps made the following comments:

- she would like to make sure that the Tasman Road Reserve doesn't get left and become overgrown;
- she has enjoyed the first three years on the Community Board and is looking forward to the next triennium.

Rob Kofoed made the following comments

- he has enjoyed the three years on the Board and working with the Community;
- he has been doing some design work with the Ōtaki Beachfront development group;
- he helped judged the Civil Defence colouring in competition;
- he attended the Ōtaki Foodbank AGM meeting and has been elected as President.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 6 SEPTEMBER 2016	7.00 PM

**OCB 16/09/212
CONFIRMATION OF MINUTES**

MOVED (Gaylor/Papps)

That the minutes of the 26 July 2016 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.

CARRIED

**OCB 16/09/213
MATTERS UNDER ACTION**

Board members reviewed the matters under action.

1. Rangioru by the Sea – Council staff have reviewed the document and have identified a number of actions for Kāpiti Coast District Council.
2. Pedestrian Crossing at Ōtaki Beach – Due to competing work priorities, the Infrastructure Group will not be able to prepare a report until early in 2017.

The Ōtaki Community Board members proposed the following motion.

MOVED (Gaylor/Cootes)

That the Ōtaki Community Board note that a report previously prepared by Council staff recommending a pedestrian crossing was supported by the Board and that the Ōtaki Community Board now requests that a pedestrian crossing is installed at the Ōtaki Beach across from the Ocean View Rest home prior to Christmas 2016.

CARRIED

3. Riverbank Road Footpath Assessment – Council staff will provide assessment criteria to the Board by February 2017.

The meeting closed at 8.50pm.

Signed:.....
Chairperson of the meeting

Date:.....

Signed:.....
CEO

Date:.....