

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 15 MARCH 2016	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 15 March 2016 commencing at 7.00pm.

PRESENT: Mr J Cootes
 Cr P Gaylor
 Ms C Papps
 Mr R Kofoed

IN ATTENDANCE:
 Mr S McArthur (Group Manager, Strategy & Planning)
 Mrs S Shaw (Executive Secretary)
 Mrs A Law (Parks and Recreation Manager)
 Mr M Hammond (Recreation Facilities Coordinator)

James Cootes, Chair of the Ōtaki Community Board, welcomed everyone to the meeting including Mayor Ross Church and Cr David Scott and declared the meeting open.

The Chair acknowledged the recent passing of Community Board member Colin Pearce and observed a minute's silence. Board members made their tributes. The Mayor extended his thanks to Colin for his service to the Community.

**OCB 16/03/170
 APOLOGIES AND DECLARATIONS OF INTEREST**

There were none.

**OCB 16/03/171
 PUBLIC SPEAKING TIME AND RESPONSES**

1. Dr Steve Lang and Mark Southcombe spoke on behalf of the Rangioru by the Sea group. They presented their powerpoint proposal to the Board.
2. Aleisha Blakely spoke to her grant application. She is requesting a grant to assist with the costs of attending the Masterton Series Equestrian Finals.
3. Anne Lawler spoke to the Board and read Colin Pearce's letter of support for the Ōtaki Beach Development.
4. Fred McDonald spoke to the Board in regards to safety at the Ōtaki Bridge and the Rangioru area which included Flood Protection, Recreation and Road Safety.
5. Leanne Harrison spoke to a grant application on behalf of the Ōtaki College Waka Ama team.
6. Roimata Baker spoke to a grant application on behalf of Te Kura Kaupapa Māori o Te Rito in regards to their grant application.

Responses to Public Speaking time:

The presentation from the Rangioru by the Sea group will be distributed to Board members. The Board would review the presentation and some Board members would attend on of their meetings. It was also requested that this be added to the matters under action.

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The Chair responded to Ms Lawler's item on funding for the Ōtaki Beach development. There is money set aside in the Long Term Plan process for development at the beach which includes funding for improvements to the women's toilets.

Due to members of the public waiting for specific items the Chair decided with the meeting's agreement to reorder the agenda items and bring the Consideration of Applications for Funding report forward.

OCB 16/03/172

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-16-1832)

The Board agreed to transfer \$3,000 from the Building and Resource Consents Fund to the Sporting Activity Fund. This is to cover any sporting grant applications that will come to the Board before the end of the financial year.

MOVED (Kofoed/Papps)

That the Ōtaki Community Board approves that \$3,000 be moved out the Building and Resource Consents fund and into the Sporting Activity Grant Fund.

CARRIED

MOVED (Papps/Gaylor)

That the Ōtaki Community Board approves a funding grant to be made to Aleisha Blakeley for \$300.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the Masterton Series Equestrian Final.

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki College Waka Ama Team for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the Secondary School Waka Ama Championships.

That the Ōtaki Community Board approves a funding grant to be made to Te Kura Kaupapa Māori o Te Rito for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the Secondary School Waka Ama Championships.

CARRIED

The Ōtaki Community Board declined a funding grant to be made to Te Rau o te Rangi ki Ōtaki Charitable Trust from the Sporting Activity Grants Fund due to non-attendance at the meeting.

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OCB 16/03/173

PRESENTATION: CYCLIST SAFETY ON ŌTAKI BRIDGE – NEW ZEALAND TRANSPORT AGENCY (NZTA)

Jessica Rattray (Senior Cycling Advisor) from NZTA spoke to the Committee. She passed on Steve James' (Wellington Safety Engineer) apologies.

Ms Rattray provided information on her role at NZTA and also information on the Cycleway configuration at the Ōtaki Bridge.

Questions and discussions included the following points:

- concerns around Cyclist safety on the bridge, including the area where trucks merge onto the State Highway from Winstones;
- the Board were not aware that this system was being installed at the Ōtaki Bridge and there has been no communication around this or even a briefing provided;
- there have been issues around the timing of the equipment arriving and also with the markings having to be done at the right temperature, this has held up the process;
- NZTA are able to produce reports on the activations that happen on the bridge, this could be provided to the Board;
- discussion around the Expressway and the revocation work that needs to be done;
- NZTA will be doing media communications this week to inform the Community about the system on the bridge;
- it was requested that the revocation process include this bridge and the safety issues that it has;
- Cyclists that are new to the area would not be aware of this system and how it works;
- often the lights are going and there are no cyclists in the area, can anything else activate them?
- the cost of this system was \$70,000.

OCB 16/03/174

PRESENTATION: PLAYGROUND UPGRADES

Alison Law (Parks & Recreation Manager) and Mark Hammond (Recreation Facilities Coordinator) provided an update on the playground upgrades in Ōtaki. The two parks that are being upgraded are Tasman Road Playground and Haruatai Park play space. It was noted that Te Horo's Dixie Street playground would also be upgraded.

Council staff will complete a letterbox drop to houses in the area and there will be information available at the two parks on the planned upgrades. Information will also be given to local community groups, schools and early childhood centres. There is a possibility of Council staff attending School Galas to distribute the information.

The Board were provided a copy of the timeline for these projects.

OCB 16/03/175

ŌTAKI BASKETBALL COURT (CS-16-1825)

Mark Hammond (Recreation Facilities Coordinator) spoke to this report to seek the Board's approval of a location to construct a one hoop basketball court in Ōtaki.

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The two locations being considered are Marine Parade at Ōtaki Beach and Haruatai Park on Mill Road. Staff have engaged with youth in Ōtaki to discuss possible locations for the Court and also have had discussions with the neighbour at Haruatai Park.

It has also been discussed that a basketball hoop from another Kāpiti park could be utilised at the beach location.

MOVED (Papps/Gaylor)

That the Ōtaki Community Board approves construction of a keyhole Basketball court on the lower level of Haruatai Park within the budget approved in the 2015 Long Term Plan and notes the exact location will be confirmed after further input from the young people of Ōtaki and the neighbouring property.

That the Ōtaki Community Board note that a basketball hoop from another Kāpiti park will be utilised at the beach location. Should the court location be developed in the future, the continued presence of the hoop would need to be considered at the time.

CARRIED

OCB 16/03/176

ANNUAL PLAN SUBMISSION

Stephen McArthur, Group Manager Strategy & Planning spoke to the Board about the Annual Plan process. If the Board would like to make a submission in they would need to confirm their submission at the next Community Board meeting in April.

OCB 16/03/177

CHAIRPERSON'S/MEMBERS' BUSINESS

- (a) Leave of Absence – There was none.
- (b) Matters of an Urgent Nature – There were none.
- (c) Chairperson's Business

James Cootes made the following comments:

- he attended the Kite Festival and extended his thanks to Barbara Franks and the organizing Committee;
- he spoke to the Annual Plan proposal at the recent Annual Plan workshops;
- he has received a response from Cr Wilson in regards to the bus shelter that Ōtaki was promised. He has now been informed that the bus shelter has been put somewhere else in the Wellington region and is disappointed with this response as it contradicts assurances to himself and the Board in previous correspondence;
- he went for a bike ride with Cr Welsh, Cr Gaylor and Elizabeth Mikkelsen to look at the off road cycle network from Ōtaki to Peka Peka;
- he has discussed with Council staff about the area that needs to be cleaned up opposite Rod Clifton Motors;
- he attended the briefing about the Expressway "Peka Peka to Ōtaki" project;

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- he attended the Community Board Chairs' meeting with the Mayor;
- he has met with Fred McDonald in regards to various issues;
- he has received a letter from Shelley Warwick with a number of concerns and she will attend the next Community Board meeting.

Rob Kofoed made the following comments:

- Friends of the Ōtaki River requested some drawings to be done for a boardwalk but have now finished the project;
- the Kāpiti Youth Support – Ōtaki College youth services are extremely busy at the moment and so is the Ōtaki Community Clinic;
- the Youth Pathways to Employment scheme currently have fifteen youth enrolled.

Christine Papps attended the Ōtaki Children's Day.

Cr Penny Gaylor made the following comments:

- she organised the Ōtaki Children's Day in the weekend, it is the ninth time it has been held in Ōtaki;
- she attended the Kite Festival both days and was incredibly proud that the Community put on this event and was impressed with the amount of volunteers that helped out;
- with the recent changes at Birthright would like to know what is happening there?
- she has recently met with the Chair of the Ōtaki Health Shuttle.

OCB 16/03/178 CONFIRMATION OF MINUTES

MOVED (Kofoed/Papps)

That the amended minutes of the 2 February 2016 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.

CARRIED

The Chair asked for it to be noted that under the responses to public speaking time on page one of the minutes, that following the Community Board meeting the Chair clarified with staff that under the new approach to the Annual Plan process the Board is able to add to the Annual Plan proposal prior to their final submission.

The Chair asked Council staff to follow up the matters arising out of the minutes:

- to confirm if the Friends of Te Horo group had been notified of the Te Horo Beach Road Bridge one way change and also to confirm when this change would happen?
- to check if Council staff had made contact with the Principal of Waitohu Primary School in regards to road safety?
- to see if there was any update on the slip at Ōtaki Gorge?

OCB 16/03/179 MATTERS UNDER ACTION

The Board reviewed the matters under action.

The Chair intends to contact the groups that Colin Pearce was the Board liaison person with them and will discuss allocation of them to the Board members at a later date.

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The meeting closed at 9.38pm.

Signed:.....

Date:.....

Chairperson of the meeting