

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 9 AUGUST 2016</b>	<b>7.02 PM</b>

MINUTES of a meeting of the **Paraparaumu/Raumati Community Board** held at the Te Newhanga Kapiti Community Centre, 15 Ngahina Street, Paraparaumu, on 9 August 2016, commencing at 7.02pm.

PRESENT:           Ms     F     Vining                 (Chair)  
                       Mr     J     Best                    (Deputy Chair)  
                       Mrs    K     Spiers  
                       Cr     M     Bell  
                       Cr     K     Gurunathan

IN ATTENDANCE:   Mr     K     Currie                (Group Manager Regulatory Services)  
                       Mr     J     Perkins                (Senior Rooding Engineer)  
                       Mr     G     Adams                 (Traffic Engineer)  
                       Ms     T     Ferry                  (Executive Secretary Community Services)

The Chair welcomed everyone present, including Crs Holborow and D Scott, and Greater Wellington Regional Cr Nigel Wilson, and declared the meeting open.

**PRCB 16/08/264  
APOLOGIES**

The apologies of Mayor Ross Church were noted.

**PRCB 16/08/265  
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**PRCB 16/08/266  
PUBLIC SPEAKING TIME – GRANT APPLICANTS**

Stella Nepia

Miss Nepia spoke to her application for funds to assist with the costs of participating in the National Gymnastic Championships in Invercargill, from 28 September – 2 October 2016.

NZ Deerstalkers Association (Kapiti Branch)

Mr Ron Canham and Mr Steve Lewis spoke to this application for funds to assist with the costs of purchasing a trauma first aid kit for use on remote-location hunting training trips.

Paraparaumu Beach Tennis Club

Mr Lane Lawson spoke to this application for funds to assist with the costs for the Premier Women's Team to participate in the Premier One Competition in Wellington.

Raumati Village Business Association

Ms Di Tester spoke to this application for funds to assist with the costs of holding the Raumati Village Christmas Street Party on 24 November 2016, specifically the cost to provide a Traffic Management Plan which is required in order to obtain Council permission to close the road for the event, and the management of the road closure on the day.

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Rudy Charter

Mr Charter had accompanied Ms Tester and spoke to the Board in support of Ms Tester's application. He then requested Council consider a project to tidy up Raumati Village, including cleaning the footpaths, planting gardens and making the area generally more appealing. Mrs Spiers asked him to provide a list of specific suggestions, and the Chair agreed to maintain a watching brief.

Guardians of Kapiti Marine Reserve Inaugural Committee

Mr Ben Knight spoke to this application. He advised the committee had recently been re-established with a view to enabling more local engagement and management of the Kapiti Marine Reserve. The Department of Conservation no longer has a local presence and a group of volunteers is keen to organise themselves. The grant application is seeking funds to assist with the cost of organising and promoting an initial meeting.

The Chair noted the applications for funding which had been considered at the Board meeting of 28 June 2016 and either granted in part and/or deferred for consideration at this meeting. Those applicants had spoken at the meeting of 28 June 2016 and were not required to speak again.

**PRCB 16/08/267**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (RS-16-1972)**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants the Bluebird Theatre Group \$235.40 to assist with the costs of producing 'The Emperor and the Nightingale' show, to be performed at the Kapiti Playhouse on 6 and 7 October 2016.**

**CARRIED**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants Loved 4 Life™ \$500 to assist with the costs of providing a quilt, knitted garments and meals to the families of newborn babies.**

**CARRIED**

**MOVED (Spiers/Best)**

**That the Paraparaumu/Raumati Community Board grants Stella Nepia \$500 for funds to assist with the costs of participating in the National Gymnastic Championships in Invercargill, from 28 September – 2 October 2016.**

**CARRIED**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants the NZ Deerstalkers Association (Kapiti Branch) \$392.20 for funds to assist with the costs of purchasing a trauma first aid kit for use on remote-location hunting training trips.**

**CARRIED**

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**MOVED (Spiers/Gurunathan)**

**That the Paraparaumu/Raumati Community Board grants the Paraparaumu Beach Tennis Club \$500 for funds to assist with the costs for the Premier Women's Team to participate in the Premier One Competition in Wellington.**

**CARRIED**

**MOVED (Spiers/Best)**

**That the Paraparaumu/Raumati Community Board grants the Paraparaumu Scout Group \$500 to assist with the costs for 10 scouts and two scout leaders to attend the NZ Scout Jamboree in Renwich, from 29 December 2016 – 7 January 2017.**

**CARRIED**

**MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants the Raumati Village Business Association \$500 for funds to assist with the costs of holding the Raumati Village Christmas Street Party on 24 November 2016, specifically the cost to provide a Traffic Management Plan which is required in order to obtain Council permission to close the road for the event, and the management of the road closure on the day.**

**CARRIED**

**MOVED (Gurunathan/Best)**

**That the Paraparaumu/Raumati Community Board grants the Guardians of the Kapiti Marine Reserve Committee \$500 for funds to assist with the costs of organising and hosting an inaugural meeting.**

**CARRIED**

**PRCB 16/08/268**

**PUBLIC SPEAKING TIME – OTHER ISSUES**

Mr Dale Evans tabled a paper and spoke in opposition of the meeting's agenda item 7 "Notice of Motion – Jonny Best".

Mr Bernie Randall spoke of problems he had identified in the community such as rates increases and repairs/upgrades needed to beachfronts, public toilets and walkways. In response to a question from a Board member, Mr Randall confirmed he was standing in the current local election.

The Chair read a statement which had been sent to her from Ms Angela Claridge regarding the need to provide safety for pedestrians on Raumati Road. She expressed frustration at the lack of action from the Council regarding improvements to the Weka Road triangle and was concerned at the unenforced illegal parking in the area She asked for a confirmed timeline for the various pedestrian safety improvements in the Raumati/Weka Road area.

Mr Guy Burns informed the meeting he was standing in the local election for the Paraparaumu/Raumati Community Board and the Paekākāriki/Raumati ward. His focus would be on cutting costs and getting back to basics.

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Ms Jocelyn Hicks tabled a photograph and spoke of an area in Guildford Drive which was popular for dog walking but which was an 'on lead' area. She felt it should be 'on lead' on one side of the stream and 'off lead' on the other. She said there were only three 'off lead' areas in Paraparaumu except on the beach at certain times of the year, and suggested some of the larger park areas could be made 'off lead' areas if dog owners attended some sort of training.

Cr Guruathan stated Ms Hicks' suggestion was useful and would be forwarded to staff.

**MOVED (Spiers/Gurunathan)**

**That Agenda Item 8 be brought forward.**

**CARRIED**

**PRCB 16/08/269  
MEMBERS' BUSINESS**

**(a) Public Speaking Time Oral Submissions – Responses**

Mr Evans – a response would be provided when this agenda item was discussed

Mr Randall – the Chair advised the Board had voted to request an increase from the Remuneration Authority, and does not set its own pay

Ms Claridge – a presentation on the Raumati Road safety improvements was on tonight's agenda

Mr Burns – no response required

Ms Hicks – Mr Currie advised the animal management bylaw, and the policy upon which it is based, were to be reviewed next year. There will be an opportunity for public participation and he recommended Ms Hicks participate. He said animal management staff did have a policing function but in the last six months have augmented that with community education programmes in schools, promoting safety around animals. He said he would forward Ms Hicks' contact details to the Council's Environmental Standards Manager.

**(b) Leave of Absence**

There was none.

**(c) Matters of an Urgent Nature**

There were none.

**(d) Members' Report Back from Council and Committee Meetings**

There were none.

**PRCB 16/08/270  
PRESENTATION: RAUMATI ROAD CORRIDOR WORK**

Mr John Perkins, Senior Roding Engineer, spoke to this presentation. He outlined the changes and safety improvements that were planned for the Raumati Road area, including the Weka Road intersection, the Matai Road intersection and the Raumati/Hillcrest roundabout. He confirmed all these works, along with the shared path which is part of the Cycleways,

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Walkways, Bridleways network, will be done as one contract. The work would take approximately four months to complete and would be scheduled to be done across the 2016 Christmas school holiday period when there are no children present.

*The meeting adjourned at 8.30pm and reconvened at 8.40pm.*

**PRCB 16/08/271**

**NOTICE OF MOTION – MR JONNY BEST**

Board members provided their comments on whether they were in support of or opposition to the notice of motion.

**MOVED (Best/Spiers)**

**That the Paraparaumu/Raumati Community Board signals to Councillors appointed to this Board that if they have been found in breach of Council’s Code of Conduct, the Paraparaumu/Raumati Community Board may recommend to Council that it remove and replace that member”.**

**CARRIED**

**PRCB 16/08/272**

**PARKING RESTRICTIONS IN PARAPARAUMU AND RAUMATI (IS-16-1960)**

Mr Gary Adams, Traffic Engineer, spoke to this report. In response to a question from a Board member he confirmed that as disabled car parking spaces are created or upgraded they would be painted blue when possible. He also confirmed business owners in Arko Place had been conferred with and receive weekly updates on the work, and that the Council’s communications team were planning to publish an advertorial on all road works planned for Kapiti Road.

**MOVED (Bell/Spiers)**

**That the Paraparaumu/Raumati Community Board approves:**

- a) The installation of broken yellow line road markings on either side of Arko Place at its junction with Kapiti Road and around the cul-de-sac turning head as shown on Downer Plan GA-002 in Appendix 1 to report IS-16-1960; and**
- b) The conversion of one 10 minute parking space to a 30 minute time limited disabled parking space on Raumati Road as shown on Appendix 2 to report IS-16-1960.**

**CARRIED**

**PRCB 16/08/273**

**CONFIRMATION OF MINUTES: 28 June 2016**

**MOVED (Bell/Spiers)**

**That the minutes of the Paraparaumu/Raumati Community board dated 28 June 2016 be approved and adopted as a true and accurate record of that meeting.**

**CARRIED**

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**PRCB 16/08/274**  
**MATTERS UNDER ACTION**

Setting up a Health Advisory Group on the Kapiti Coast

Mr Currie advised the Mayor had met with the Chair and the Chief Executive of the Capital & Coast District Health Board, and he had been in attendance at the meeting. Key points included an explanation of the CCDHB's financial situation and measures being taken to address that. They were moving to "locality plans" which would create an opportunity to look at Kapiti, and will include community consultation. The CE agreed to meet with the Mayor and Community Board Chairs to discuss how that will take place, and a meeting is to be arranged. The CCDHB have a Board meeting in Kapiti on 14 October 2016 and Mr Currie will find out and advise Board members whether there is an opportunity for public speaking at that meeting.

M2PP water tank reuse after completion of Expressway construction

Mrs Spiers confirmed the water tank will likely be located at the Paekākāriki Primary School but would not be available until after the M2PP works are complete.

Raumati Road Corridor Work

This item has already been discussed.

Makarini Neighbourhood Action Plan

It was acknowledged the work on the Makarini Reserve is now complete. Mrs Spiers agreed to ask at the next Neighbourhood Impact Forum meeting whether there were any other matters that needed to be covered off.

Safety Concerns on Ruapehu Street

Mr Adams spoke to this item. He explained the challenge for works on Ruapehu Street was to find a way to keep the majority of affected people happy, including residents and the cycling fraternity. He confirmed the electronic sign was to be installed on 19 August 2016.

Public Art at Paraparaumu Beach

The Chair advised the results of the public consultation were currently being collated with a view to narrowing them down to a list of key ideas. Mr Best informed the Board he had met with Ms Penny Eames who may be able to assist – he agreed to contact her and ascertain her availability.

Request for a Mouse Wheel to be installed in the Playground at Paraparaumu Beach

No update. Mr Currie confirmed the public consultation had included concept plans but not a "smorgasbord" of playground items that may be available.

Request for Judder Bars to be installed at Harry Shaw Way

The Chair would discuss this matter with Mr Adams at the conclusion of the meeting.

Plantings at Poplar Avenue

Mr Currie confirmed Mr Nico Crous, Council's Open Space Manager, would take the lead on this project and would work with GWRC and others as required.

Redevelopment Plan for Maclean Park

The Chair had discussed the proposed timeline with Ms Alison Law, Council's Parks and Recreation Manager, in order to ensure the best time for public consultation to take place. It was agreed that with the new Community Board starting in mid/late October, community consultation would take place in November.

The Chair advised Board members there had been a request for them to forward any comments/suggestions re succession planning to the Council's Democracy Services team. She

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said ideas discussed so far included having a gathering of all Councillors and Board Members at the beginning of the new triennium, also to have early Board meetings to determine the Chair and Deputy Chair, rather than staggering these meetings as has been done in the past.

Any suggestions could be sent to Vyvien Starbuck-Maffey, Democracy Services Manager, at [vyvien.starbuck-maffey@kapiticoast.govt.nz](mailto:vyvien.starbuck-maffey@kapiticoast.govt.nz) or to Annette McLaughlin, Democracy Services Advisor, at [annette.mclaughlin@kapiticoast.govt.nz](mailto:annette.mclaughlin@kapiticoast.govt.nz)

*The meeting closed at 9.18pm.*

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*Chairperson*

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*Date*