

MINUTES	MEETING	TIME
<b>CORPORATE BUSINESS COMMITTEE</b>	<b>THURSDAY, 22 SEPTEMBER 2016</b>	<b>10AM</b>

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 22 September 2016**, commencing at 10am.

PRESENT:	Cr	G	Welsh	Chair	
	Cr	M	Bell	Deputy Chair	
	Mayor	R	Church		
	Cr	D	Ammundsen		
	Cr	M	Cardiff	Deputy Mayor	
	Cr	J	Elliott		
	Cr	P	Gaylor		
	Cr	K	Gurunathan		
	Cr	J	Holborow		
	Cr	D	Scott		
	Mr	R	Spratt	Māori Representative	
	ATTENDING:	Mr	P	Dougherty	Chief Executive
		Mr	P	Edwards	Chair, Paekākāriki Community Board
Mr		M	de Haast	Acting Group Manager Corporate Services	
Mr		K	Black	Acting Group Manager Strategy & Planning	
Mr		S	Mallon	Group Manager Infrastructure Services	
Mr		M	Pederson	Group Manager Community Services	
Ms		E	Taimalietane	Acting Manager, Corporate Planning & Reporting	
Mr		T	Creighton	Monitoring Officer	
Ms		J	McDougall	Communications Manager	
Mrs		J	Nock	Executive Secretary, Corporate Services	
Leave of Absence	Cr	M	Scott		
Apologies:	Ms	J	Lloyd	Member, Waikanae Community Board	

CBC 16/09/151  
**WELCOME**

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council Blessing.

CBC 16/09/152  
(a) **Apologies**

**MOVED (Welsh/Gaylor)**

**That an apology be accepted from Jill Lloyd, Member Waikanae Community Board.**

It was noted that Cr M Scott was on leave of absence.

**CARRIED**

(b) **Declarations of Interest Relating to agenda items.**  
There were no declarations of interest relating to agenda items.

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CBC 16/09/153

**PUBLIC SPEAKING TIME**

Trevor Daniell

Mr Daniell, on behalf of Greypower, commented on the draft Annual Report (paper was tabled).

CBC 16/09/154

**MEMBERS' BUSINESS**

(a) Public Speaking Time Responses.

Mr Daniell's questions would be responded to through the Official Information Request process to enable due diligence. The response would also be forwarded to Members for their information.

*Cr Bell arrived at 10.08am.*

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature.

There were no matters of an urgent nature.

CBC 16/09/155

**DRAFT ANNUAL REPORT TO 30 JUNE 2016 (SP-16-1997)**

Terry Creighton, Monitoring Officer, Emily Taimalietane, Manager, Corporate Planning & Reporting and Mark de Haast, Acting Group Manager Corporate Services gave a presentation showing a brief summary of the draft Annual Report.

Staff responded to Members' questions.

**MOVED (Welsh/Elliott)**

**That the Corporate Business Committee considers the draft Annual Report 2015/16 (see Appendix 1) and recommends, subject to any final changes from audit, the Annual Report be adopted by Council on 29 September 2016.**

**That the Corporate Business Committee delegates to the Mayor, Chair of Corporate Business Committee and Chief Executive the authority to approve minor editorial changes to the material contained in Appendix 1 to this report SP-16-1997 prior to its being submitted to the Council for adoption on 29 September 2016.**

**CARRIED**

The Chair thanked all staff involved in this report.

CBC 16/09/156

**Audit & Risk Subcommittee Minutes: 18 August 2016 – for information**

The minutes were noted.

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CBC 16/09/157

**CONFIRMATION OF MINUTES: 11 August 2016**

**MOVED (Bell/D Scott)**

That the minutes of the Corporate Business Committee meeting held on 11 August 2016 be adopted as a true and correct record.

**CARRIED**

**MOVED (Bell/Ammundsen)**

That the Corporate Business Committee move into a Public Excluded meeting:

<p><b>PUBLIC EXCLUDED RESOLUTION</b></p> <p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board delegates) now be excluded from the meeting for the reasons given below, while the following matters are considered:</p> <ul style="list-style-type: none"> <li>• Otaki Beach Stormwater Upgrade (IS-16-2004)</li> <li>• Confirmation of Public Excluded Minutes – 11 August 2016</li> </ul> <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<p><b>Ōtaki Beach Stormwater Upgrade (IS-16-2004)</b></p>	<p>Section 7(2)(b)(ii)—to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(i) – to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

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<p><b>Confirmation of Public Excluded Minutes – 11 August 2016</b></p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
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**CARRIED**

The Corporate Business Committee moved into a public excluded session at 10.54am.

*The Corporate Business Committee came out of a public excluded session at 11.22am.*

Members thanked Cr Welsh for his role as Chair to the Corporate Business Committee.

The following resolution was released from the public excluded part of the meeting:

**ŌTAKI BEACH STORMWATER UPGRADE (IS-16-2004)**

**MOVED (Cardiff/Bell)**

**That the Corporate Business Committee approves the re allocation of up to \$401,000 from the 2016/17 Stormwater Reactive Solutions Capex Budget to the Ōtaki Beach Stormwater upgrade project and approves the release of this resolution from the public excluded session.**

**CARRIED**

The Corporate Business Committee meeting closed at 11.23am.

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Chairperson

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Date

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Chief Executive

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Date