

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 18 FEBRUARY 2016	10.00AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 18 February 2016**, commencing at 10.00am.

PRESENT:	Cr	G	Welsh	Chair
	Cr	D	Ammundsen	
	Cr	M	Bell	Deputy Chair
	Cr	M	Cardiff	Deputy Mayor
	Mayor	R	Church	
	Cr	J	Elliott	
	Cr	P	Gaylor	<i>(arrived 12.13pm)</i>
	Cr	K	Gurunathan	
	Cr	J	Holborow	
	Cr	D	Scott	
	Cr	M	Scott	
	Mr	R	Spratt	Māori Representative
ATTENDING:	Mr	P	Dougherty	Chief Executive
	Mr	K	Currie	Group Manager Regulatory Services
	Ms	T	Evans	Group Manager Community Services
	Mr	W	Maxwell	Group Manager Corporate Services
	Mr	S	McArthur	Group Manager Strategy & Planning
	Mr	T	Creighton	Corporate Monitoring Officer
	Mr	M	de Haast	Financial Controller
	Ms	J	Straker	Manager, Financial Planning & Performance
	Mrs	J	McDougall	Communications Manager
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Ms	C	Papps	Ōtaki Community Board
	Ms	A	McLaughlin	Democracy Services Advisor
	Mrs	J	Nock	Executive Secretary, Corporate Services
Apologies:	Mrs	J	Lloyd	Member, Waikanae Community Board

CBC 16/02/114

WELCOME

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council Blessing.

CBC 16/02/115

(a) Apologies

MOVED (M Scott/Ammundsen)

That apologies be accepted from Jill Lloyd, Member of the Waikanae Community Board and lateness from Cr Penny Gaylor.

CARRIED

(b) Declarations of Interest Relating to agenda items.

There were no declarations of interest relating to agenda items.

CBC 16/02/116

PUBLIC SPEAKING TIME

There were no public speakers.

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CBC 16/02/117

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.
None required.
- (b) Leave of Absence

MOVED (Ammundsen/M Scott)

That leave of absence be accepted from Cr Mike Cardiff for 5-12 March.

CARRIED

- (c) Matters of an Urgent Nature.
There were no matters of an urgent nature.

CBC 16/02/118

ACTIVITY REPORT: 1 OCTOBER TO 31 DECEMBER 2015 (SP-16-1809)

Terry Creighton, Monitoring Officer gave a presentation showing a summary of the Council's activities.

Group Managers spoke to their activities and responded to Members' questions.

Adjourned 11.09am and reconvened at 11.18am.

Mayor Ross Church 11.24 left the meeting.

Members acknowledged the workload carried out by staff on the completion of this report and gave their congratulations.

MOVED (Ammundsen/Holborow)

That the Corporate Business Committee notes the status of the projects in the Summary List of Projects (Appendix A) and the performance results for the second quarter of 2015/16 contained in the Activity Reports attached as Appendix B to this Report SP-16-1809.

CARRIED

It was commented that:

- it was hoped that the mobility scooter trials had been informative in showing any hazards there may be along Kapiti Road; and
- there was still room for accommodation improvement in Older Persons Social Housing.

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CBC 16/02/119

FINANCIAL REPORT TO 31 DECEMBER 2015 (Corp-16-1794)

Mark de Haast, Financial Controller, Jacinta Straker, Manager, Financial Planning and Performance and Wayne Maxwell, Group Manager Corporate Services gave a presentation showing a summary of the financials and spoke to the report.

Mayor Ross Church returned to the meeting at 11.48am.

Cr Penny Gaylor arrived at the meeting at 12.13pm.

MOVED (Cardiff/M Scott)

That the Corporate Business Committee notes the actual financial performance and position for the six months ended 31 December 2015 as contained in this report (Corp-16-1794).

CARRIED

CBC 16/02/120

CONTRACTS UNDER DELEGATED AUTHORITY (Corp-16-1795)

MOVED (Mayor/Ammundsen)

That the Corporate Business Committee notes that there was one contract accepted under delegated authority over \$250,000 for the period 1 October to 31 December 2015.

CARRIED

CBC 16/02/121

AUDIT AND RISK SUBCOMMITTEE MINUTES: 1 December 2015 – for information only

CBC 16/02/122

CONFIRMATION OF MINUTES: 19 November 2015

MOVED (Welsh/Ammundsen)

That the minutes of the Corporate Business Committee meeting held on 19 November 2015 be adopted as a true and correct record.

CARRIED

Matters Under Action

There were no comments.

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Public Speaking Time

Trevor Daniell

Mr Daniell spoke about membership of the Age Friendly Steering Group and advised:

- they were looking at establishing a Charitable Trust;
- teams had been set up to look after certain areas, including housing , research, elder abuse, wellbeing (health) and communications and each team would report back to the Steering Group;
- the Chamber of Commerce had agreed to hold an Award for Age Friendly Business; and
- a Facebook account was being set up.

The Corporate Business Committee meeting closed at 12.36pm

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Chairperson

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Date