

MINUTES	MEETING	TIME
ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE	THURSDAY 26 MAY 2016	10.00AM

MINUTES of a meeting of the **Environment and Community Development Committee** held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday 26 May 2016** commencing at 10.00am.

PRESENT	Cr	P	Gaylor	(Chair)
	Cr	D	Ammundsen	
	Cr	M	Bell	
	Cr	M	Cardiff	
	Cr	G	Gurunathan	
	Cr	G	Welsh	
	Cr	J	Holborow	
	Cr	D	Scott	
	Ms	R	Solomon	(Māori Representative)
ATTENDING	Mr	R	Kofoed	(Deputy Chair, Ōtaki Community Board)
	Mr	P	Edwards	(Chair, Paekākāriki Community Board)
	Ms	K	Spiers	(Member, Paraparaumu-Raumati Community Board)
	Mr	S	McArthur	(Group Manager, Strategy and Planning)
	Mr	T	Power	(Senior Legal Counsel)
	Mr	C	Mylne	(Acting Group Manager, Community Services)
	Ms	T	Parata	(Manager, Programme Design & Delivery)
	Ms	J	McDougall	(Communications Manager)
	Ms	J	Gutry	(Senior Programme Advisor – Economic)
	Ms	A	Law	(Parks and Recreation Manager)
	Mr	R	Cross	(Programme Manager, Biodiversity)
	Mr	N	Mourie	(Parks and Recreation Planner)
	Ms	S	Shaw	(Executive Secretary – Minutes)
	APOLOGIES	Mayor	R	Church
Cr		J	Elliott	
Mrs		J	Prvanov	(Deputy Chair, Waikanae Community Board)
Mr		P	Dougherty	(Chief Executive)
LEAVE OF ABSENCE	Cr	M	Scott	

The Chair welcomed everyone to the meeting, explained the rules of procedure and read the Council blessing.

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ECD 16/05/179

APOLOGIES

MOVED (Welsh/Bell)

That an apology be received from Cr Elliott and the Deputy Chair of the Waikanae Community Board Jocelyn Prvanov and an apology for lateness from the Mayor be accepted.

CARRIED

It was noted that Cr M Scott was on leave of absence.

DECLARATIONS OF INTEREST

Cr D Scott declared an interest in Item 8: i-Site Service Delivery Report and will not participate in discussion or voting.

ECD16/05/180

PUBLIC SPEAKING TIME (FOR ITEMS RELATING TO THE AGENDA)

1. Adam Lawrence, Treasurer of the Waikanae Pony Club spoke to the Committee in regards to Item 11: Lease to Occupy Council Administered Land at Waikanae Park, Waikanae Pony Club.
2. Dale Evans spoke to the Committee about
 - a. why the Council blessing is not spoken in Māori;
 - b. the spend figures of visitor's domestic and international visitors in Kāpiti;
 - c. the Kiosk in relation to Item 8: i-Site Service Delivery Report.

ECD16/05/181

PRESENTATION: ZEAL KĀPITI UPDATE

Brook Turner, Chief Executive of Zeal provided an update to the Committee after the first nine months of Zeal being in Kāpiti:

- In October Zeal successfully signed the lease for the building at 130 Rimu Road; They have recently gone back and extended the lease to 21 years to 2038, with 3 yearly right of renewal;
- The Committee viewed detailed designs of the refit for the building.
- The Project fundraising deadline has changed with Zeal now going to the Lotteries Facilities Fund in September 2016 rather than February 2016. This change was made at the advice of Lotteries;
- The Lotteries Community Facilities Fund requires projects to have a one third capital contribution secured and will fund up to two thirds of a capital project. Zeal provided an update on what funding has been received and what is pending;

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- They are still aiming for a launch date for the Zeal Kāpiti Youth Development Centre of July 2017;
- They have undertaken a tender process with two strong candidates putting forward competitive quotes for building the facility;
- A Zeal Kāpiti Advisory Group has been set up which includes; Jeremy Neeve (Wellington City mission trustee and previous Youth Quest manager), Peter Jackson (Peter Jackson Plumbing), Tony Lester (Waikanae Lions member) and Tony Kane, (Principal Kāpiti College);
- Jeremy Neeve has also been appointed to Zeal's governance board.

There was a suggestion that it would be good to have a member of Council on the advisory Group. Zeal is happy for this happen.

David Orchard (Zeal Kāpiti Manager) provided an update on the Youth Development Initiatives delivered under their contract with Council:

- They organised the Zeal Kāpiti Launch event and participated in Waitangi Day, the Waikanae Show and Race Relations Day;
- They ran a schools tour in conjunction with Te Puāwaitanga O Ngā Kākano and the Youth Council in the three days leading up to Kāpiti Youth Festival. This involved taking an inflatable soccer field, DJ and activities to the three Colleges;
- They launched a Zeal coffee cart at Kāpiti College as a social enterprise satellite service unit;
- They are focused on building relationships in the Community and have a volunteer team of 20.

ECD16/05/182

MEMBERS' BUSINESS

(a) Public Speaking Time Responses –

The Chair responded to Mr Evans question in regards to the Council blessing and is happy to discuss this with Ms Solomon.

(b) Leave of Absence – none was requested.

(c) Matters of an Urgent Nature – there were none.

ECD16/05/183

I-SITE SERVICE DELIVERY (SP-16-1843)

Tania Parata, Manager Programme Design and Delivery spoke to this report. It summarises the service delivery options including internal and out-sourced service delivery and also seeks a decision from the Committee on a service delivery model.

It was noted that the Kāpiti Company Limited will be winding up its operation at the conclusion of its contract term and will cease operating as a visitor information and tourism service.

Cr D Scott left the meeting at 11.08am and returned at 11.11am.

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Mr McArthur addressed the questions from Mr Evans:

- Council staff will email him the domestic/international visitor spend figures;
- In regards to Council meeting the criteria, staff will be employed who have experience;
- In regards to the Kiosk being considered as an information hub. The Council has already made decisions on the location which was in public excluded session.

MOVED (Welsh/Holborow)

That the Environment and Community Development Committee note the two expressions of interest received.

That the Environment and Community Development Committee approve the i-Site visitor centre service and tourism support service being managed directly by the Council from 1 July 2016.

CARRIED

Cr D Scott abstained from voting, due to declaring a conflict of interest earlier in the meeting

The meeting adjourned at 11.18am and reconvened at 11.33am.

Due to members of the public waiting for specific items, the Chair decided to change the agenda order and bring the Lease to occupy Council administered land at Waikanae park. Waikanae Pony Club Report and Lease to occupy Council administered land at Mazengarb Reserve, Paraparamu, Kapiti Gymnastics Club Report forward.

ECD16/05/184

**LEASE TO OCCUPY COUNCIL ADMINISTERED LAND AT WAIKANAЕ PARK,
WAIKANAЕ PONY CLUB (CS-16-1904)**

Crispin Mylne, Acting Community Services Group Manager and Nathan Mourie, Parks and Recreation Planner spoke to this report.

The Waikanae Pony Club Incorporated advised Council they would like to lease the land at Waikanae Park for a further 10 year term commencing from 1 April 2013, with one 10 year right of renewal. The final expiry date will be 31 March 2033 if the right of renewal is exercised.

The following points emerged from discussions:

- making sure vehicle access is available into areas for emergency services;
- confirming that there will be no restriction on the number of events the Club want to run;
- that contractors are using the carpark to store aggregate which needs to be addressed;
- discussions around grazing;
- fencing costs and who pays.

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MOVED (Welsh/Ammundsen)

That the Environment and Community Development Committee approves the Kāpiti Coast District Council entering into a lease for 10 years with one further 10 year right of renewal, backdated to 01 April 2013 with the Waikanae Pony Club (Branch of the Horowhenua Pony Club) Incorporated, for the land at Waikanae Park shown in Appendix 2 to Report CS-16-1904 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

CARRIED

ECD16/05/185

LEASE TO OCCUPY COUNCIL ADMINISTERED LAND AT MAZENGARB RESERVE, PARAPARAUMU, KAPITI GYMNASTICS CLUB (CS-16-1857)

Nathan Mourie, Parks and Recreation Planner spoke to this report. The report seeks approval to renew the lease agreement with the Kapiti Gymnastics Club.

MOVED (Holborow/Ammundsen)

That the Environment and Community Development Committee approves the Kāpiti Coast District Council entering into a lease agreement for 10 years with two further 10 year rights of renewal, commencing 01 August 2015 with the Kapiti Gymnastics Club, for the land at Mazengarb Reserve shown in Appendix 2 to report CS-16-1857 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

CARRIED

ECD16/05/186

RATES REMISSION FOR CONSERVATION PURPOSES (CS-16-1873)

Crispin Mylne, Acting Community Services Group Manager and Rob Cross, Programme Manager Biodiversity spoke to this report. It tables the rates remission applications for Land Protected for Natural or Cultural Conservation purposes for the 2015/2016 year.

There was discussion around the remission bands and why there were three levels minimum, medium and maximum. It was suggested that it just sit at the maximum level.

MOVED (Ammundsen/Cardiff)

That the Environment and Community Development Committee approves the maximum band of rates remission to the properties set out in Attachment 2 to report CS-16-1873 in accordance with Council's Policy for Rates Remission for Land Protected for Natural or Cultural Conservation Purposes.

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Properties recommended to receive Rates Remission for Land Protected for Natural or Cultural Conservation Purposes in 2015/2016, and recommended amounts

Property Location	Valuation	Amount
331 Valley Road	1540004300	\$380
222 Valley Road	1530006403	\$253
62 Hadfield Road	1490005300	\$253
234 Te Hapua Road	1489001104	\$253
140 Taylors Road	1486120207	\$126
150 Taylors Road	1486120208	\$126
96 Otaki Gorge Road	1488109601	\$126
243 North Highway 1, Otaki	1486124200	\$380
432 Mangaone South Rd	1490023400	\$758
518 Mangaone South Rd	1490023401	\$126
115 Arcus Rd, Te Horo	1488127403	\$126
566 Rahui Rd, Ōtaki	1488151200	\$631
0 Akatarawa Road, Waikanae	1488516803	\$505
117 Ruapehu Street	1525164400	\$126
197 State Highway 1	1526204900	\$126
310-312 Te Hapua Road	1489001116	\$380
67 Waihoanga Road	1488158704	\$253
331 Otaki Gorge Rd	1488106600	\$253
176 Te Hapua Rd,	1489000800	\$253
69 Mickell Road, Te Horo	1488166504	\$380
52 Ruahine Street	1525131600	\$126
168 Taylors Rd	1486120212	\$253
200 Reikorangi Road	1488516102	\$126
54 Kohekohe Road	1494149000	\$126
30-34 Greendale Drive, Paraparaumu	1526035024	\$253
71 Aston Road, Paraparaumu	1515012400	\$505
366 State Highway 1, Paekakariki	1540002404	\$253
207 Te Hapua Road	1489001114	\$126
98 Old Coach Road North	1486103300	\$380
5 Matata Place	1496055362	\$126
227 Te Hapua Rd	1489001113	\$253
90a Winara Ave	1488159001	\$631
54 Makora Rd	1526004900	\$126
48 Ruahine St	1525131500	\$126
91A Ringawhati Road	1486154000	\$253
0 State Highway 1, Paraparaumu	1515011900	\$505
16 Aston Road, Paraparaumu	1515012422	\$380
15 Catley Road, Te Horo	1488124001	\$126
14 Riwai Street	1525142300	\$126
158 Taylors Road, Otaki	1486120209	\$253
15 Manu Grove	1495107600	\$126
87 Belvedere Avenue	1495129300	\$126
126 Te Hapua Rd	1489000702	\$253
184 State Highway 1, Paraparaumu	1526227100	\$253
70 Otaki Gorge Road	1488108900	\$126

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0 State Highway 1 South, Otaki	1486117000	\$253
75 Forest Lakes Road, Otaki	1486119900	\$253
204 Te Hapua Road, Waikanae	1489001100	\$505
108 Huia Street, Waikanae	1496035150	\$253
152 Te Hapua Road,	1489000700	\$505
298 Mangaone Road, Waikanae	1490024900	\$380
20-24 Reikorangi Road, Waikanae	1488515600	\$126
80 Waterfall Rd	1540004100	\$380
99 State Highway 1, Waikanae	1489019600	\$380
387, 405 Otaki Gorge Road	1488107600	\$253
0 Otaki Gorge Road, Otaki	1488107000	\$253
362-368 Otaki Gorge Road,	1488120000	\$380
514 State Highway 1,	1515013800	\$505
60 Octavius Road, Waikanae	1490005605	\$253
424 Te Moana Road	1494115500	\$126
Otaki Gorge Road, Otaki	1488164700	\$1,094
217 State Highway 1	1526205500	\$126
528-530 State Highway 1, Paekakariki	1540002500	\$631
190 Te Hapua Road, Waikanae	1489001101	\$126
3 Hadfield Road, Te Horo	1490003207	\$253
92 Old Hautere Road, Te Horo	1488118100	\$253
111 Ngatiawa Rd	1490018701	\$126
156 Maungakotukutuku Rd	1540004400	\$253
16 Tongariro St, Paraparaumu	1525120400	\$126
2 Kereru St	1496065000	\$126
248 Ngarara Road,	1489015200	\$884
66 Smithfield Road	1489017300	\$253
Park Avenue	1493175200	\$631
53 Mangaone Road	1490018900	\$126
121 Otaihanga Rd	1526032800	\$253
2 Jacks Bush Road,	1489016200	\$126
8 Jacks Bush Road	1489016201	\$253
16 Jacks Bush Road,	1489016203	\$253
31 Jacks Bush Road,	1489016204	\$126
27 Jacks Bush Road,	1489016205	\$126
19 Jacks Bush Road,	1489016206	\$126
17 Jacks Bush Road,	1489016207	\$126
Hadfield Road	1490003212	\$253
19 Kakariki Grove, Waikanae	1496067101	\$126
568 Otaki Gorge Road, Otaki	1488157510	\$253
231 Te Hapua Road, Ōtaki*	1489001115	\$253
233 Te Hapua Road, Ōtaki*	1489001111	\$253
182 Te Hapua Road, Ōtaki	1489000900	\$505
1400 Ōtaki Gorge Rd, Ōtaki	1488165809	\$1,263
319 Mangaone Nth Rd, Hautere	1488167200	\$631
79 Belvedere Avenue, Waikanae	1495128900	\$126
95 Panorama Drive, Paraparaumu	1530150001	\$380
146 Rahui Road, Ōtaki	1486155800	\$126
153 Main Road North, Paraparaumu	1526203500	\$253
218 Pukenuamu Road, Ōtaki	1489000213	\$253

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11 Kakariki Grove, Waikanae	1496066800	\$253
0 State Highway 1, Ōtaki	1486122400	\$380
	TOTAL	\$28,261

CARRIED

ECD 16/05/187

CONFIRMATION OF MINUTES

MOVED (Cardiff/Holborow)

That the minutes of the 14 April 2016 meeting of the Environment and Community Development Committee be confirmed as a true and accurate record.

CARRIED

ECD 16/05/188

PUBLIC SPEAKING TIME (COVERING OTHER ITEMS IF REQUIRED)

There was none.

The meeting concluded at 12.26pm.

Signed / / 2016

Cr Penny Gaylor, Chair