

| MINUTES | MEETING | TIME |
|--|-------------------------------------|----------------|
| ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE | THURSDAY 3 DECEMBER 2015 | 10.00AM |

MINUTES of a meeting of the **Environment and Community Development Committee** held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday 3 December 2015** commencing at 10.00am.

PRESENT

| | | | |
|-------|---|------------|------------------------|
| Cr | P | Gaylor | (Chair) |
| Cr | D | Ammundsen | |
| Cr | M | Bell | |
| Cr | M | Cardiff | |
| Mayor | R | Church | |
| Cr | J | Elliott | |
| Cr | G | Gurunathan | |
| Cr | J | Holborow | |
| Cr | D | Scott | |
| Cr | M | Scott | |
| Cr | G | Welsh | |
| Ms | R | Solomon | (Māori Representative) |

ATTENDING

| | | | |
|----|---|----------|---|
| Mr | R | Kofoed | (Deputy Chair, Ōtaki Community Board) |
| Mr | S | McArthur | (Group Manager, Strategy and Planning) |
| Ms | T | Evans | (Group Manager, Community Services) |
| Mr | K | Currie | (Group Manager, Regulatory Services) |
| Ms | S | Powell | (PDP Project Director) |
| Ms | T | Parata | (Manager, Programme Design & Delivery) |
| Ms | L | Morgan | (Libraries & Arts Manager) |
| Ms | C | Scollay | (Arts & Museums Development Officer) |
| Ms | A | Kenna | (Media Relations Manager) |
| Ms | J | Gutry | (Programme Advisor – Economic) |
| Mr | R | McIntrye | (Consultant – Destination Planning Ltd) |
| Ms | S | Shaw | (Executive Secretary – Minutes) |

APOLOGIES

| | | | |
|-----|---|-----------|--|
| Mr | P | Edwards | (Chair, Paekākāriki Community Board) |
| Mrs | J | Prvanov | (Deputy Chair, Waikanae Community Board) |
| Ms | K | Spiers | (Paraparaumu-Raumati Community Board) |
| Mr | P | Dougherty | (Chief Executive) |

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The Chair welcomed everyone to the meeting and explained the rules of procedure. The meeting was declared open with the Council blessing.

ECD 15/12/152

APOLOGIES

MOVED (Welsh/M Scott)

That apologies be received from the Deputy Chair of the Waikanae Community Board Jocelyn Prvanov, Paraparaumu-Raumati Community Board Member Kathy Spiers and Phillip Edwards, Chair of the Paekākāriki Community Board.

CARRIED

An apology from the Chief Executive Pat Dougherty was noted.

DECLARATIONS OF INTEREST

Mr Kofoed declared he was a Life Member of the Kapiti Aero Club in relation to Item 10 Request for Funding – Kapiti Wing & Wheels Event (SP-15-1774).

ECD15/12/153

PUBLIC SPEAKING TIME (FOR ITEMS RELATING TO THE AGENDA)

1. Keith Wood, Deputy Chairperson of Manaaki Kāpiti spoke to the Committee in support of Item 9 Kāpiti Economic Development Strategy: Major Events Development (SP-15-1772) on the Agenda.
2. Dale Evans spoke to the Committee in regards to Item 9 Kapiti Economic Development Strategy: Major Events Development (SP-15-1772) and Item 10 Request for Funding – Kāpiti Wings and Wheels Event (SP-15-1774).

Reina Solomon joined the meeting at 10.11am.

ECD15/12/154

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – none were required.
- (b) Leave of Absence – none was requested.
- (c) Matters of an Urgent Nature - there were none.

The meeting adjourned at 10.16am and reconvened at 10.23am.

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ECD15/12/155

PUBLIC ART PANEL – PRESENTATION AND PROPOSAL (CS-15-1769)

Catherine Scollay (Art & Museums Development Officer) spoke to the report and introduced members of the Art Panel Tane Moleta and Janet Bayly.

Mr Moleta and Ms Bayly provided the Committee with their background and Mr Moleta gave an update on the Kāpiti Coast District Public Art Panel and their five year plan. This included the Community Engagement plan and information on the process for the pilot project in the Paraparaumu-Raumati Ward.

Questions and discussion included the following points:

- that the process needed to make sure the artists who are completing a submission respond with their own creative idea to fit the criteria;
- making sure the criteria is clear and consistent with Council's Public Art Policy (including site appropriateness, long term maintenance, and accessibility and safety for the public);
- making sure the right processes are in place to enable a sound selection process to occur;
- the Panel, and Council staff, will be working through a more formal approach to this process over the coming months'

Cr Elliott left the meeting at 11.02am and returned at 11.03am.

- It was suggested that the Public Art Panel work with the Youth Council as they have networks in the local schools. Also it was suggested the possibility of having a Youth Council member on the panel in the next triennium;
- There is now a practical blueprint for this process and will be able to learn from this pilot and will be able to use this for the rest of the district

MOVED (Bell/Holborow)

That the Council notes the Public Art Panel presentation.

That the Council notes the proposal for the process for the acquisition of a new public art work, to be sited at Paraparaumu Beach.

CARRIED

The meeting adjourned at 11.12am and reconvened at 11.19am.

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ECD15/12/156

**KĀPITI ECONOMIC DEVELOPMENT STRATEGY: MAJOR EVENTS DEVELOPMENT
(SP-15-1772)**

Tania Parata (Manager, Programme Design and Delivery) spoke to this report. This included:

- Economic Development;
- Events Development;
- The forward plan for the next three years;
- Fostering an event friendly approach;
- Adding value to existing major events;
- Council Events – Sustainable Home and Garden Show.

Stephen McArthur (Group Manager, Strategy & Planning) and Vince Fallon (Portfolio Manager) spoke to the Committee in regards to the costs around the Sustainable Home and Garden Show and that Council does not have the resources to run the show next year.

Questions and discussion included the following points:

- Council's Environmental Sustainability services will continue to be promoted;
- Council staff clarified that the budget from the Sustainable Home and Garden Show would not be moved to the Kapiti Wings and Wheels event, it would support the Major Events budget;
- Council have received no indication from the private sector or community that they would be able to deliver a similar event;
- Council staff have put a significant and substantial effort into the event over the years;

Ms Solomon left the meeting at 11.35am and returned at 11.36am.

Cr Elliott left the meeting at 11.36am and returned at 11.37am.

- making sure that the sustainability principles elements are included in the criteria for major events funding;
- working with Wellington Regional Economic Agency on Visitor Attraction;
- Council staff gave an overview on the sponsorship received for the 2015 Sustainable Home and Garden show;
- making sure the key messages with water, waste minimisation and also other areas are getting out to the Community, this could include the opportunity to promote environmental services at other events in the district;
- Events Criteria; self-sustaining with our Council Funding.

MOVED (Bell/Holborow)

That the requirement to show a potential to be a self-sustaining event be moved from a mandatory criteria to a preferred criteria.

CARRIED

Cr Elliot voted against the motion.

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The Committee continued to discuss support for events and the question was asked why was the Māoriland Film Festival and the Ōtaki Kite Festival the two events identified. The Chair responded that the Committee was being asked to seek a further report on the matter and no decision was being made as this meeting.

Cr Elliott left the meeting at 12.23pm and returned at 12.24pm.

It was agreed to include the above resolution to the following:

MOVED (Welsh/Church)

That the Environment and Community Development Committee adopts the Kāpiti Events Plan 2015-2018 (as detailed in Appendix 2 of report SP-15-1772) as a way forward for progressing events development and that the requirement to show a potential to be a self-sustaining event be moved from a mandatory criteria to a preferred criteria.

CARRIED

Cr Elliott voted against the motion.

MOVED (Welsh/Church)

That the Environment and Community Development Committee redirects the Sustainable Home and Garden Show funding (\$49,000 per annum) to support the Kāpiti Events Plan 2015-2018, resulting in the Council no longer running the Sustainable Home and Garden Show as a Council funded event.

CARRIED

Cr Elliott and Cr D Scott voted against the motion

MOVED (Welsh/Church)

That the Environment and Community Development Committee directs staff to report back to the next meeting with further analysis and recommendations on further funding to grow two existing signature events (Ōtaki Kite Festival and Māoriland Film Festival).

CARRIED

Cr Elliott voted against the motion.
Cr D Scott abstained.

MOVED (Welsh/Church)

That the Environment and Community Development Committee notes that an application for funding a new event has been received and is presented for consideration in a separate report (report SP-15-1774).

CARRIED

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Cr Elliott and Cr D Scott voted against the motion.

Councillor Holborow tabled the following additional motion.

MOVED (Holborow/Gurunathan)

That the Environment and Community Development Committee notes that the Council continues its strong commitment to environmental sustainability as part of implementing its Long Term Plan activities and notes the intention in the report to redirect staff effort and time to other sustainability projects.

CARRIED

Cr Bell left the meeting at 12.29pm and returned at 12.32pm.

ECD15/12/157

REQUEST FOR FUNDING – KAPITI WINGS AND WHEELS EVENT (SP-15-1774)

Cr Elliott left the meeting at 12.33pm and returned at 12.41pm.

Tania Parata (Manager, Programme, Design and Delivery) spoke to this report and introduced Robert Binney (Kāpiti Coast Airport Holdings Ltd and Hayden Beissel (Southwards Car Museum).

Mr Binney and Mr Beissel gave an overview of the proposed event.

Questions and discussion included the following points:

- with the event being scheduled for late January is there enough time to organise this event?
- are the other groups associated with this event contributing money to the event?
- the organizing team have looked at other events in New Zealand to make sure that this event does not clash with other events;
- Councillors would like to be provided with a Communication and Marketing plan;
- making sure that this event has sustainability parts to it including recycling stations and waste management;
- making sure that there is a traffic management plan in place;
- can a risk assessment plan for the event be provided?
- making sure a debrief of the event is held, which would include some Council staff and Councillors;
- the event organisers have also spoken to the Airforce to see if they would like to be involved.

MOVED (Holborow/Ammundsen)

That an amendment be made to the following motion that the funding is not released until a Risk Assessment is received.

CARRIED

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The meeting adjourned at 1.01pm and reconvened at 1.02pm.

It was agreed to include the point made in the above resolution to the following:

MOVED (Bell/M Scott)

That the Environment and Community Development Committee agrees that the Council funds \$20,000 to the Kāpiti Wings & Wheels event as a major event in Kāpiti and that the funding is not released until a risk assessment is received.

A Division was requested-

For: Cr Welsh, Mayor Church, Cr Cardiff, Cr Gurunathan, Cr Bell, Cr Ammundsen and Cr M Scott

Against: Cr Gaylor, Cr D Scott, Cr Elliott, Cr Holborow and Reina Solomon

CARRIED

Cr M Scott left the meeting at 1.10pm and returned at 1.12pm.

ECD15/12/158

PRESENTATION: KAPITI COAST ENVIROMENTAL ACCORD CONCEPT

Cr Welsh left the meeting at 1.10pm and returned at 1.14pm.

Cr D Scott left the meeting at 1.14pm.

Stephen McArthur (Group Manager, Strategy & Planning) and Sue Powell (PDP Project Director) spoke to the powerpoint presentation.

The presentation reiterated the shared vision and strategy for the biodiversity of the Kāpiti Coast District. The next steps in this process would be:

- Obtain a mandate from Council to advance discussions on establishing the Kāpiti Coast Environmental Accord as a local “non-regulatory” biodiversity and natural environment initiative;
- Advance the dialogue with Greater Wellington Regional Council regarding the potential for such an Accord to be developed and implemented; and in the same timeframe;
- Seek advice from Te Whakaminenga o Kāpiti on how best to progress the concept and secure Iwi partnership in advancing the Accord concept;
- Formally meet with Nature Central Governance Group to discuss and secure their support for the accord;
- Convene a Symposium with high profile speakers on successful biodiversity initiatives (E.g. Hawke’s Bay Cape to City project) to “seed” stakeholder interest and buy-in to the Accord.

Councillors asked if they could have a copy or the presentation.

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CONFIRMATION OF MINUTES

MOVED (Holborow/M Scott)

That the minutes of the 5 November 2015 meeting of the Environment and Community Development Committee be confirmed as a true and accurate record.

CARRIED

ECD 15/12/160

PUBLIC SPEAKING TIME (COVERING OTHER ITEMS IF REQUIRED)

There was none.

The meeting concluded at 1.32pm.

Signed / / 2015

Cr Penny Gaylor, Chair