

MINUTES	MEETING	TIME
<b>ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE</b>	<b>THURSDAY 14 APRIL 2016</b>	<b>10.00AM</b>

MINUTES of a meeting of the **Environment and Community Development Committee** held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday 14 April 2016** commencing at 10.00am.

PRESENT

Cr	P	Gaylor	(Chair)
Cr	D	Ammundsen	
Cr	M	Bell	
Cr	M	Cardiff	
Mayor	R	Church	
Cr	J	Elliott	(from 10.52am)
Cr	G	Gurunathan	
Cr	M	Scott	
Cr	G	Welsh	
Cr	J	Holborow	
Cr	D	Scott	
Ms	R	Solomon	(Māori Representative)

ATTENDING

Mr	R	Kofoed	(Deputy Chair, Ōtaki Community Board)
Mr	P	Edwards	(Chair, Paekākāriki Community Board)
Ms	K	Spiers	(Member, Paraparaumu-Raumati Community Board)
Mr	S	McArthur	(Group Manager, Strategy and Planning)
Mr	P	Dougherty	(Chief Executive)
Mr	C	Mylne	(Acting Group Manager, Community Services)
Mr	K	Currie	(Group Manager, Regulatory Services)
Ms	T	Parata	(Manager, Programme Design & Delivery)
Ms	J	McDougall	(Communications Manager)
Ms	J	Gutry	(Senior Programme Advisor – Economic)
Ms	S	Shaw	(Executive Secretary – Minutes)

APOLOGIES

Mrs	J	Prvanov	(Deputy Chair, Waikanae Community Board)
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The Chair welcomed everyone to the meeting, explained the rules of procedure and read the Council blessing.

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ECD 16/04/169

**APOLOGIES**

**MOVED (Church/Welsh)**

**That an apology be received from the Deputy Chair of the Waikanae Community Board Jocelyn Prvanov and an apology for lateness from Cr Elliott.**

**CARRIED**

It was noted that Councillor Ammundsen would leave the meeting early as she was receiving her Queen's Service Medal at Government House today.

**DECLARATIONS OF INTEREST**

There were no declarations of interest.

ECD16/04/170

**PUBLIC SPEAKING TIME (FOR ITEMS RELATING TO THE AGENDA)**

1. Colin Moar spoke in relation to Item 11: Review of Lease Recommendation for Land at 11 Ngaio Road, Waikanae, North End Brewing (CS-16-1850). Mr Moar provided Councillors with a photo of the view that they see from their house of North End Brewing.
2. Todd Cameron, owner of North End Brewing and also Long Beach, spoke in relation to Item 11: Review of Lease Recommendation for Land at 11 Ngaio Road, Waikanae, North End Brewing (CS-16-1850).

ECD16/04/171

**PRESENTATION: KĀPITI YOUTH FESTIVAL – KĀPITI COAST YOUTH COUNCIL AND TE PUĀWAITANGA O NGĀ KĀKANO**

The Kāpiti Coast Youth Council and Ngā Kakano provided an update on the Kāpiti Youth Festival that was held on 9 April 2016 at Maclean Park. Approximately 1,500 people attended the event with an increase of numbers from Ōtaki which was assisted by the shuttle bus that was provided.

In the lead up to the Festival the Youth Council went to Paraparaumu, Ōtaki and Kāpiti Colleges with a DJ and the inflatable soccer field. The event was also promoted through facebook, radio advertising and billboards around the district.

At the Festival there were five zones which included a market zone, inflatable soccer field, a music zone with two stages, skate zone and an art zone.

A survey was carried out at the event to provide statistics and feedback for improvements with future planning.

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ECD16/04/172

**PRESENTATION: ŌTAKI KITE FESTIVAL REPORT BACK**

Ian Carson and Barbara Franks provided an update to the Committee on the Ōtaki Kite Festival that was held on 5/6 March.

The event was a huge success, the weather was fantastic. An estimated 18,000 people attended the event. Feedback from the community included business owners who had increased activity and sales over the weekend. Over 500 people completed a survey. It showed that 38% of people were from out of the area, 62% were locals, and 5% stayed in Ōtaki for the weekend. The feedback received will help with the planning for next year.

Other feedback from the survey showed that it would be good to have more kites, stalls and entertainment for next year. The organising committee would need to talk to Council as there are constraints around the resource consent requirements.

*Cr Elliott joined the meeting at 10.52am.*

This year shuttle buses were provided from Waikanae to Ōtaki. Ōtaki Kite Festival organisers liaised with the Greater Wellington Regional Council to support the buses but were unsuccessful. Organisers had also had discussions with Zeal Kāpiti for the 2017 event; organisers would love to have a Youth Council member on the organising committee.

The Mayor agreed that he would send a letter to the Greater Wellington Regional Council to raise the issue of supporting significant events with bus/train services.

ECD16/04/173

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses – The issues raised by speakers would be addressed during the agenda item.
- (b) Leave of Absence – none was requested.
- (c) Matters of an Urgent Nature – there were none.

*The meeting adjourned at 11.19am and reconvened at 11.27am.*

ECD16/04/174

**PRESENTATION BY INFOMETRICS ON THE KĀPITI ECONOMIC PROFILE**

Benje Patterson, Senior Economist at Infometrics provided an update on the Kāpiti Economic Profile.

This included that Kāpiti's economy grew 3.2% year to March 2015, 2.7% in 2014, employment grew 1.8%, following 1.3% growth in 2014 and the average annual earnings \$40,000, up to 1.9% year to March 2015.

He also provided information on the macroeconomic backdrop and the implications for Kāpiti.

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*Reina Solomon left the meeting at 12.00pm and rejoined at 12.03pm.  
Cr Ammundsen left the meeting at 12.12pm.*

ECD16/04/174

**CYCLEWAY, WALKWAY, BRIDLEWAY ADVISORY GROUP – REVISED TERMS OF REFERENCE (CS-16-1838)**

Alison Law, Parks and Recreation Manager spoke to this report. The report seeks approval for the updated terms of reference for the Cycleway, Walkway, Bridleway Advisory group. At a meeting with the group on 8 March, it was agreed that a sub-group of five representatives would have a separate meeting with staff to make the final amendments. This meeting took place on 16 March and the final details were addressed.

The main changes to the terms of reference document are:

- an agreed process for appointing new representatives and the chairperson;
- clarification of voting rights;
- an increased frequency of meetings from quarterly to bi-monthly;
- an introduction of a review period for the terms of reference;
- an agreement on how to address matters raised by representatives.

Councillors discussed the terms of reference and suggested some amendments.

*Philip Edwards left the meeting at 12.16pm and rejoined at 12.19pm*

It was agreed that the following changes would be updated in the document;

Paragraph 3.1	changed from two Councillors to two Elected Members
Paragraph 6	the words 'or the group they represent' added
Paragraph 9.2	add Te Whakaminenga o Kāpiti
Paragraph 15	changed from one Councillor to one Elected Member

*Cr Elliott left the meeting at 12.25pm and rejoined at 12.26pm.*

**MOVED (Cardiff/M Scott)**

**That the Committee approves the amended Terms of Reference for the Cycleway, Walkway and Bridleway Advisory Group attached in Appendix One to this report CS-16-1838.**

**CARRIED**

ECD16/04/175

**REVIEW OF LEASE RECOMMENDATION FOR LAND AT 11 NGAIO ROAD, WAIKANAE, NORTH END BREWING (CS-16-1850)**

Alison Law, Parks & Recreation Manager spoke to this report. They are seeking confirmation of a previous recommendation to enter in to a new lease with Food Folk Ltd for recreation reserve land at 11 Ngaio Road. One written submission was received in

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opposition to the lease and their concerns were around the potential loss of the quiet enjoyment and safety of their property.

Discussion was held around the ways in which the outside space proposed in the lease could add to the potential effects of the business on surrounding properties, both commercial and residential. The effect of the activity on road safety and lines of sight around the corner of the intersection was also brought up.

*Cr Bell left the meeting at 12.39pm and rejoined 12.42pm.*

Many of the points raised were covered by the conditions of the resource consent which has already been granted, including: hours of operation, noise, traffic and parking, outdoor activity numbers and timing of outside activities for the space within the property boundaries.

It was clarified that the lease is a separate agreement which is not connected with the resource consent. Any decision made on the granting of the lease is independent from the conditions of the resource consent for the business; although those conditions would be used as a minimum standard for activity on the lease area.

As the business is a permitted activity where it is located, effects are covered by the resource consent conditions and the business will be operating regardless of the granting of the lease or not.

#### **MOVED (Welsh/Cardiff)**

**That the Environment and Community Development Committee acknowledges the submission in opposition of the proposed lease.**

**That the Committee, after giving full consideration to the objection received, confirms the recommendations adopted in report CS-16-1783 and approves the offer of a lease to Food Folk Limited under the conditions outlined in those recommendations.**

#### **CARRIED**

*Rob Kofoed left the meeting at 12.57pm.*

*Cr Gaylor left the meeting at 12.58pm and Cr Holborow took over as Chair.*

*Cr Elliott left the meeting at 12.58pm.*

*Cr Gaylor rejoined the meeting at 12.59pm and resumed her role as Chair.*

*Philip Edwards left the meeting at 12.59pm.*

*Cr M Scott left the meeting at 12.59pm.*

ECD16/04/176

#### **WELLINGTON REGION EMERGENCY MANAGEMENT OFFICE QUARTERLY REPORT: 1 OCTOBER – 31 DECEMBER 2015 – FOR INFORMATION**

The Chief Executive provided a summary of the quarterly report to the Committee.

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*Cr M Scott rejoined the meeting at 1.02pm.  
Phillip Edwards rejoined the meeting at 1.05pm.*

**MOVED (Bell/Church)**

**That the Environment and Community Development Committee receive the Wellington Region Emergency Management Office Quarterly Report 1 October – 31 December.**

**CARRIED**

ECD 16/04/177

**CONFIRMATION OF MINUTES**

**MOVED (Bell/Church)**

**That the minutes of the 4 February 2016 meeting of the Environment and Community Development Committee be confirmed as a true and accurate record.**

**CARRIED**

ECD 16/04/178

**PUBLIC SPEAKING TIME (COVERING OTHER ITEMS IF REQUIRED)**

1. Christopher Ruthe spoke in relation to an email that was sent from Cr Michael Scott to a member of the Community. Mr Ruthe stated this email was not appropriate and he read the email out to the Committee.

*Cr Elliott rejoined the meeting at 1.12pm.*

2. Salima Padamsey spoke in relation to an email from Cr Michael Scott to a member of the Community. Ms Padamsey asked where all Councillors stand in regard to this behaviour.

*The meeting concluded at 1.18pm.*

*Signed ..... / ..... / 2016*

Cr Penny Gaylor, Chair