

Mayor and Councillors
COUNCIL

12 MARCH 2015

Meeting Status: **Public**

Purpose of Report: For Decision

GOVERNANCE STRUCTURE - CHANGES TO COMMITTEE MEMBERSHIP

PURPOSE OF REPORT

- 1 This report seeks Council's approval of changes to the Committee structure and membership of Council Committees and other bodies.

DELEGATION

- 2 Only Council may make this decision.

BACKGROUND

- 3 A number of changes are proposed and discussed below. In summary, in the wake of Cr Tony Lloyd's death an extraordinary vacancy was created for the Waikanae Ward. This has now been filled through a by-election. Cr Lloyd sat on a number of Council Committees and other bodies. This is also a good opportunity to fine-tune committee membership more generally. The current and proposed arrangements are detailed at Appendix 1 (proposed changes in ***bold italics***).

ISSUES AND OPTIONS

Reasons for the proposed changes

(a) Ward Councillor appointment to Community Board

- 4 Under the Local Government Commission's determination for representation arrangements for this Council each Ward Councillor must be appointed back to the relevant Community Board, so this report includes a recommendation to appoint the new Waikanae Ward Councillor Michael Scott to the Waikanae Community Board. The Ward Councillor is a full member of the Community Board with speaking and voting rights.

(b) Ward Councillor to Appeals Committee

- 5 Cr Lloyd was the Committee Chair, and pending the election of his replacement, Cr Bell acted as Chair. It is proposed to keep Cr Bell as Chair and appoint Cr Michael Scott as Deputy Chair, given his relative newness to the role.

(c) Membership of Property Subcommittee

- 6 It is proposed to change the membership of the Property Subcommittee to include all Councillors on the basis that this Subcommittee is concerned with the use of the strategic land purchase fund which is a significant budget item with districtwide application. In spite of increasing the membership the body stays as

a Subcommittee because its overall workload is not comparable with that of a Standing Committee. It is also proposed to appoint Cr David Scott as the Deputy Chair.

(d) Changes to Regulatory Management Committee (RMC)

- 7 Cr Lloyd was the Deputy Chair of the RMC but it is proposed to appoint Cr Holborow to this position rather than Cr Michael Scott as Cr Holborow is accredited as an RMA Hearing Commissioner and has experience at both the community board and Council level.

(e) Grants Allocation Subcommittee changed to a Committee

- 8 It is also proposed to change the Grants Allocation body from a Subcommittee to a Committee in recognition of the five granting programmes it looks after and the accompanying substantial workload spread over seven meetings a year (compared with an average eight meetings a year for the three major Standing Committees.) It is also proposed to add Cr Michael Scott and Cr Gaylor to the membership of the Committee in order to provide representation from each of the four Wards.

(f) Appointments to external organisations

- 9 Council usually confirms its Governance Structure and Delegations at the second meeting of the new triennium. At the same time it considers and confirms the appointment of Councillors to a range of external community organisations. However there is nothing to prevent Council from making changes to these initial appointments throughout a Triennium in response to changed circumstances.
- 10 Cr Lloyd sat on the Pharazyn Reserve Management Plan Review Panel and the Kapiti Accessibility Advisory Group. It is proposed to appoint Cr Michael Scott to the former body but the Deputy Mayor Cr Cardiff is proposed for the latter, in recognition of the significance of the relationship Council has with this body.

CONSIDERATIONS

Policy considerations

- 11 There are no policy considerations.

Legal considerations

- 12 The following clauses of Schedule 7 in the Local Government Act 2002 are relevant:

30 (1) A local authority may appoint (a) the committees, subcommittees, and other subordinate decision-making bodies that it considers appropriate...

31 (1) A local authority may appoint or discharge any member of a committee or subcommittee.

Financial considerations

- 13 The Remuneration Authority is the independent statutory body responsible for elected member remuneration. In 2013 the Authority brought in a new remuneration model which included a base councillor salary and the availability of a pool to councils (based on a calculation of their base councillor salary) which financially recognised roles with additional responsibilities. The Determination for

2014/15 accordingly included additional payments for the roles of Deputy Mayor, the Chairs of the three major Standing Committees and the Chair of the Appeals Committee:

Position	Salary per annum (2014/2015) \$	Additional responsibility
Councillor	29,700	-
Deputy Mayor	38,610	8,910
Standing Committee Chair (3)	35,640	5,940
Appeals Committee Chair	32,670	2,970

- 14 If Council wished to add the Chair of the newly-constituted Grants Allocation Committee to this list an application would have to be made the Remuneration Authority by the end of March to vary the Determination. It is recommended that should Council wish to seek this variation, that the Chair of the Grants Allocation Committee receive the same additional payment as the Chair of the Appeals Committee (\$2,970). The argument could be made there is an equality of considerations between the two bodies: while the Appeals Committee meets less frequently than the Grants Committee its responsibilities are greater because it has a quasi-judicial role.

Tāngata whenua considerations

- 15 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Degree of significance

- 16 This matter has a low level of significance under Council policy.

Engagement planning

- 17 An engagement plan is not needed to implement this decision.

Publicity

- 18 There will be public interest in this matter and a media release will be prepared.

RECOMMENDATIONS

- 19 That the Council approves the membership changes associated with the Council's Governance Structure for the 2013-2016 Triennium as shown at Appendix 1 of report Corp-15-1513.
- 20 That Council appoints Ward Cr Michael Scott to the Waikanae Community Board for the 2013-2016 Triennium.
- 21 That Council approves changing the status of the Grants Allocation group, from a Subcommittee to a Committee with membership as at Appendix 1 of report Corp-15-1513.

- 22 That Council approves a variation being sought from the Remuneration Authority to recognise the additional responsibilities of the new position of Chair of the Allocation Grants Committee.

Report prepared by **Approved for submission** **Approved for submission**

Vyvien Starbuck-
Maffey

Alison Law

Wayne Maxwell

**Democracy Services
Manager**

**A/g Group Manager
Community Services**

**Group Manager Corporate
Services**

ATTACHMENTS

Appendix 1 Proposed changes to structures and membership

APPENDIX 1

Proposed changes to Governance Structure memberships

BODY/GROUP	CURRENT	PROPOSED
Appeals Committee	Chair – Vacant Deputy Chair – Cr Bell Membership – Mayor, Deputy Mayor, Cr Gaylor, Cr Ammundsen, Cr Welsh	Chair – Cr Bell Deputy Chair – Cr Michael Scott Membership – Mayor, Cr Cardiff, Cr Gaylor, Cr Ammundsen, Cr Welsh
Property Subcommittee	Chair – Mayor Deputy Chair – Cr Welsh Members – Cr Cardiff, Cr Gaylor, Cr Ammundsen	Chair – Mayor Deputy Chair – Cr D Scott Members – All Councillors
Regulatory Management Committee (RMC)	Chair – Cr Ammundsen Deputy Chair – Vacant Membership – Mayor and all Councillors	Chair – Cr Ammundsen Deputy Chair – Cr Holborow Membership – Mayor and all Councillors

Grants Allocation Subcommittee changes

CURRENT	PROPOSED COMMITTEE MEMBERSHIP
Chair – Cr Holborow Deputy Chair – Vacant Membership – Cr Bell <u>Districtwide Hall Hire Remissions</u> Councillors only <u>Heritage Fund</u> Councillors only <u>CCNZ</u> Councillors + 3 community reps, 1 Youth Council rep and 3 iwi reps <u>Community Grants</u> Councillors + 2 community reps and 1 iwi rep <u>Waste Levy Grants</u> Councillors + 1 rep each from Paraparaumu-Raumati Community Board and Waikanae Community Board	Chair – Cr Holborow Deputy Chair – Cr Bell Membership – Cr Michael Scott, Cr Gaylor Other community, iwi, and Youth Council memberships to remain unchanged.

Proposed appointments to external organisations

BODY/GROUP	CURRENT	PROPOSED
Pharazyn Reserve Management Plan Review Panel	Community Board representatives plus Cr Cardiff, Cr Ammundsen, and Cr (vacant)	Community Board representatives plus Cr Cardiff, Cr Ammundsen, and Cr Michael Scott
Kapiti Accessibility Advisory Group	Community members Cr (vacant)	Community members and Cr Cardiff