

Mayor and Councillors
COUNCIL

27 AUGUST 2015

Meeting Status: **Public**

Purpose of Report: For Decision

JOINT COMMITTEE - WELLINGTON REGION WASTE MANAGEMENT AND MINIMISATION PLAN

PURPOSE OF REPORT

- 1 This report seeks to (re)-establish the Joint Committee of the Wellington Region Waste Management and Minimisation Plan (the Joint Committee), approve the Terms of Reference (ToR) and delegations of the Joint Committee and appoint an elected member to the Joint Committee.

DELEGATION

- 2 The Local Government Act 2002 (Schedule 7, Clause 30) enables the Council to establish a governance structure of committees, subcommittees, joint committees or other subordinate decision-making bodies that will assist the Council to effectively perform and fulfil its responsibilities over the triennium
- 3 'Agreement' on establishing a Joint-Committee as required under sub clause 1 of Clause 30A, Schedule 7 (Joint Committees) was reached by the eight councils of the Wellington Region when the councils adopted the Wellington Region Waste Management and Minimisation Plan in 2011.
- 4 Only Council has the authority to consider this matter.

BACKGROUND

- 5 Under the Waste Minimisation Act 2008 (the Act) councils were required to develop a Waste Management and Minimisation Plan (WMMP) by 2012. The WMMP should contain a summary of the council's objectives, policies, methods and funding to "achieve effective and efficient waste management and minimisation within the territorial authority's district." The WMMP must be reviewed every 5 years.
- 6 The councils of the Wellington region agreed to jointly prepare and adopt a WMMP. All territorial authorities in the Wellington Region are signatories and stakeholders in the Wellington Region Waste Management and Minimisation Plan officially adopted in October 2011:

Kāpiti Coast District	Upper Hutt City
Porirua City	Masterton District
Wellington City	South Wairarapa District
Hutt City	Carterton District

- 7 The councils oversee, facilitate and manage a range of programmes and interventions to achieve effective and efficient waste management and

minimisation within the Wellington region. This is achieved through the councils' respective internal structures responsible for waste management.

ISSUES AND OPTIONS

Joint Committee

- 8 In adopting the 2011-2017 WMMP, it was resolved that a Joint Committee be established to oversee the implementation of the WWMP. The terms of reference, the delegations and appointments to this regional Joint Committee were approved by the Council in 2011. Councillor Penny Gaylor was appointed to the Joint Committee.
- 9 There has been no formal reporting to the Joint Committee and although recommended when adopting the WMMP, the Joint Committee has only met once in the capacity of a hearings-committee to consider submissions on the draft WMMP made during public consultation.
- 10 The original terms of reference deemed the Joint Committee to be discharged following each triennial election. This has resulted in the discharge of the Joint Committee in October 2013 an oversight that has only recently been highlighted.
- 11 The Committee shall have responsibility for overseeing, supporting, monitoring and reporting progress toward achieving the intent of WMMP. As well as representing the interests of its members in the WMMP.
- 12 It is important for the Council to be represented to ensure governance level collaboration in the delivery of the WMMP programmes, including funding recommendations to implement the Plan. Representation on the Joint Committee would demonstrate the Council's commitment to the WMMP aims of effective and efficient waste management and minimisation within the Wellington Region. It is therefore proposed that the Joint Committee be re-established.
- 13 The Committee shall meet as required.
- 14 It is proposed that Wellington City Council will provide the administrative and servicing support for the Joint Committee. Governance costs associated with establishing and running the Committee will be covered by each council within their respective existing governance programmes.

Terms of Reference

- 15 The terms of reference (ToR) (Appendix one) for the Joint Committee have been agreed previously with the signatory councils.
- 16 To assist with the continued and smooth functioning of this Joint Committee across triennial elections, the ToR have been amended to resolve that the Joint Committee is not discharged at the end of each triennium. The partners to the Joint Committee would however each make new appointments to the Committee at the start of each triennium.
- 17 The ToR have also been updated to reflect that the Joint Committee oversees the implementation of the current WMMP as well as future Regional WMMPs. The ToR is attached to this report as Appendix 1.

CONSIDERATIONS

Legal considerations

- 18 The Joint Committee for the Wellington Region WMMP was discharged in accordance with Clause 30 (7) of Schedule 7 of the Local Government Act 2002 (LGA 2002) after the 2013 elections.
- 19 This report seeks to re-establish the Joint Committee in accordance with Clause 30 sub clause (1) (b) of the LGA 2002.

Financial considerations

- 20 There are no financial considerations.

Tāngata Whenua considerations

- 21 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Degree of significance

- 22 This matter has a low level of significance under Council policy.

Consultation already undertaken

- 23 The eight councils have previously agreed to the establishment of the Joint Committee.
- 24 Porirua City Council has approved the re-establishment of the Joint Committee and the TOR on 6 August 2015. This proposal will be recommended for approval to Masterton District Council (on behalf of the Wairarapa Councils) on 26 August and to Wellington City Council on 23 September. Planning for Upper Hutt City Council and Hutt City Council is within this same timeframe, but has not been yet confirmed.

Engagement planning

- 25 An engagement plan is not needed to implement this decision.

Publicity

- 26 There is no need for any publicity with regard to this decision.

RECOMMENDATIONS

- 27 That the Council approves to appoint the Joint Committee for the Wellington Region Waste Management and Minimisation Plan implementation.
- 28 That the Council approves the Terms of Reference of the Joint Committee as set out in Appendix one of report IS-15-1674
- 29 That the Council appoints as the Elected Member andas alternate Elected Member to the Joint Committee to represent the Council

Report prepared by Approved for Approved for submission
 submission

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SOLID WASTE
SERVICES
MANAGER

GROUP MANAGER
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ATTACHMENTS

- 1 Terms of Reference for the Joint Committee for the Wellington Region Waste Management and Minimisation Plan implementation.