

**Chairperson and Community Board Members**  
PAEKĀKĀRIKI COMMUNITY BOARD

8 DECEMBER 2015

Meeting Status: **Public**

Purpose of Report: For Decision

## **CONFIRMATION OF APPOINTMENT TO EXTRAORDINARY VACANCY**

### **PURPOSE OF REPORT**

- 1 This report asks the Paekākāriki Community Board to confirm the appointment of Emily Boonen to the extraordinary vacancy created by former Board member Jack McDonald's resignation in October.

### **DELEGATION**

- 2 The Board has the delegation to consider this matter under the provisions of the Local Electoral Act 2001.

### **BACKGROUND**

- 3 On 29 October the Chief Executive received a letter of resignation from Board member Jack McDonald. The resignation took effect on this date, and created an extraordinary vacancy on the Board. Because the vacancy occurred less than 12 months before the date of the next local body election (8 October 2016) a by-election was not required to fill the vacancy. The provisions of the Local Electoral Act 2001 gave the Board the choice of either leaving the vacancy unfilled for the rest of the Triennium, or appointing a suitably-qualified person from the community to fill the vacancy until the October 2016 elections.
- 4 At its meeting on 24 November the Board considered the options and resolved to fill the vacancy by appointment:

**That the Paekākāriki Community Board resolves that Emily Boonen being a suitably qualified person in the Paekākāriki Community, be appointed to the vacancy, pursuant to provision 117(3)(a) of the Local Electoral Act 2001, and that this decision of the Board be publicly notified.**

### **ISSUES AND OPTIONS**

#### **Issues**

- 5 The resolution and criteria for the Board's decision were advertised in the Kapiti Observer on Thursday 19 November. The appointee:
  - Is qualified to be considered as an elected member being a New Zealand citizen, and on the parliamentary electoral roll
  - Is a longstanding resident of the Paekākāriki Community Board area
  - Has prior experience with community engagement

- Is supported by iwi and all the Board members.
- 6 What remains for the Board to do now is confirm the appointment:
- “The local authority or local board or community board must, at a meeting held not later than the expiry of the prescribed period [ie 30 days], by resolution confirm the appointment...and the person appointed is for all purposes to be treated as having been elected to fill the vacancy on the date on which that resolution is made.” [Local Electoral Act 2001, clause 118(2)]*
- 7 Once the Board confirms the appointment Ms Boonen will be sworn into office and receive appropriate induction and training in her new role.

## **CONSIDERATIONS**

### Policy considerations

- 8 There are no policy considerations.

### Legal considerations

- 9 There are no additional legal considerations.

### Financial considerations

- 10 There are no financial considerations. As an elected member Ms Boonen will be paid an annual salary as per the Remuneration Authority's Determination.

### Tāngata whenua considerations

- 11 There are no tāngata whenua considerations.

## **SIGNIFICANCE AND ENGAGEMENT**

### Degree of significance

- 12 This matter has a low degree of significance for the purposes of the Council's policy.

### Consultation already undertaken

- 13 In forming its decision the Community Board consulted with its networks within the Paekākāriki Community, and held discussions with a number of persons potentially suitable, eventually deciding that Ms Boonen was the preferred choice.

### Engagement planning

- 14 An engagement plan is not needed to implement this decision.

### Publicity

- 15 There will be community interest in the decision and a media release will be prepared.

## RECOMMENDATIONS

16 That the Paekākāriki Community Board confirms the appointment of Emily Boonen to the extraordinary vacancy on the Board for the remainder of the 2013-2016 Triennium.

<b>Report prepared by</b>	<b>Approved for submission</b>	<b>Approved for submission</b>
Vyvien Starbuck-Maffey <b>Democracy Services Manager</b>	Sean Mallon <b>Group Manager Infrastructure Services</b>	Wayne Maxwell <b>Group Manager Corporate Services</b>