

TE WHAKAMINENGA O KĀPITI

*“He toa taki tini taku toa,
E hara i te toa taki tahi”
“My strength will only be achieved
Because of the efforts of us all.”*

**Rātū 10 Poutū-te-rangi 2015
Council Chambers
175 Rimu Road Paraparaumu
10.00 am**

Committee Membership:

Rupene Waaka (Ngā Hapū o Ōtaki) (Chair)	Mahinarangi Hakaraia (Ngā Hapū o Ōtaki)
Ann-Maree Bukholt (Te Āti Awa ki Whakarongotai – Charitable Trust)	Cherie Seamark (Te Āti Awa ki Whakarongotai – Charitable Trust)
Carol Reihana (Ngāti Toa Rangatira)	Reina Solomon (Ngāti Toa Rangatira)
Mayor Ross Church (Kāpiti Coast District Council)	Cr Janet Holborow (Kāpiti Coast District Council)

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MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	20 KOHI-TĀTEA 2015	10.02AM

Minutes of a six-weekly meeting of Te Whakaminenga o Kāpiti on Tuesday 20 January 2015, commencing at 10.02am in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

MEMBERS

Mr	R	Waaka	Ngā Hapū o Ōtaki (Chair)
Ms	R	Solomon	Ngāti Toa Rangatira
Ms	M	Hakaraia	Ngā Hapū o Ōtaki
Ms	A-M	Bukholt	Te Āti Awa Charitable Trust
Cr	J	Holborow	Mema o te Kaunihera
Ms	C	Reihana	Ngāti Toa Rangatira (Ngāti Haumia)
Ms	C	Seamark	Te Āti Awa ki Whakarongotai

IN ATTENDANCE

Mr	P	Dougherty	Tumuaki
Mr	D	Te Maipi	Kaumātua
Ms	M	Fraser	Kaiwhakahaere Tairangawhenua
Mr	S	McArthur	Kaihautū Rautaki me te Rangapū
Ms	T	Paringatai	Te Kaiwhakapakari mo te Hunga Mahi
Mr	S	Mallon	Te Kaihautū Ratonga Pakiaka
Mr	K	Black	Kaiwhakahaere Ratonga Rangapū
Ms	F	Randall	Contractor
Ms	V	Starbuck-Maffey	Kaiwhakahaere Ratonga Manapori
Mr	D	Lew	Te Kaiwhakahaere Mahere Taiao
Mr	P	Stroud	Te Kaiwhakahaere Kaupapa
Ms	K	Dorofaeff	Kaiwhakatau Kaupapa Matua
Mr	M	Cole	Kaiwhakahaere Wai
Ms	L	Hutchinson	Cadet

The meeting opened with a karakia and waiata by Council kaumātua Don Te Maipi. The Chair welcomed Leanna Hutchinson the Council cadet.

Te Whakaminenga o Kāpiti 15/01/123
TUKU AROHA/APOLOGIES

MOVED (Hakaraia/Seamark)

That apologies be accepted from the Mayor and from Carol Reihana and Reina Solomon for lateness.

CARRIED

Te Whakaminenga o Kāpiti 15/01/124

PUBLIC SPEAKING TIME

There were no public speakers.

Te Whakaminenga o Kāpiti 15/01/125

ADDITIONAL AGENDA ITEMS

1. Discussion of a funding application (led by Carol Reihana)
2. Māori Economic Development.

Te Whakaminenga o Kāpiti 15/01/126

CONFIRMATION OF MINUTES – 7 October 2014

There were two spelling corrections: the Chief Executive's name on page 1 and 'Hiringa-ā-nuku' should be 'Whiringa-ā-nuku'. Cherie Seamark explained that she was no longer a member of the Charitable Trust and so Members listing would be changed.

Carol Reihana and Reina Solomon arrived at 10.10am.

MOVED (Holborow/Hakaraia)

That the amended minutes of the meeting of Te Whakaminenga o Kāpiti on 7 October 2014 are confirmed as a true and accurate record of that meeting.

CARRIED

Strategic Work Programme

Te Whakaminenga o Kāpiti 15/01/127

COASTAL ADVISORY GROUP (CAG) – TERMS OF REFERENCE (SP-14-1400)

Darryl Lew Environmental Planning Manager spoke to the report, explaining the intended focus of the CAG and that iwi were being consulted on the draft terms of reference as one of a number of groups. Other stakeholders had provided feedback and it was possible that the Terms of Reference would be revised. The revised document would be brought back to members, along with an invitation to nominate a member. There was some urgency with the request for feedback and the matter would be discussed at the next ART Forum.

MOVED (Solomon/Bukholt)

That Te Whakaminenga o Kāpiti considers the Coastal Advisory Group Terms of Reference in Attachment 1 of Report SP-14-1400 and provides their feedback as a matter of urgency through the ART Forum.

CARRIED

Te Whakaminenga o Kāpiti 15/01/128

2015 REVIEW OF REPRESENTATION ARRANGEMENTS – INVITATION TO NOMINATE IWI MEMBER ON WORKING PARTY (CORP-15-1434)

Vyvien Starbuck-Maffey Democracy Services Manager spoke to the report explaining the legislative basis of the review and Council's recent decision to convene a Working Party with the ability to invite additional members, including iwi.

The review timetable was outlined, and the potential for this to overlap with the Local Government Commission's reorganization proposal process was noted. It was clarified that members of the Working Party would not be remunerated.

Te Whakaminenga o Kāpiti would be consulted at each step of the review, so there would be ample opportunity to provide comment if the decision today was not to appoint an iwi member.

MOVED (Reihana/Solomon)

That Te Whakaminenga o Kāpiti agrees that an iwi member should be appointed to the Council's Representation Review Working Party and that this nomination process should be ratified through ART.

CARRIED

Te Whakaminenga o Kāpiti 15/01/129

CONSIDERATION OF FUNDING APPLICATION (SP-14-1438)

Monica Fraser Iwi Relationships Manager spoke to this report and Members agreed to the request.

MOVED (Hakaraia/Bukholt)

That Te Whakaminenga o Kāpiti approves the amount of \$500.00 collectively approved by members of ART in advance of this meeting due to both the meeting and the wānanga occurring on the same day.

CARRIED

Te Whakaminenga o Kāpiti 15/01/130

ECONOMIC DEVELOPMENT STRATEGY

Stephen McArthur spoke to a powerpoint presentation and provided an update. An Economic Development Strategy Working Party had been convened including an iwi member (Russell Spratt), Council, the Chamber of Commerce and Electra. The Working Party took a collaborative approach during a series of facilitated workshops which had been a very positive process. Key aspects of the Strategy including Being 'Open for Business', Building Capability, Positioning Kapiti, Leadership and Responsiveness. The business sector had provided positive feedback. The next step included implementation plans from January 2015 and focus on the priorities of leadership and positioning. The supporting budget was being realigned through the Long Term Plan.

Maori economic development (Darryl – check)

Darryl Lew talked about the funding application process and mentioned the workshops which had been very useful to applicants. A report on the process would come to the March meeting.

Other matters/updates

Te Whakaminenga o Kāpiti 15/01/131

LOCAL GOVERNMENT COMMISSION (LGC) REGIONAL GOVERNANCE DRAFT PROPOSAL

Darryl Lew Environmental Planning Manager spoke to a powerpoint presentation, explaining the LGC's role and the parameters of the draft proposal. The deadline for submissions for or against the proposal was early March 2015. The LGC will hold hearings, and then make a decision about the draft proposal which it could modify or issue unchanged as a final proposal. It could also identify another option or decide not to issue a proposal at all.

Some details were provided on the role of the proposed Maori Board (advisory role, no voting rights) and the Natural Resource Management Committee (RMA role, delegations to be determined) Members had been invited to the Council briefing this Thursday. Council did not have the time or resources to conduct a comprehensive consultation process and any individual or organization was free to express their views. A telephone survey of residents was expected to be held soon with results available in mid-February. The Council submission would be discussed and shaped in Council meetings being held on 5 and 26 February. It was stressed that this was a LGC process, not a Council one.

Te Whakaminenga o Kāpiti 15/01/134

UPDATE 4 ON THE PROPOSED DISTRICT PLAN (PDP) (SP-14-1433)

Darryl Lew Environmental Planning Manager provided an update on the process. His team was working through redrafting certain provisions with an intention by the end of March to have detailed workshops with Working Party regarding the redrafts. The detail of these would be brought back to Te Whakaminenga o Kāpiti as part of a six-month consultation process before any pre-hearings and hearings. He also outlined the timeframes associated with the appointment of an iwi commissioner to the hearings panels.

MOVED (Holborow/Solomon)

That the update report SP-14-1433 on the Proposed District Plan be received.

CARRIED

Te Whakaminenga o Kāpiti 15/01/132

TOWN CENTRES AND CONNECTORS TRANSFORMATION PROJECT

Phil Stroud Project Manager spoke to a powerpoint presentation updating members on the process so far. Council had agreed on the ranked options report, and eight different projects adopted. A car parking requirements review had been commissioned and the initial report received. Traffic modelling work done for Waikanae had also been received. Members agreed the consultation event at the marae had been very successful.

Te Whakaminenga o Kāpiti 15/01/135

WAAHI TAPU PROJECT UPDATE (SP-14-1372)

Katherine Dorofaeff Principal Policy Planner spoke to a powerpoint presentation. She explained that Des Kahotea had been engaged as a waahi tapu expert witness to review five sites in the PDP that had been the subject of submissions. There had been a number of submissions around other specific sites. The rules and different categories for waahi tapu were explained. It was Council's role to ensure the evidence for the sites was sound and some meetings had been held with submitters to discuss their concerns, some of which were strongly-held. It was agreed the sites would be discussed at the next ART Forum. It was commented that one view is that waahi tapu sites are on people's properties when in fact it was the other way around.

MOVED (Reihana/Bukholt)

That Te Whakaminenga o Kāpiti agree to use the 2014/15 waahi tapu budget to recruit a waahi tapu expert witness to carry out a review of the waahi tapu methodology and any required additional evidence collection to support the Proposed District Plan waahi tapu sites/areas through the pre-hearings, hearings and if necessary Environment Court.

CARRIED

Te Whakaminenga o Kāpiti 15/01/133

WASTE WATER ACTIVITIES: BIO SOLIDS

Martyn Cole Water and Wastewater Asset Manager spoke to a powerpoint presentation which provided an overview of the current situation and future options. He sought members' feedback on future involvement. The wastewater treatment plant at Paraparaumu is one of the most advanced treatment plants in New Zealand and produces around 3.5 tonnes of biosolids daily. From 1 July 2015 the Otaihanga landfill would no longer be accepting so alternatives needed to be considered. This could include finding an alternative site (such as Silverstream) or in the longer-term investigate the re-use of the material through direct application to land. Reuse would help minimize carbon emissions and costs but there were cultural and social acceptability issues to consider. This was a regional issue as well and the Council was working with Greater Wellington Regional Council on the consents issue re application to land. It was agreed that ART would provide feedback on cultural aspects. A consent would be sought over the next 2-3 months and ART would be consulted as part of this process.

Te Whakaminenga o Kāpiti 15/01/136

LONG TERM PLAN PROCESS

Kevin Black Manager Corporate Planning and Reporting and Frances Randall Contractor spoke to a powerpoint presentation. They recapped the process to date. February was a critical milestone, as Council needed to decide what it would consult the community on i.e. the content of the Consultation Document. Recent legislative changes meant that Council was required to consult with the community in a more streamlined way via a Consultation Document (CD) which must be adopted on 12 March. (There would still be a larger Long Term Plan for the community to access if they wished.) A mockup of the CD was circulated and an accompanying video was being developed. Iwi members indicated they had some concerns and would provide feedback.

Te Whakaminenga o Kāpiti 15/01/138

IWI UPDATES

Te Āti Awa

- Waikanae Awa Iwi Planting Day December 2014
- Otaki and Porirua Scholarships announced in November 2014
- Community Presentation Day at Whakarongotai 6 December 2014
- Job opportunities
- 24 January there will be a presentation by a world expert (from Germany) on the Battle at Waikanae Beach in 1839.

Ngāti Toa

- The Rangatahi Wānanga trip to Kapiti Island was postponed to this Saturday
- Working with NZTA on Transmission Gully
- The Heritage Museum are holding an exhibition on WW1 and invitations are being circulated for the opening on 15th of February.
- Interviews on a co-management role at Kapiti Island will be held soon.

Ngā Hapū o Ōtaki

- Mahinarangi Hakaraia has now passed her RMA exams with honours and is now an accredited hearing commissioner.

Te Whakaminenga o Kāpiti 15/01/137

WAITANGI DAY 2016 PREPARATIONS

Carol Reihana and Reina Solomon spoke to a powerpoint presentation which described the key features of the Waitangi Day celebration this year; the event was being co-hosted by the Council. The site was Queen Elizabeth Part near the beach end. The event will feature food and craft stalls, live music and a pōwhiri as well as the signing of the Memorandum of Partnership and historic walks.

Te Whakaminenga o Kāpiti 15/01/139

COUNCIL UPDATES

The Chief Executive Pat Dougherty provided an update:

- The Long Term Plan project was requiring the greatest workload from staff and Councillors
- The Proposed District Plan review project was also progressing.
- There had been a second round of water meter invoices; water usage was down on average by 25% which was more than hoped for. A large number of water leaks had been found on private properties.
- The Howarth Block had been officially named as Otaraua Park.
- The Expressway construction was continuing and the Transmission Gully project was underway.
- Preliminary design work was being done for the NZTA Peka Peka to Ōtaki project.
- A byelection was being held in the Waikanae Ward in the wake of Cr Lloyd's passing.

Te Whakaminenga o Kāpiti 15/01/140

CORRESPONDENCE

There was no correspondence to note.

Te Whakaminenga o Kāpiti 15/01/141

CONFIRMING MEETING DATES FOR 2015

MOVED (Reihana/Hakaraia)

That Te Whakaminenga o Kāpiti confirms the schedule of meeting dates for 2015 of 10 March, 14 April, 26 May, 14 July, 25 August, 6 October and 17 November.

CARRIED

Te Whakaminenga o Kāpiti 15/01/142

OTHER BUSINESS

Carol Reihana sought a letter of support from Te Whakaminenga o Kāpiti in respect of an application to the Pelorus Trust for funding towards the creation of an 'Art Walk' in Paekākāriki. This would be provided conditional over clarification around the siting and consenting for the pou.

MOVED (Bukholt/Holborow)

That Te Whakaminenga o Kāpiti agrees to sign a letter of support for a funding application to the Pelorus Trust.

CARRIED

The meeting closed at 12.38pm with a karakia by Don Te Maipi.

.....
Chair

.....
Date

536012

Chairperson and Committee Members
TE WHAKAMINENGA O KĀPITI

10 MARCH 2015

Meeting Status: **Public**

Purpose of Report: For Information

THE MARAE MAINTENANCE CONTRIBUTION FUND 2014/2015

PURPOSE OF REPORT

- 1 This report outlines how the investment of \$54,529 is allocated within the Marae Maintenance Contribution Fund.

DELEGATION

- 2 Te Whakaminenga O Kāpiti may consider this matter under the Memorandum of Partnership, Clause 21 sub clause iv) identifies the following principle: that Council will have particular regard to the rights of tāngata whenua in the management and development of resources by recognising and providing for rangatiratanga.

BACKGROUND

- 3 In July 2009, Council adopted the “Policy for the Support of Marae”. This policy sets a framework for funding support for marae within the Kāpiti Coast District associated with iwi and hapū with whom the Council has a relationship.
- 4 In 2010, Council established an annual Marae Physical Development and Maintenance Fund (The Fund). The Fund aims to assist marae committees within the Kāpiti district with costs associated with the ongoing maintenance and protection of marae complex buildings, in particular historic buildings such as wharenuī; upgrading additional building facilities to better cater for manuhiri, tangi and other events, including the increasing community and civic use of marae; maintenance associated with urupā and marae atea; and, the development of papakainga and housing associated with marae.
- 5 In 2010 Asset Management Plans were developed for each marae. These plans provide the framework for marae committee to make application to this fund.
- 6 For a project to be eligible it must meet all of the following criteria:
 - 6.1 Marae must have a current Asset Management Plan;
 - 6.2 Show that decisions on projects are linked directly to the Asset Management Plan;
 - 6.3 Proposal is signed off by the Marae Committee Chair;
 - 6.4 With regards to the building of new marae in the district, written support from tāngata whenua must be enclosed including the endorsed recommendation through tāngata whenua committee/s.
- 7 Applications must fall into one of the following categories to be eligible for funding:

- 7.1 Marae Physical Development and Management – (Development and maintenance of marae and waahi tapu sites);
- 7.2 Protection and preservation of marae taonga - (Conservation and retention of knowledge);
- 7.3 Recognising and promoting the role of marae within the community – (Promoting greater awareness of marae within the district).
- 8 The Fund is opened annually for whānau, hapū and iwi hapū marae in the Kāpiti district only to make application and must be allocated by June 2015. The implementation of the grant process is managed through the ART Forum. The following process has been agreed :
 - 8.1 Process for allocating grants and timeframes;
 - 8.2 Confirming the membership of the Marae Maintenance Contribution Panel (The Panel);and
 - 8.3 Mandate for grant allocation.
- 9 This report outlines the process for allocating the grants through this fund.

ISSUES AND OPTIONS

Process for allocating grants and timeframes

- 11 The grants will follow the following process:
 - 12.1 The total fund is \$54,529 and this amount is a contestable fund. Amounts awarded will be based on the strength of each application's alignment to the Asset Management Plans of each marae;
 - 12.2 The fund will be open for applications from 2 March 2015 and will close on the Friday the 18 April 2015 at 5pm;
 - 12.4 Final decisions will be made by the Grant panel on Friday 8 May 2015;
 - 12.5 The panel will report to Te Whakaminenga o Kāpiti on 3 June 2015 advising the distribution of successful grants to applicants.

Confirming the membership of the Marae Maintenance Contribution Panel (The Panel);

- 10 The panel consists of the following members:
 - 10.1 Two members from Ngāti Toa Rangatira (considered the fairest way to apportion the funds as this iwi do not have marae in the Kāpiti district. Panel members are: Jennie Smeaton and Carol Reihana; and
 - 10.2 Council's Kaumātua Rakau-o-te-Ora Te Maipi is the third panel member appointed to review each application;
 - 10.3 Administrative support is provided by Councils Iwi Relationship Manager which includes:
 - 10.3.1 Promotion of the fund to the district marae;
 - 10.3.2 Receiving and processing applications;
 - 10.3.3 Panel support; and

10.3.4 Administration - follow up with marae on the outcome of the panel's decision.

Mandate for grant allocation process

12 ART have established the following process for the grant allocation:

12.1 The Panel has the mandate to allocate the funds on behalf of the ART Forum and Te Whakaminenga o Kāpiti;

12.2 The Panel's decision is final;

12.3 Applicants will be notified of the outcome of their application with a letter indicating whether they were 'successful' or 'unsuccessful' letter. Successful applicants will be made aware that an accountability report is required and should be completed and submitted to by Council by June 2015;

CONSIDERATIONS

Financial considerations

13 There are no additional funds required for the implementation of this process.

Tāngata whenua considerations

14 Tāngata whenua have been heavily engaged in the design and implementation of this grant process for marae in the Kāpiti District.

SIGNIFICANCE AND ENGAGEMENT

15 This matter has a low level of significance under Council policy.

Consultation already undertaken

16 Officers have consulted on the process for delivering the grant Fund for with each of the three iwi within the district through the ART Forum as defined by members of Te Whakaminenga o Kāpiti.

RECOMMENDATIONS

17 That Te Whakaminenga o Kāpiti approves the process for the allocating funds through the Marae Maintenance Contribution Fund as set out in this report SP-15-1518.

Report prepared by	Approved submission	for	Approved for submission
Monica Fraser	Wayne Maxwell		Stephen McArthur
Iwi Relationship Manager	GM, Corporate Services		GM, Strategy and Planning

Chairperson and Members
TE WHAKAMINENGA O KĀPITI

10 MARCH 2015

Meeting Status: **Public**

Purpose of Report: For Information

MĀORI ECONOMIC DEVELOPMENT - GRANTS 2014/2015

PURPOSE OF REPORT

- 1 This report outlines how the investment of \$66,000 is allocated within the Economic Development Fund.

DELEGATION

- 2 Te Whakaminenga o Kāpiti may consider this matter under the Memorandum of Partnership, Clause 21 sub clause iv) identifies the following principle: that Council will have particular regard to the rights of tāngata whenua in the management and development of resources by recognising and providing for rangatiratanga.

BACKGROUND

- 3 In 2013, Te Whakaminenga o Kāpiti launched a strategy for Māori Economic Development and Well-Being in Kāpiti. The strategy focuses on three key priority areas:
 - Manaakitanga – leveraging the potential of rangatahi and building whānau capacity;
 - Kaitiakitanga – Whatungarongaro te tangata toi tu te whenua – working with the whenua; and
 - Kotahitanga - supporting whānau to achieve economic wellbeing – capacity, collaboration, innovation and Māori business.
- 4 Implementation of the strategy is by way of an annual grant fund over three years. 2014/2015 marks the third year of implementation. In this financial period, there is a total of \$66,000. The project will be administered through a contractor whose costs will be drawn from this fund.
- 5 As the next Long Term Plan is being prepared for consultation, a review and evaluation of the grants process will provide context for ART Forum's (ART) submission to the Long Term Plan to identify their future needs with regards to Māori Economic Development.
- 6 ART defines the process for awarding the grants. ART met on the 16th February 2015 to confirm the process which includes:
 - 6.1 Confirming the membership of the Māori Economic Development Review Panel (The Panel);
 - 6.2 Process for allocating grants and timeframes; and

6.3 Mandate for grant allocation.

ISSUES AND OPTIONS

Issues

Confirming the membership of the Māori Economic Development Review Panel (The Panel)

7 The Panel will consist of the following members:

- Reina Solomon - Ngāti Toarangatira
- Te Waari Carkeek - Ngā Hapū o Ōtaki
- Ann-Maree Bukholt - Te Āti Awa
- Councillor Holborow - Elected Member
- Russell Spratt - Specialist in Economic Development

Process for allocating grants and timeframes

8. The grants will follow the following process:

- a. Total Grant pool of \$60,000 will be made available. The remainder of this fund will be utilised to fund a grants coordinator to implement the fund on behalf of Te Whakaminenga o Kāpiti including costs associated with workshop reviews;
- b. The amount of \$60,000 is a contestable fund. Amounts awarded will be based on the strength of each application's alignment to the Māori Economic Development Strategy;
- c. Grants are available to a diverse range including; Māori individuals in the labour market to the self-employed running Maori businesses to tribal and pan-tribal Māori commercial entities. These entities must be operating within the boundaries of the Kāpiti Coast District Councils designated geographic boundary;
- d. Grants open 17th February 2015 and close on the 6th March 2015 at 5pm;
- e. The Panel will review applications and award the grants;
- f. An evaluation meeting will be held to review the grant process. This will enable ART to develop their submission to the Long Term Plan which will identify their future delivery of Māori Economic Development.
- g. The panel will provide a further report to be submitted to Te Whakaminenga o Kāpiti on 14th April 2015 advising the distribution of successful grants to applicants.

Mandate for grant allocation process

8 ART have established the following process for the grant allocation:

- a. The Panel has the mandate to allocate the funds on behalf of the ART Forum and Te Whakaminenga o Kāpiti;
- b. The Panel's decision is final;

- c. Applicants will be notified of the outcome of their application with a letter indicating whether they were 'successful' or 'unsuccessful' letter. Successful applicants will be made aware that an accountability report is required and should be completed and submitted to by Council by June 2015;
- d. As noted previously a report will be provided to Te Whakaminenga o Kāpiti advising the allocation of the successful grant applicants.

CONSIDERATIONS

Financial considerations

- 9 There are no additional funds required for the implementation of this process.

Tāngata whenua considerations

- 10 Tāngata whenua have been heavily engaged in the design and implementation of this grant process for Māori business within the Kāpiti District.

SIGNIFICANCE AND ENGAGEMENT

Degree of significance

11. This matter has a low level of significance under Council policy

Consultation already undertaken

12. Officers have entered into consultation on the process for delivering the grant Fund for Māori Economic Development with each of the three iwi within the district through the ART Forum as defined by members of Te Whakaminenga o Kāpiti.

RECOMMENDATIONS

13. That Te Whakaminenga o Kāpiti approves the process for the allocating funds through the Māori Economic Development Grants Fund.

Report prepared by	Approved for submission	Approved for submission
Monica Fraser	Wayne Maxwell	Stephen McArthur
Iwi Relationship Manager	Group Corporate Services Manager,	Group Manager, Strategy and Planning

Chairperson and Members
TE WHAKAMINENGA O KĀPITI

10 MARCH 2015

Meeting Status: **Public**

Purpose of Report: For Information

UPDATE 5 ON THE PROPOSED DISTRICT PLAN

PURPOSE OF REPORT

- 1 This report summarises activities carried out since the last update report on the Proposed District Plan (PDP). The last update was included on the agenda for the 20 January meeting of this committee.

DELEGATION

- 2 This report is for information purposes and does not seek a decision.

BACKGROUND

- 3 On 24 July 2014, the Council chose Option 4 recommended by the Independent Review of the PDP. This option is to continue with a modified PDP process which addresses the Plan as a whole using the 'basket of tools' available to the Council.

EXTERNAL ENGAGEMENT ACTIVITIES

- 4 The following table lists the external engagement activities that have taken place since the last update which recorded activities up to 17 December 2014.

Date	Who	Reason for meeting	Outcome
Various	Submitters	To clarify site specific flood hazard issues raised in submissions	Independent expert review of issues raised
17 Dec 2014	Rural submitters	Rural Issues Group	Regular meetings to be held to address submission issues
28 Jan 2015	Coastlands	Workshop regarding Paraparaumu town centre - included discussion of key submission points about the district centre structure plan	
Feb 2015	Network Utility Operators	To clarify matters raised in submissions	
4 Feb 2015	Rural submitters	To discuss site visit process with a 'pilot group' of rural submitters	Ongoing liaison re site visits

Date	Who	Reason for meeting	Outcome
11 Feb 2015	Submitters	To discuss submission on Waikanae North rural eco hamlet	
13 Feb 2015	Rural submitters	To discuss property access, and methodology for review of ecological and landscape overlays on pilot sites.	Ongoing liaison re site visits
16 Feb 2015	ART Forum	Update on review of waahi tapu subject to submissions	Direction as to iwi contacts
16 Feb 2015	Kāpiti Airport	To clarify matters raised in submissions	Follow up meetings as required
24 Feb 2015	Winstone Aggregates Ltd	Site visit of Otaki gravel extraction activities and meeting to clarify matters raised in submissions	Follow up meetings as required

INTERNAL ACTIVITIES

- 5 The key internal activities undertaken by staff since the last update include:
- Participation in Town Centres and Connectors meetings to ensure coordination with the PDP.
 - Continuing the identification of the effects on individual submission points of the withdrawal of the Plan provisions relating to coastal hazards, hazardous substances and hazardous facilities, and priority areas for restoration.
 - Initial meeting of Independent Commissioners with the Environmental Planning Manager and the chapter leads.
 - Appointment of Simpson Grierson as the legal services supplier for the PDP
 - Commencement of internal and external review of redrafted chapters.

IMPLEMENTATION PLAN UPDATE

- 6 Attachment 1 contains the PDP implementation plan. The timeframe for completing the redraft of the PDP provisions was mid-March. However staff advise that this redrafting timeframe has now been extended to the end of May 2015. The April to September 2015 period for engaging with stakeholders (ie submitters) has not been changed at this stage but will be kept under review.
- 7 The reasons for extending the timeframe to complete the redraft of the PDP provisions are as follows:
- a. Determining a response to submissions which require a site specific response is taking additional time where a site visit is required. Site visits require landowner approval and often need to take into account the availability of the landowner to attend. Site visits are required for site

specific submissions about flood hazards, waahi tapu, ecological sites, and other natural environment features.

- b. Further to (a) above negotiation is ongoing with some rural submitters to obtain agreement for site visits to reassess matters raised in submissions about ecological sites and other natural environment features on their properties. There are some 230 to 300 submitters to liaise with in this regard.
 - c. For some matters submitter engagement has already commenced. This has blurred the distinction between the redrafting period and the submitter engagement shown on the previous version of the Implementation Plan.
- 8 Staff will continue to provide monthly updates about the progress of the Implementation Plan.

CONSIDERATIONS

Policy considerations

- 9 There are no policy considerations that need to be referenced.

Legal considerations

- 10 There are no legal considerations that need to be referenced.

Financial considerations

- 11 Costs to date are within budget for the 2014/15 financial year.

Tāngata whenua considerations

- 12 There are no specific Tāngata whenua considerations in this update report.

SIGNIFICANCE AND ENGAGEMENT

Degree of significance

- 13 The PDP is now in the statutory phase between close of submissions and commencement of hearings. As the PDP process has already been adopted by Council this report has a low degree of significance.

Engagement

- 14 The PDP implementation plan (refer to Attachment 1) provides for additional submitter engagement and prehearing meetings which are not required under the RMA.

Publicity and communications

- 15 There have been no press releases or PDP Update Newsletters this year. A PDP Update Newsletter will be completed after the Regulatory Management Committee meeting on 12 March.

RECOMMENDATIONS

16 That the update report be received.

Report prepared by

**Approved for
submission**

**Approved for
submission**

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ATTACHMENTS

1 Attachment 1 contains the updated PDP Implementation Plan

