

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RĀTŪ 6 WHIRINGA-Ā-NUKU 2015	10.00 AM

Minutes of a six-weekly meeting of Te Whakaminenga o Kāpiti on Tuesday 6 October 2015, commencing at 10.00am in the Council Chambers, Ground Floor, Civic Administration Building, 175 Rimu Road, Paraparaumu.

MEMBERS

Mr	R	Waaka	Ngā Hapū o Ōtaki
Ms	M	Hakaraia	Ngā Hapū o Ōtaki
Ms	A-M	Ellison	Te Āti Awa Charitable Trust
Ms	C	Seamark	Te Āti Awa Charitable Trust (from 10.22am)
Ms	C	Reihana	Ngāti Toa Rangatira (Ngāti Haumia)
Ms	J	Smeaton	Ngāti Toa Rangatira
Cr	M	Cardiff	Deputy Mayor

IN ATTENDANCE

Mr	D	Te Maipi	Kaumātua
Mr	S	McArthur	Kaihautū Rautaki me te Rangapū
Ms	M	Fraser	Kaiwhakahaere Tairangawhenua
Ms	S	Hutcheson	Kaitātari Kaupapa Matua
Ms	K	Dorofaeff	Kaiwhakatau Kaupapa Matua
Mr	K	Black	Kaiwhakahaere Ratonga Rangapū
Ms	V	Starbuck-Maffey	Kaiwhakahaere Ratonga Manapori

LEAVE OF ABSENCE

Cr	J	Holborow	Mema o te Kaunihera
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APOLOGIES

Mayor	R	Church	Koromatua
Mr	H	Potini	Ngāti Toa Rangatira

The meeting opened with a karakia by Don Te Maipi who expressed his best wishes for the Mayor during a difficult time.

Te Whakaminenga o Kāpiti 15/10/205

TUKU AROHA/APOLOGIES

MOVED (Carol/Mahina)

That Te Whakaminenga o Kāpiti accepts apologies from the Mayor, Hohepa Potini and from Cherie Seamark for lateness.

CARRIED

It was noted that Cr Janet Holborow was on leave of absence.

Te Whakaminenga o Kāpiti 15/10/206

PUBLIC SPEAKING TIME

There were no public speakers.

Te Whakaminenga o Kāpiti 15/10/207

ADDITIONAL AGENDA ITEMS

The Group agreed to place the subject 'Maintenance of the pou' on the agenda.

Te Whakaminenga o Kāpiti 15/10/208

CONFIRMATION OF MINUTES – 25 HERE-TURI-KŌKĀ (AUGUST) 2015

MOVED (Hakaraia/Ellison)

That the minutes of the meeting of Te Whakaminenga o Kāpiti on 25 August 2015 are confirmed as a true and accurate record of that meeting.

CARRIED

Strategic Work Programme

Te Whakaminenga o Kāpiti 15/10/209

PRESENTATION: WAIKANAĒ BEACH COMMUNITY FUTURE

Senior Policy Advisor Sam Hutcheson gave a powerpoint presentation on 'the Community Futures Project' and introduced Brandy Griffin a new staff member in the policy team. The intent is to help the Waikanae Beach community develop a shared vision and the process was similar to the one used to develop local outcomes statements (2006-2010). Beach residents had submitted to the Long Term Process asking for this, and another driver was the impact of the Expressway. The model of engagement was a highly collaborative one where Council facilitated and the Waikanae Community Board took a leadership/hosting role.

Cherie Seamark arrived at 10.22am.

A project timeline was presented. Community deliberation was occurring through drop-in information sessions, discussion meetings, and online forums. The activity to date was described. The ART Forum had been briefed and contact had been made with Te Āti Awa ki Whakarongotai Trust for their input. A workshop with iwi was proposed in order to capture their vision and implementation. It was suggested that the progress on this project could be showcased on Waitangi Day 2016.

It was suggested that an aerial map of the area would have been helpful and this would be provided, although it was noted that the community was defining the area concerned. There were two levels of consultation with iwi – with Te Whakaminenga o Kāpiti, and with Te Āti Awa, with input by Te Āti Awa input taking precedence. More notice of consultative events would be appreciated. Existing documents such as Te Haerenga Whakamua and the iwi vision in the Long Term Plan should be guiding principles. Iwi confirmed they would be pleased to participate more and have a workshop later this year.

Te Whakaminenga o Kāpiti 15/10/210

OCTOBER 2015 UPDATE ON THE PROPOSED DISTRICT PLAN (SP-15-1713)

Policy Planner Katherine Dorofaeff provided an update describing recent activities and engagement. She explained that with Darryl Lew's departure the PDP project would be managed by Vince Fallon, Sue Powell and Suzanne Rushmere.

The Urban Tree Variation had been publicly notified and submissions would close on 14 October. There had been a number of workshops with the new Working Party Te Ohu Taiao with good progress on waahi tapu rules and further detail was provided on this.

The PDP was now in the statutory phase between the close of submissions and the commencement of hearings. Ms Ellison said it had been very enjoyable working with the Council team.

MOVED (Ellison/Reihana)

That Te Whakaminenga O Kāpiti notes report SP-15-1713.

CARRIED

Te Whakaminenga o Kāpiti 15/10/211

2015 REPRESENTATION REVIEW: FINAL PROPOSAL: VERBAL UPDATE

Vyvien Starbuck-Maffey Democracy Services Manager spoke to the item explaining that Council had issued its final proposal on 27 August which was publicised with one month for the lodgement of appeals or objections (closing date of 5 October). None was received, although a letter had been received from Federated Farmers expressing disappointment with Council's final proposal in that it did not include the establishment of a Rural Reference Group. However, because the final proposal had included a boundary adjustment which was non-compliant with the Local Electoral Act's '+/-10% rule' the matter now had to be referred to the Local Government Commission for a final determination, which would be required by April 2016 in time for the local body elections in October 2016.

Te Whakaminenga o Kāpiti 15/10/212

LGNZ CONFERENCE REPORT BACK

The written report provided by attendees Ann-Maree Ellison and Mahinarangi Hakaraia was noted. Cr Cardiff proposed that further investigations be made into the eligibility of Te Whakaminenga o Kāpiti for an award as the longest council-iwi partnership in New Zealand. Members agreed and staff would progress this with further information being brought back to a future meeting.

MOVED (Waaka/Cardiff)

That Te Whakaminenga o Kāpiti receives the report.

CARRIED

Te Whakaminenga o Kāpiti 15/10/213
2015 CITIZENSHIP CEREMONY ON A MARAE

Monica Fraser spoke to this item. The citizenship ceremony scheduled for 25 November would take place on Whakarongotai marae. It was important to ensure that the Mayor and all Councillors had been formally received onto a marae before this event and Ms Ellison would followup on this.

There was anecdotal evidence of applicants being very keen to receive citizenship on a marae and it was agreed that this option should be more widely advertised. The role of the Department of Internal Affairs (DIA) was explained. The option would be publicised via the Council website and DIA contacted also.

Te Whakaminenga o Kāpiti 15/10/214
LONG TERM PLAN (LTP): SUMMARY DOCUMENT AND RESPONSE TO ART FORUM SUBMISSION

Kevin Black Corporate Planning and Reporting Manager spoke to a powerpoint presentation and circulated copies of the LTP summary booklet. He provided an overview of the current position and outlined the process for the 2016/17 Annual Plan. A copy of the Mayor's response to the ART Forum LTP submission was noted.

Council's decisions arising from the LTP process were to proceed with major initiatives and major projects, keep to a modest rates increase of 4.2% for 2015/26 and then 3.3% over the next 20 years, and not reduce any services.

Mr Black described the summary booklet and its availability (including online), and noted it was part of an overall communications plan to keep people informed and involved as the plan is delivered.

One learning from the consultation process was that while the submission process was valuable it would be good to have more input from community boards and iwi early in development and this would be actioned in relation to the Annual Plan process. Work would begin on the document in the next couple of months with the intention to engage with iwi informally around December.

It was noted that with legislative changes Council was now only required to consult with the community on any significant changes to the LTP.

The Chair suggested the potential impacts on the community of the Expressway and Transmission Gully projects should be taken into account in Council planning processes. Both these projects had the potential to bring more people into the district, thereby impacting on infrastructure.

It was pointed out in relation to funding that iwi members were representing their communities in the same way as Councillors and there was a funding disparity in terms of the iwi contribution – just receiving a sitting fee did not take into account all the pre- and post-meeting work needing to be done. This issue was being addressed through the Strategy and Planning Group and Democracy Services.

Iwi members also requested an induction programme post-election be developed so that iwi members could understand council processes in a more timely fashion.

Time would be allocated to go through the LTP with iwi members.

Te Whakaminenga o Kāpiti 15/10/215

IWI UPDATES

Ngā Hapū o Ōtaki

- 6 November – Ōtaki school is hosting a kapa haka festival

Te Āti Awa

- The Trust's AGM was postponed owing to lack of a quorum
- Hemi Sundgren has stepped down as trustee and will be replaced

Ngāti Toa Rangatira

- Developments around the seawall were awaited
- There was support for the waahi tapu site recommendations
- Ngā Manu Kōrero results would be provided at the next meeting, it was a very well-organised event.

Te Whakaminenga o Kāpiti 15/10/216

COUNCIL UPDATES

Group Manager Strategy and Planning Stephen McArthur updated the group on Local Government reform.

- The Local Government Commission (LGC) is continuing to work with the region's CEOs and Mayors focussing on Wairarapa governance needs, addressing transport issues across the region, spatial planning, economic development arrangements, and the potential for a collaborative approach to water management. The LGC's intention is to make significant progress before the end of the year, with public consultation following in March 2016. Council would be briefed later this week.
- The Council meeting on 15 October would feature reports on the appointment of elected members as hearing commissioners (in public session) and the appointment of an iwi commissioner (in public excluded session owing to the sensitivity of the information being presented). The appointments would allow the PDP hearing panels work to start with hearings in February 2016.

There was some discussion about the transport and water issues in relation to the LGC process and it was suggested that links and connections needed to be made across the bodies and key planning documents already in existence.

Te Whakaminenga o Kāpiti 15/10/217

CORRESPONDENCE

There was no correspondence received.

Te Whakaminenga o Kāpiti 15/10/218

OTHER BUSINESS

Maintenance of the pou outside the Civic Administration building

It was noted that a maintenance programme was to be put in place at the time of installation of the pou but this hadn't happened and it was agreed that iwi would provide this to Council, perhaps drawing on the programme in existence for the pou at the entrance to the Paraparaumu Library.

It was noted that applications for the role in Council of Iwi project officer would close this Friday.

The meeting closed at 11.52am with a karakia by Don Te Maipi.

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Chair

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Date