

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RĀTŪ 17 WHIRINGA-Ā-RANGI 2015	10.05 AM

Minutes of a six-weekly meeting of Te Whakaminenga o Kāpiti on Tuesday 17 November 2015, commencing at 10.05am in the Council Chambers, Ground Floor, Civic Administration Building, 175 Rimu Road, Paraparaumu.

MEMBERS

Mr	R	Waaka (Chair)	Ngā Hapū o Ōtaki
Ms	M	Hakaraia	Ngā Hapū o Ōtaki
Ms	A-M	Ellison	Te Āti Awa Charitable Trust
Cr	J	Holborow	Mema o Te Kaunihera
Mayor	R	Church	Koromatua

IN ATTENDANCE

Mr	D	Te Maipi	Kaumātua
Mr	S	McArthur	Kaihautū Rautaki me te Rangapū
Ms	M	Fraser	Kaiwhakahaere Tairangawhenua
Ms	S	Hutcheson	Kaitātari Kaupapa Matua
Ms	T	Parata	Kaiwhakahaere Toko i te Ora
Ms	S	Rushmere	Kaiwhakatau Kaupapa Matua
Mr	V	Fallon	Kaiwhakahaere Kohinga Kaupapa
Mr	B	Turner	Tumuaki Zeal Education Trust
Mr	D	Orchard	Zeal Kāpiti Regional Manager
Ms	L	Hakaraia	Tumuaki Māoriland Film Festival
Mr	R	MacIntyre	Mātanga, Destination Planning Ltd
Ms	V	Starbuck-Maffey	Kaiwhakahaere Ratonga Manapori

APOLOGIES

Ms	C	Seamark	Te Āti Awa Charitable Trust
Ms	C	Reihana	Ngāti Toa Rangatira (Ngāti Haumia)
Mr	H	Potini	Ngāti Toa Rangatira
Mr	P	Dougherty	Tumuaki

The meeting opened with a karakia by Don Te Maipi.

Te Whakaminenga o Kāpiti 15/11/219

TUKU AROHA/APOLOGIES

MOVED (Hakaraia/Ellison)

That Te Whakaminenga o Kāpiti accepts apologies from Carol Reihana, Cherie Seamark, Hohepa Potini, and Pat Dougherty.

CARRIED

Te Whakaminenga o Kāpiti 15/11/220

PUBLIC SPEAKING TIME

There were no public speakers.

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Te Whakaminenga o Kāpiti 15/11/221

ADDITIONAL AGENDA ITEMS

1. Members accepted an item on 'Aerial spraying at Queen Elizabeth Park'.

Te Whakaminenga o Kāpiti 15/11/222

CONFIRMATION OF MINUTES – 6 WHIRINGA-Ā-NUKU (OCTOBER) 2015

A number of items were mentioned as action arising:

- The maintenance of the pou outside the Civic Administration Building – this was progressing, the Chair had received a copy of the Paraparaumu Library pou maintenance schedule.
- Aerial maps had been received (item 209)
- A further update on the Proposed District Plan (PDP) was on today's agenda.

MOVED (Ellison/Hakaraia)

That the minutes of the meeting of Te Whakaminenga o Kāpiti on 6 October 2015 are confirmed as a true and accurate record of that meeting.

CARRIED

Strategic Work Programme

Te Whakaminenga o Kāpiti 15/11/223

PRESENTATION: TE PUAWAITANGA O NGĀ KĀKANO

The members of Ngā Kākano outlined via a powerpoint presentation the activities they've led or supported over the past year including:

- Waitangi Day 2015
- Te Mana Taiao
- Graffiti and DJ Wānanga
- Matariki at Ngā Purapura
- TUIA Wānanga
- Living on Edge
- Ngā Manu Kōrero
- Partnerships with the Youth Council, and with Zeal

Upcoming projects included:

- Development of a Youth Space (Zeal)
- Waitangi Day 2016
- Matariki 2016
- Art Mural

The Chair thanked them for their presentation and members commended the group for its work. When asked how Te Whakaminenga o Kāpiti could assist them, the group suggested that helping

with advertising and with reaching youth (in order to clearly understand their needs) would be helpful.

The group said that Zeal really understood the difference of this group and had been an awesome support.

Council kaumātua Don Te Maipi acknowledged the work of the group, and the group thanked him and Aunty Sharlene Moate Davis for their support.

Te Whakaminenga o Kāpiti 15/11/224

PRESENTATION: ZEAL EDUCATION TRUST

Brook Turner CEO of Zeal and Dave Orchard Zeal Kāpiti Manager showed a video about the organisation, and also gave an update on the progress made with the Kapiti youth development centre. Dave Orchard explained his role. Zeal was keen to consult with a wide range of stakeholders and partners about the centre which was intended to be built by late 2017; however Zeal intended holding mobile events both throughout the District and at the centre's chosen site before it was built. Zeal also ran an Internship programme.

The organisation had been gifted with a coffee cart from Hamilton for three years and this would help with a barista training programme.

The fundraising campaign for the centre had begun, with some substantial contributions already received and conversations in progress with national funders.

Members thanked them for their presentation and suggested they link in with Ngā Hapū o Ōtaki with the Māoriland Film Festival representatives (present at the meeting).

Don Te Maipi suggested that Zeal also have a title in te reo Māori which was accepted. (The name is Te Roopu Ngākanui.) The strong connection with Ngā Kākano was noted, and links with Kāpiti Youth Support had also been developed.

Te Whakaminenga o Kāpiti 15/11/225

PRESENTATION: 2016 MĀORILAND FESTIVAL

CEO of the Māoriland Film Festival Libby Hakaraia talked about the Festival planned for 23-27 March 2016, asking permission to use the 'Ka Mate' Haka for their next promo and this would be discussed with the Chair offline. The Festival has been running for three years and was building as an iconic niche event on the Coast. Ms Hakaraia described its size and impacts. The Festival had already realised its aspiration to be the largest indigenous film festival in the southern hemisphere had already been realised and the event was building an impressive international reputation.

A submission process would be launched to help develop the programme. Ensuring the success of the Festival involved building and strengthening collaboration and partnerships with the community, both local and international. A short film competition would be part of the Festival which would create pathways and opportunities for youth. Funding was needed and there were plans to partner with tourism ventures. The Festival should be part of the Māori Economic Development strategy as it brought so many visitors to Ōtaki and Kāpiti. Ms Hakaraia mentioned that they would like to hold outdoor screenings in 2016 with the purchase of their own screen but funding would have to be found to enable this (including resource consents).

Members of Te Whakaminenga o Kāpiti commended her on the success of the initiative.

Te Whakaminenga o Kāpiti 15/11/226

PRESENTATION: EVENTS/VISITOR STRATEGY

Consultant Rob MacIntyre gave a powerpoint presentation which provided an update on the project. He contextualised the project i.e. 'Positioning Kāpiti', telling the Kāpiti story, creating a digital presence, business attraction, Māori economic development and Town Centre developments. Discussions on the strategies had been undertaken with a wide range of stakeholders including ART, Te Wānanga o Raukawa, Kāpiti Airport, AirNZ, the Rangiatea Vestry Association, venue and function operators, Positively Wellington Tourism (PWT), the Department of Conservation (DOC), Greater Wellington Regional Council (GWRC), and local town business associations.

He described the actions required to better market Kāpiti attractions which included establishing a role for a coordinator to implement the plan, investing in quality digital content, and maximising PWT knowledge and marketing channels.

Destination development actions were listed, which could include a tourism signage plan, taking up opportunities around the cycle tourism working group, supporting the development of business cases for the Kāpiti Gateway Centre (as an example), establishing a medium scale conference facility, redesigning Paraparaumu Beach as a pedestrian friendly seaside village and accelerating the Mahara Gallery development.

Māori Tourism developments were also outlined, including, as examples, setting text and image for a Māori heritage introduction in Kāpiti promotional collateral and media, promoting local Māori art, design elements and story into the Kāpiti i-SITE, including some waahi tapu sites into visitor itineraries (managed by local iwi) and assisting the Rangiatea Vestry Committee to develop a documented policy and an operational plan for hosting visitors.

Draft criteria for events was described (at a high level) with the comment that if the criteria were adopted the Sustainable Home and Garden Show would not rate very well against them. Tania Parata said it was a decision for Council as to whether the Show continued or not. The Visitor Attraction Strategy would be presented to Council in December for decision. The comment was made that many of the points made in the presentation were not achievable immediately but were aspirational.

The Mayor noted he would be meeting next week with the new CEO of the Wellington Regional Economic Development Agency (WREDA). There was a lack of representation on GWRC regarding economic development and iwi. Working with the Project Manager of the Town Centres Project would be helpful.

Members requested a copy of Rob's powerpoint presentation and this would be provided.

Te Whakaminenga o Kāpiti 15/11/227

ENGAGEMENT AND COMMUNICATIONS STRATEGY

Senior Policy Advisor Sam Hutcheson provided an update, apologising for Communications Manager Janice McDougall's absence. Work has been progressing on the strategy including an internal guidance document for the Council, including learnings from the LTP consultation process and drawing on the tāngata whenua vision for guidance. There were three focus areas: building trust and confidence of the community, transforming interactions with others, and communicating and engaging internally. A strong theme for the organisation was the need to be flexible and responsive. The strategy would be submitted to Te Whakaminenga o Kāpiti for

comment in January. Comment was provided on the input of Councillors in the working party. Guidance on the internal engagement between staff and iwi would fall into the strategy as well – noting the success of the waahi tapu bus tours held this year. It was intended that these tours would become part of the corporate induction training.

Te Whakaminenga o Kāpiti 15/11/228

NOVEMBER 2015 UPDATE ON THE PROPOSED DISTRICT PLAN (SP-15-1755)

Policy Planner Suzanne Rushmere and Portfolio Manager Vince Fallon presented an update on the most recent engagement activities in the PDP project (since 6 October 2015.) The most significant activity was the setting up of Te Ohu Taiao to review the Stakeholder Engagement Version of the PDP. Te Ohu Taiao had held a number of workshops and there was input to the Urban Tree Variation submission process. There was discussion on the growing need to ensure that iwi are made aware of the importance of contributing to submission processes.

The next steps included analysing issues prior to hearings. Hearing Commissioners – including an iwi Commissioner – had been appointed by Council on 15 October. Members thanked Council for investing in commissioner training.

Members commented that the process with Te Ohu Taiao had been invaluable.

MOVED (Mayor/Holborow)

That Te Whakaminenga o Kāpiti notes report SP-15-1755.

CARRIED

Te Whakaminenga o Kāpiti 15/11/229

IWI UPDATES

Ngā Hapū o Ōtaki

- Many people were mobilizing with Winstone submissions
- AGM to be held on the 10th

Te Āti Awa

- The AGM held recently was ratified; Hemi Sundgren had stepped down as Chair and Anne-Maree Ellison appointed as interim Chair
- The work on Waitangi Day 2016 was progressing well, with 'hāngi and high tea' being chosen as a key feature
- Kaumātua and tamariki dinner coming up
- Carpark demolition at the old Waikanae Hotel had been actioned and a cultural impact assessment had been carried out
- Iwi river walkover
- Citizenship ceremony next week, including taking Mayor onto the marae
- Concern was expressed about a recent decision by the District Licensing Committee on the application to relocate a bottle store to premises next to Frater Lane in Waikanae. Iwi acknowledged the matter was notified in the newspapers but they did not pick up on this development until it was too late to submit, although an iwi representative was allowed to express their concerns at the application hearing. Local iwi were extremely distressed by the proximity of the proposed outlet to Whakarongotai marae and Frater Lane and expressed a strong desire for some kind of process to be put in place that would ensure they were informed when such applications were lodged, similar to the process in place

around resource consent applications, but this was a grey area around legal issues and had been raised with the Group Manager of Regulatory Services.

- On another matter, it was commented that the Whaitua process should be managed from Kāpiti rather than in Wellington and this had been part of Council's LTP submission.

Ngāti Toa Rangatira

- Although Carol Reihana was absent Cr Holborow wished to provide an update on her behalf about progress made with the Paekākāriki pou project. There had been a meeting with Council staff and discussion about transporting the pou, which would entail additional funding and work was being done on how funding could be obtained.

Te Whakaminenga o Kāpiti 15/11/230

COUNCIL UPDATES

The Mayor provided an update with the following highlights:

- Armistice Day ceremony
- Sir Wira Gardiner from the Local Government Commission had addressed the recent Mayoral Forum on the subject of regional amalgamation, assuring his audience that while there would be no forced amalgamations of councils there would be change, especially in relation to economic development and spatial planning.
- River Recharge Open Day was very successful
- Wellington Airport Regional Community Awards ceremony – an award had gone to Dennis Wood from the The Shed
- Local events such as 'Beach Betty' at Paraparaumu Beach, YouthQuest and the Arts Trail had all gone well
- The PDP Hearing Commissioners had held preliminary discussions and the Mayor was very comfortable with the process
- Work would start over summer on a key LTP project – the Te Āti Awa courts
- The Mayor meet with the WREDA CEO
- Regarding the previous comments about the bottle store application and hearing decision, the Mayor noted that Council did not have its own Local Alcohol Policy (LAP) yet but would be looking at the options in the New Year. Council was constrained by statutory rules around these issues but he acknowledged the sensitivity of the matter.
- A report from the Parliamentary Commissioner for the Environment would be released soon and iwi members would be copied into a note going out about this to Elected Members tomorrow
- A briefing to Council on 17 December would include the priority for a Local Alcohol Policy (LAP), along with a list of priorities in the work programme over the next three years.
- Monica Fraser noted that Iwi Project Assistant Maia Whiterod had been appointed and would start next week.

Te Whakaminenga o Kāpiti 15/11/231

CORRESPONDENCE

There was no correspondence received.

Te Whakaminenga o Kāpiti 15/11/232

OTHER BUSINESS

Ann-Maree Ellison and Cr Holborow provided an update on the issue of aerial spraying in Queen Elizabeth Park in recent months. This was the responsibility of GWRC but had created considerable community concern. A number of public meetings had been held to discuss it.

It was clarified that the aerial spraying targeted the areas that could not be reached by a tractor and had been carried out on Labour Day weekend. There was no consultation by GWRC with the public or iwi and there had been some reports of sickness.

Moving forward there were questions asked about future monitoring of effects and about Council's role as discussion had excited interest in Council's spraying practices. It had been on the recent agenda of the Environment and Community Development (ECD) Committee meeting.

GWRC had taken responsibility for the poor communication around the activity and at a recent meeting had made a commitment not to do any more aerial spraying and to forming a new steering group different from the Friends of the Park, to look at strategic park management. This was a better outcome but people were still upset. It was agreed that it would be advantageous to keep working with GWRC. The Council's communications strategy would also result in a toolkit with lessons learned and best practice.

The meeting closed at 12.50pm with a karakia by Don Te Maipi.

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Chair

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Date