

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 13 AUGUST 2015	10.03AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 13 August 2015**, commencing at 10.03am.

PRESENT:	Cr	G	Welsh	Chair
	Mayor	R	Church	
	Cr	J	Elliott	
	Cr	P	Gaylor	
	Cr	K	Gurunathan	
	Cr	J	Holborow	
	Cr	D	Scott	
	Cr	M	Scott	
	Mr	R	Spratt	Māori Representative
ATTENDING:	Mr	P	Dougherty	Chief Executive
	Mr	K	Currie	Group Manager Regulatory Services
	Mr	W	Maxwell	Group Manager Corporate Services
	Mr	S	McArthur	Group Manager Strategy & Planning
	Mr	K	Black	Manager, Planning & Corporate Reporting
	Mr	M	de Haast	Financial Controller
	Mr	T	Creighton	Corporate Monitoring Officer
	Mrs	J	McDougall	Communications Manager
	Ms	T	Parata	Manager, Programme Design and Delivery
	Mrs	A	Law	Leisure & Open Space Asset Manager
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mrs	J	Lloyd	Waikanae Community Board
	Ms	C	Papps	Ōtaki Community Board
	Ms	A	McLaughlin	Democracy Services Advisor
	Mrs	J	Nock	Executive Secretary, Corporate Services
Leave of Absence:	Cr	D	Ammundsen	
	Cr	M	Cardiff	
Apologies:	Cr	M	Bell	
	Ms	D	Morris-Travers	Paraparaumu/Raumati Community Board

CBC 15/8/84

WELCOME

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council Blessing.

CBC 15/8/85

(a) Apologies

MOVED (Gaylor/M Scott)

That apologies be accepted from Cr Murray Bell and Deborah Morris-Travers, Paraparaumu/Raumati Community Board.

CARRIED

It was noted that Cr Ammundsen and Cr Cardiff were on leave of absence.

(b) Declarations of Interest Relating to agenda items.

There were no declarations of interest relating to agenda items.

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CBC 15/8/86

PUBLIC SPEAKING TIME

There were no public speakers.

CBC 15/8/87

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.
There were no public speaking time responses.
- (b) Leave of Absence

MOVED (Mayor/Welsh)

That the Corporate Business Committee grants Cr Michael Scott leave of absence from 8 to 9 September 2015

CARRIED

- (c) Matters of an Urgent Nature.
There were no matters of an urgent nature.

Cr D Scott joined the meeting at 10.06am

CBC 15/8/88

ACTIVITY REPORTS: 1 APRIL TO 30 JUNE 2015 (SP-15-1658)

Stephen McArthur, Group Manager Strategy & Planning and Kevin Black, Manager, Corporate Planning and Reporting gave a presentation showing a summary of the Activity Report including:

- Overview of KPI results;
- Overview of Project Performance; and
- Key results by Activity Cluster.

Group Managers spoke to their presentation and responded to Members queries.

Members requested:

- a briefing on the Local Approved Products Policy (LAPP) regulations when they were released; and
- total number of public excluded meetings (this would be provided through matters under action)
- more detail, within the presentation summary, of Tāngata Whenua.

MOVED (Welsh/M Scott)

That the Corporate Business Committee notes the performance results for the 2014/15 financial year contained in the Activity Reports attached as Appendix B to this Report SP-15-1658.

CARRIED

*Cr Elliott left the meeting at 10.53am and returned at 10.54am
Cr D Scott left the meeting at 10.57am and returned at 10.59am
Cr M Scott left the meeting at 10.59am and returned at 11.01am*

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CBC 15/8/89

FINANCIAL REPORT TO 30 JUNE 2015 (Corp-15-1651)

Mark de Haast, Financial Controller gave a presentation showing a summary of the Financial Report including:

- Financial Summary; and
- 2014/15 Rate Remissions.

Wayne Maxwell, Group Manager Corporate Services gave a presentation on Treasury Management.

MOVED (M Scott/Gurunathan)

That the Corporate Business Committee notes the actual financial performance and position for the year ended 30 June 2015 as contained in this report Corp-15-1651.

That the Corporate Business Committee approves the changes to the capital projects carried forward from 2014/15 to 2015/16 as outlined in Table 6.

CARRIED

Members thanked Mr Maxwell and his team for the quality of the report and responses to their questions.

CBC 15/8/90

NEW ZEALAND LOCAL GOVERNMENT FUNDING AGENCY 2015/16 STATEMENT OF INTENT (Corp-15-1643)

Mr Maxwell spoke to the report.

Mr Spratt left the meeting at 11.20am and returned at 11.22am

Councillors requested an indicative list on the Banks that LGFA use and this would be provided through matters under action.

MOVED (Welsh/Mayor)

That the Corporate Business Committee note the contents of the Local Government Funding Agency 2015/16 Statement of Intent, attached as Appendix 1 to this report.

CARRIED

Mr M Scott left the meeting at 11.25am and returned at 11.26am

The meeting was adjourned at 11.26am and reconvened at 11.34am

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CBC 15/8/91

CONTRACTS UNDER DELEGATED AUTHORITY (Corp-15-1652)

Mr de Haast spoke to the report and advised that Contract 2014/C004 had already been approved at a Council meeting and should not have been included in this report. The recommendation was amended appropriately.

MOVED (Welsh/M Scott)

That the Corporate Business Committee notes that one contract over \$250,000 was approved under delegated authority for the period 1 April to 30 June 2015.

CARRIED

CBC 15/8/92

CONFIRMATION OF MINUTES: 26 May 2015

MOVED (Mayor/Holborow)

That the minutes of the Corporate Business Committee meeting held on 26 May 2015 be adopted as a true and correct record.

CARRIED

Matters Under Action

Pensioner Housing

Members were concerned with the length of waiting time for pensioner housing and felt that discussions should take place with external groups to look at other provisions and improve timeframes.

It was clarified that Pensioner Housing was discussed through the 2015-35 Long Term Plan process, including the level of service to customers and Members' concerns were noted.

The Chair advised that further discussions on this issue could be held offline and recommended that Members collate their concerns and ideas and bring back to a future offline meeting.

CBC 15/8/93

PUBLIC EXCLUDED RESOLUTION

Members discussed the reasoning behind reports being discussed during a public excluded session as some felt they should be held in a public arena.

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MOVED (M Scott/Holborow)

That the Corporate Business Committee move into a Public Excluded meeting:

<p>PUBLIC EXCLUDED RESOLUTION</p> <p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:</p> <ul style="list-style-type: none"> Aged Debt Write Offs (Corp-15-1646) <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<p>Aged Debt Write Offs (Corp-15-1646)</p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(b)(ii) – would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

A division was requested:

For the motion: the Mayor, Cr Holborow, Cr Gaylor, Russell Spratt, Cr Welsh, Cr Gurunathan and Cr M Scot

Against the motion: Cr D Scott and Cr J Elliott.

CARRIED

The meeting went into public excluded session at 11.56am

The meeting came out of public excluded session at 12.05am

The Corporate Business Committee meeting closed at 12.05am

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Chairperson

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Date